



DUFFERIN COUNTY PUBLIC MEETING & COUNCIL MINUTES

Thursday, June 9, 2022 at 6:30 p.m.

Video Conference

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor Steve Anderson (Shelburne)
Councillor Sandy Brown (Orangeville)(joined at 6:38 p.m.)
Councillor John Creelman (Mono)
Councillor Bob Currie (Amaranth)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)(joined at 6:41 p.m.)
Councillor Andy Macintosh (Orangeville)
Councillor Fred Nix (Mono)
Councillor Philip Rentsch (Grand Valley)(joined at 6:40 p.m.)
Councillor Steve Soloman (Grand Valley)(joined at 6:40 p.m.)
Councillor Darren White (Melancthon)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Scott Burns, Director of Public Works/County Engineer
Brenda Wagner, Administrator of Dufferin Oaks
Cody Joudry, Director of Development & Tourism
Rohan Thompson, Director of People & Equity
Anna MacGregor, Director of Community Services
Aimee Raves, Manager of Finance, Treasurer
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 6:34 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, June 23, 2022 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Hawkins, seconded by Councillor Currie

THAT the Agenda and any Addendum distributed for the June 9, 2022 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **NOTICE OF PUBLIC MEETING**

A copy of the Notice of Public meeting under Section 126 of the *Development Charges Act, 1997, as amended*, to receive input regarding the Development Charges Background Study.

Councillor Brown joined the meeting at 6:38 p.m.

PRESENTATION AND CONSIDERATION OF REPORTS

Councillor Soloman and Councillor Rentsch joined the meeting at 6:40 p.m.

Councillor Horner joined the meeting at 6:41 p.m.

6. **Watson & Associates Economists Ltd**

A presentation from Sean-Michael Stephen, Watson & Associates Economists Ltd., with respect to the Dufferin County Development Charges Background Study.

A copy of the Development Charges Study and Draft by-Law are available on [Dufferin County's website](#) or by contacting the Clerk's office.

The Development Charges by-law will be considered by Council at the July 14, 2022 meeting. Council urges the Public to submit comments in writing to the Clerk's department prior to July 12, 2022. The development charges by-law can be appealed up to 40 days after it is passed.

7. **COMMENTS/QUESTIONS**

Members of the Public are invited to provide comments or ask questions regarding the Development Charges Background Study.

No members of the public were present.

8. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Brown, seconded by Councillor Gardhouse

THAT the minutes of the regular meeting of Council of May 12, 2022, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

9. **Presentation: Bill Hill Scholarship Recipients**

The Bill Hill Scholarships were awarded to:

- Agriculture & Environmental Studies: Madelyn Crane
- Arts (Fine Arts & Liberal Arts): Mars Gagawchuk
- Black or Person of Colour: Islam Alhaj-Abed
- Business & Social Sciences: Emily Smith
- Science & Technology: Julia Miller
- Skilled Trades & Training Programs: Paige Either

10. **Proclamation: Seniors Month – June 2022**

Warden Mills proclaimed June 2022 as “Senior’s Month” in the County of Dufferin.

11. **Proclamation: Longest Day of Smiles – June 19, 2022**

Warden Mills proclaimed June 19, 2022 as the “Longest Day of Smiles” in the County of Dufferin.

12. **Proclamation: Multicultural Day – June 27, 2022**

Warden Mills proclaimed June 27, 2022 as “Multicultural Day” in the County of Dufferin. The Multicultural Day event will take place on June 11, 2022 at the Museum of Dufferin.

International Plowing Match & Rural Expo

13. **Presentation: Ontario Plowmen’s Association**

Cathy Lasby, Executive Director, Floyd Wills, Vice President, Ontario Plowmen’s Association, as well as land owner Paul Overgaauw, presented to Council to request Dufferin County’s support to host the 2023 International Plowing Match and Rural Expo in the Township of Amaranth.

