



**THE CORPORATION OF THE COUNTY OF DUFFERIN
PUBLIC WORKS DEPARTMENT**

55 ZINA STREET, ORANGEVILLE, ONTARIO, L9W 1E5
PHONE: 519 941-2816 ext 2604 FAX: 519 941-4565

PERMIT NO.

Road Occupancy and Access Permit

NAME/COMPANY NAME:	EMAIL:
ADDRESS:	
BUSINESS TELEPHONE NUMBER:	FAX NUMBER:
APPLICANT NAME (IF DIFFERENT FROM ABOVE):	
AFTER HOURS/EMERGENCY CONTACT:	TELEPHONE NUMBER:
Date of Application: <u> </u> ^{YY} : <u> </u> ^{MM} : <u> </u> ^{DD} Commencement: <u> </u> : <u> </u> : Completion: <u> </u> : <u> </u> :	Application Fee: \$ <u> </u> Security Deposit: \$ <u> </u> Total: \$ <u> </u>

LOCATION(S) OF WORK:

Municipality _____

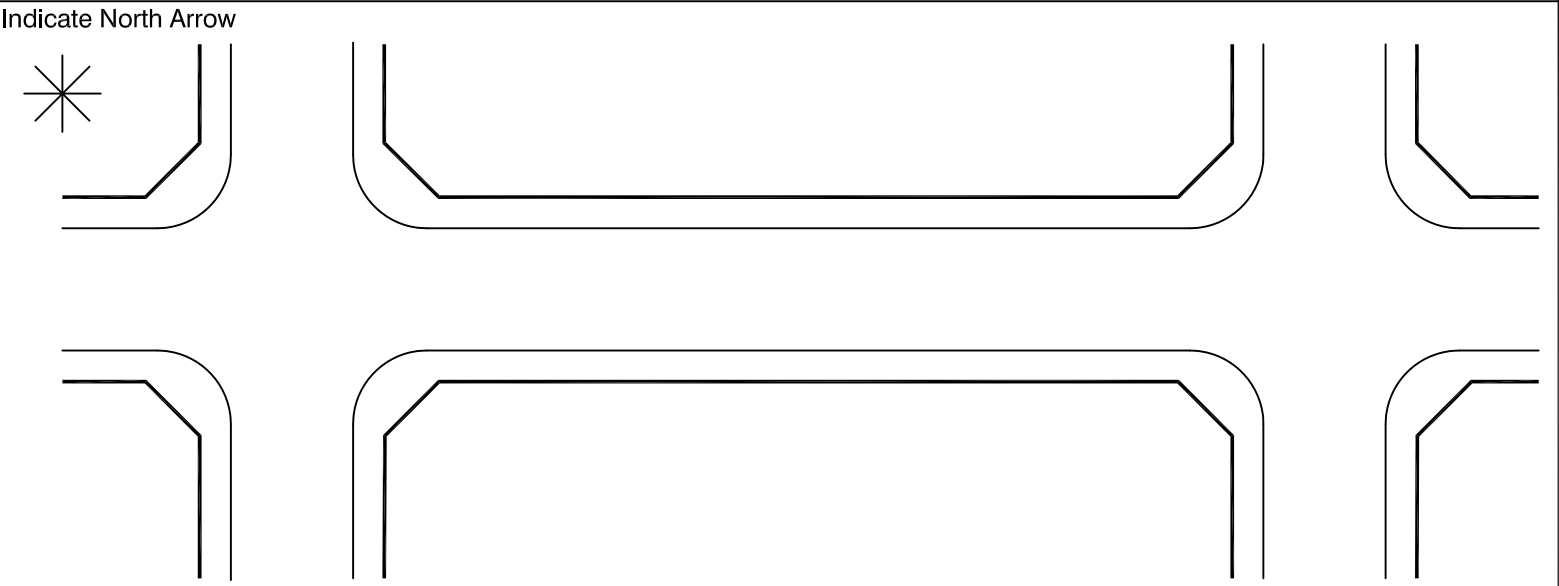
1) _____ From _____ To _____

2) _____ From _____ To _____

3) _____ From _____ To _____

TYPE OF WORK AND/OR PURPOSE:

<input type="checkbox"/> Repair _____	<input type="checkbox"/> Road Closure	<input type="checkbox"/> Detour
<input type="checkbox"/> New _____	<input type="checkbox"/> Pavement Cut	<input type="checkbox"/> Occupancy
<input type="checkbox"/> Other _____	<input type="checkbox"/> Augered Road Crossing	<input type="checkbox"/> Special Event



General Conditions for Issuance as per Page 2: (Special Provisions)

The applicant agrees and accepts full responsibility for the protection of all utilities, private property and persons affected by his/her operations and further agrees to provide proof of liability insurance (\$2,000,000 minimum) naming the County of Dufferin and relevant local municipality as additional insured; and further indemnify and save harmless the County of Dufferin and all assets and personnel it is in law responsible for.

I/We the undersigned have read and understood the information provided and agree to abide by all General Conditions, Special Provisions and Conditions listed on the Face/Back of this Permit.

Applicant's Signature: _____ Date: _____ County of Dufferin Approval: _____ Date: _____

FAILURE TO COMPLY WITH ALL CONDITIONS WILL RENDER THIS PERMIT VOID

GENERAL CONDITIONS

1. This permit is not valid until all copies are signed, approved and issued. Permits are valid for the date, time, locations and type of work listed only.
2. Normal Hours of Operation will be 7:00am to 7:00pm (summer) and 7:00am to 4:00pm (November 15 to March15). Specific restrictions may be imposed.
3. The Applicant will ensure all personnel working under this permit do so in accordance with Ministry of Labour's Occupational Health and Safety Act for Construction Projects. Trench safety will be in accordance with current Ministry of Labour Standards.
4. When working, a copy of this Permit, all Utility Stakeouts and a Traffic Control and Protection Plan must be on site at all times.
5. The Applicant agrees and accepts full responsibility to supply, maintain, keep in clean condition and place all barricades, warning signs, deliniators and flashing lights, necessary for the protection of the public and the safe operation of the installation, at the applicant's own expense, as per the Ontario Traffic Control Manual, Book 7, Temporary Conditions latest revision.
6. All utilities shall be protected and supported, to the satisfaction of the utility concerned.
7. Roads shall Not Be Closed unless expressly stated and approved by the County.
8. Open cutting of the Road is Not Permitted unless prior approval is obtained.
9. The road surface, sidewalks/walkways and boulevards shall be kept clear of obstructions or debris to avoid hazard or inconvenience to the public.
10. Mud tracking or dust nuisance shall not be allowed. Any accumulation must be cleaned from the road and/or shoulders immediately. If at any point County supervisory staff find that mud tracking or dust nuisance is excessive, the work shall be stopped.
11. The Applicant shall not cut, trim or interfere with any trees in the right-of-way without County approval.
12. Property owners and /or residents shall receive a minimum of 24 hours written notice prior to temporary closing of an access to homes and businesses.

ROAD WORKS

13. Positive drainage shall be maintained during the course of the work.
14. All trenches shall be fully compacted by mechanical means, (roadway 100% S.P.D., roadside 95% S.P.D.) Mechanical and/or vibratory compaction equipment shall be on site prior to commencing work.
15. Small excavations or pits in the boulevard will be covered with a minimum of 20mm plywood, secured and surrounded by a minimum of 1.2 metre high snow fence / construction fencing to prevent access. The excavated material may be stockpiled on the boulevard, provided there is sufficient room and the material does not encroach on either the traveled portion of the road or public entrances.
16. Crash attenuation devices will not be removed, dismantled, or in any way altered so as to affect the normal operation of the equipment. Where a crash attenuation device conflicts with the conditions of this permit, the Applicant must contact the County office for review.
17. On hot-mix asphalt pavement, cutting shall be done by means of sawing full depth to leave a clean straight edge. Excavation equipment such as backhoes, etc., shall not be used for this purpose. The adjoining pavement shall be protected from damage by equipment. A step-joint will be created prior to final paving.

REMEDIAL WORK

18. The Applicant accepts the County's right to perform any necessary remedial work caused by the Applicant's operation, subject to the following conditions:
 - (a) At least 24 hours prior, verbal notification will be given to the Applicant of any required remedial work. When this time elapses, the County will undertake the repairs.
 - (b) When it is deemed to be a matter of PUBLIC SAFETY or an EMERGENCY, the County will perform immediate repairs.
 - (c) The Applicant agrees to reimburse the County of Dufferin for all costs incurred under 18a and/of 18b and/or to supply to the County a Security Deposit, for a specified amount, where applicable

ALL CONDITIONS ARE SUBJECT TO REVISION AS NECESSARY.

REPAIRS SHALL BE EQUAL OR SUPERIOR TO THE ORIGINAL CONDITION.

The personal information collected on this form is for the purpose of the proper administration of Road Occupancy Permits. Specific questions relating to the Municipal Freedom of Information and Protection of Privacy Act can be directed to the Co-ordinator, Deputy Clerk at 941-2816 ext 2503.