14. **Chief Administrative Officer & Director of Development & Tourism’s Report – International Plowing Match & Rural Expo**

A report from the Chief Administrative Officer and the Director of Development and Tourism, dated June 9, 2022, to respond to the motion from the Community Development and Tourism (CDT) Committee on May 26, 2022 for a staff report to Council outlining the requirements of potentially hosting the 2023 International Plowing Match and Rural Expo in Dufferin.

Moved by Councillor Horner, seconded by Councillor White

WHEREAS there is support within the County of Dufferin to host the International Plowing Match and Rural Expo;

AND WHEREAS the Council of the County of Dufferin wishes to support the IPM and Rural Expo in a professional and well-resourced manner at both the local and County level;

THEREFORE BE IT RESOLVED THAT the County of Dufferin host the IPM and Rural Expo no sooner than 2025.

A recorded vote was requested on the motion and taken as follows:

	Yay	Nay
Councillor Anderson (1)	X	
Councillor Brown (7)	X	
Councillor Creelman (3)	X	
Councillor Currie (1)	X	
Councillor Gardhouse (2)	X	
Councillor Gerrits (1)	X	
Councillor Hawkins (1)	X	
Councillor Horner (1)	X	
Councillor Macintosh (7)	X	
Councillor Mills (2)	X	
Councillor Nix (2)	X	
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor White (2)	X	
Total (32)	30	2
	-MOTION CARRIED-	

15. **PUBLIC QUESTION PERIOD**

Josh MacEwan, an Amaranth resident, asked if a formal IT Allowance policy would be composed if the IT allowance isn't combined with the Council remuneration? Warden Mills noted it will depend on Council's consideration of the General Government Services Committee's recommendation. The Committee has recommended that remuneration be increased to the 60th percentile and the IT Allowance would be combined with regular pay. If Council does not proceed with the Committee's recommendation, there may be discussion regarding creating a formal IT Allowance policy.

Josh MacEwan, asked a second question in relation to meeting attendance. He inquired if there is a policy in place covering how many consecutive meetings a

public member or Councillor can miss before they are removed from a committee, for example an advisory committee meetings? The Clerk noted there is an not attendance requirement regarding advisory committees.

PRESENTATION AND CONSIDERATIONS OF REPORTS

16. **Diversity, Equity and Inclusion Community Advisory Committee Minutes – May 11, 2022**

Moved by Councillor Anderson, seconded by Councillor Horner

THAT the minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting held on May 11, 2022, and the recommendations set out, be adopted.

-Carried-

17. DIVERSITY, EQUITY & INCLUSION COMMUNITY ADVISORY – May 11, 2022
Item #5 – Connection with Other Equity Tables

THAT staff reach out on behalf of the Committee Chair to set up a meeting with the area municipality Diversity, Equity and Inclusion Committees Chairs to share knowledge and collaborate.

Warden Mills called a five minute recess at 8:25 p.m.

18. **Infrastructure and Environmental Services Minutes – May 26, 2022**

Moved by Councillor Nix, seconded by Councillor Gerrits

THAT the minutes of the Infrastructure and Environmental Services meeting held on May 26, 2022, and the recommendations set out excluding Item #3 – Entrance Permit Application, be adopted.

-Carried-

19. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #2
Dufferin Wind Power

THAT Longyuan Power be permitted to enter the property of the former Eco-Energy Park to complete a preliminary site evaluation.

20. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #4
Primrose Operations Centre – Electrical Upgrade

THAT Report, Primrose Operations Centre - Electrical Upgrade, dated May 26, 2022, from the Director of Public Works/County Engineer, be received;

AND THAT staff be approved to proceed with completing power upgrades at the Primrose Operation Centre;

AND THAT the necessary funds for the power upgrades at the Primrose Operations Centre be funded through the Public Works Capital Reserve.

21. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #5
Blue Box Transition – County Role

THAT Report, Blue Box Transition – County Role, from the Director of Public Works/County Engineer, dated Thursday, May 26, 2022, be received;

AND THAT staff respond to the Circular Materials Ontario (CMO) survey to confirm that the County will not be entering into a contract with CMO for recycling collection services during Blue Box Transition;

AND THAT staff receive delegated authority to negotiate terms with CMO, or other PRO agencies and/or parties, to ensure service continuity through the transition, should the need arise.

22. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #6
Capital Project Update – May 2022

THAT Report, Capital Project Update – May 2022, from the Director of Public Works/County Engineer, dated May 26, 2022, be received.

23. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #7
Facility Tender Results – T2022 FA-22-02: Balcony Repair & Restoration Work

THAT Report, Facility Tender Results – FA-22-02, dated May 26, 2022, from the Director of Public Works/County Engineer, be received;

AND THAT the tender overage of approximately \$312,000 be funded through Housing Capital Fund;

AND THAT unforeseen or unanticipated work related to the balcony restoration be covered by provisional item costing funded by through the Housing Capital Fund.

24. **INFRASTRUCTURE & ENVIRONMENTAL SERVICES – May 26, 2022 – ITEM #3**
Entrance Permit Application

Moved by Councillor Soloman, seconded by Councillor Currie

THAT the recommendation from the Infrastructure and Environmental Services meeting, Item #3 – Entrance Permit Application, be adopted.

THAT the delegation from Karen Bennett, Partner, Glen Schnarr & Associates Inc., be received;

THAT staff be directed to proceed with applying the process as outlined in the Entrance Policy and the Official Plan.

A recorded vote was requested on the motion and taken as follows:

	Yay	Nay
Councillor Anderson (1)	x	
Councillor Brown (7)	x	
Councillor Creelman (3)		x
Councillor Currie (1)		x
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hawkins (1)		x
Councillor Horner (1)	x	
Councillor Macintosh (7)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Rentsch (1)	x	
Councillor Soloman (1)	x	
Councillor White (2)	x	
Total (32)	27	5
-MOTION CARRIED-		

25. **General Government Services Minutes – May 26, 2022**

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the minutes of the General Government Services meeting held on May 26, 2022, and the recommendations set out excluding Item #8 – Council Remuneration Review – Report #2, be adopted.

-Carried-

26. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #2
Policy Development – International Aid, Donations, Proclamations, Flag Raising

THAT the report of the Director of People and Equity, dated May 26, 2022, with respect to Policy Development – International Aid, Donations, Proclamations, and Flag Raising Requests, be received;

AND THAT staff be directed to research options with respect to policies on International Aid, Donations, Proclamations, and Flag Raising.

27. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #3
Right to Disconnect Policy

THAT the report of the Director of People and Equity, dated May 26, 2022, titled Right to Disconnect Policy, be received;

AND THAT the attached Right to Disconnect Policy 2-4-01-15 be approved.

28. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #4
Joint Multi-Year Accessibility Plan – 2022 – 2025

THAT the Report from the Manager – Preparedness, 911 & Corporate Projects, dated May 26, 2022, titled Joint Multi-Year Accessibility Plan 2022-2025, be received;

AND THAT the attached Joint Multi-Year Accessibility Plan 2022-2025 be approved.

29. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #5
Annual Report on Long Term Debt Capacity

THAT the report from the Manager of Corporate Finance, Treasurer, dated May 26, 2022, Annual Report on Long Term Debt Capacity, be received.

30. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #6
Procedural By-Law Review – Report #2

THAT the report from the Clerk, dated May 26, 2022, regarding the Procedural By-law Review Report #2, be received;

AND THAT the Procedural By-law be placed on the July 14, 2022 Council Agenda for approval.

31. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #7
Amendments to the User Fee By-Law

THAT the report from the Clerk, dated May 26, 2022, titled Amendments to User Fee By-law, be received;

AND THAT the fee adjustments as outlined in the report be approved;

AND THAT Schedule A, Schedule C, Schedule D, and Schedule E be amended as outlined in the report;

AND THAT the necessary by-law be enacted.

32. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #9
Service Optimization & Workforce Planning Strategy Update

THAT the report of the Chief Administrative Officer, dated May 26, 2022, with respect to Workforce Planning Strategy Framework Next Steps, be received;

AND THAT the next steps identified in the Service Optimization and Workforce Planning Strategy Framework be approved.

33. GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #10
Strategic Plan 2023-2026

THAT the report of the Chief Administrative Officer, dated May 26, 2022, with respect to Strategic Plan 2023-2026, be received;

AND THAT, staff be direct to initiate the Strategic Plan process for the next term of Council;

AND THAT, staff be authorized to engage a Strategic Plan consultant to be funded from Development Charges.

34. **GENERAL GOVERNMENT SERVICES – May 26, 2022 – ITEM #8**
Council Remuneration Review – Report #2

Moved by Councillor Warden Mills, seconded by Councillor Nix

THAT the recommendation of the General Government Services Committee, Item #8 – Council Remuneration Review – Report #2, be adopted:

THAT the report from the Clerk, dated May 26, 2022, regarding Council Remuneration Review, be received;

AND THAT Option #3 be approved for the 2022-2026 term of Council:

- Warden - \$79,686.80
- Councillor - \$24,630.40
- Committee Chair - \$26,130.40

A recorded vote was requested on the motion and taken as follows:

	Yay	Nay
Councillor Anderson (1)	x	
Councillor Brown (7)		x
Councillor Creelman (3)	x	
Councillor Currie (1)		x
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Macintosh (7)	x	
Councillor Mills (2)	x	

	Yay	Nay
Councillor Nix (2)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor White (2)	x	
Total (32)	21	11
	-MOTION CARRIED-	

35. **Community Development & Tourism Minutes – May 26, 2022**

Moved by Councillor Gerrits, seconded by Councillor Gardhouse

THAT the minutes of the Community Development and Tourism meeting held on May 26, 2022, and the recommendations set out be adopted.

-Carried-

36. COMMUNITY DEVELOPMENT & TOURISM – May 26, 2022 – ITEM #1
Ontario Plowmen’s Association

THAT Cathy Lasby, Executive Director, Ontario Plowmen’s Association, be invited to present further information to the June 9,2022 Council meeting;
AND THAT staff report back to the June 9, 2022 Council meeting about the possibility of hosting the 2023 International Plowing Match and Rural Expo.

37. COMMUNITY DEVELOPMENT & TOURISM – May 26, 2022 – ITEM #2
MoD Strategy Focus Group

THAT the Report from the Director of Development and Tourism, dated May 26, 2022, titled MoD: Strategic Plan Focus Group, be received.

38. COMMUNITY DEVELOPMENT & TOURISM – May 26, 2022 – ITEM #3
Municipal Comprehensive Review (MCR) Update & Timelines

THAT the report of the Director of Development and Tourism, dated May 26, 2022, titled Municipal Comprehensive Review Update and Timelines, be received.

Councillor Anderson left the meeting at 9:27 p.m. and rejoined the meeting at 9:32 p.m.

39. COMMUNITY DEVELOPMENT & TOURISM – May 26, 2022 – ITEM #4
Township of Amaranth

THAT the resolution from the Township of Amaranth, dated April 26, 2022, regarding hosting the 2023 International Plowing Match, be received.

40. **Manager of Corporate Finance, Treasurer – Asset Management Plan**

A presentation from Thomas Uda, Engagement Manager, and Aman Singh, Senior Partner, SLBC Advisory Group, regarding the Asset Management Plan.

A report from the Manager of Corporate Finance, Treasurer, dated June 9, 2022, to seek approval of an Asset Management Plan. The plan is a requirement per O. Reg. 588/17 and must be adopted by July 1, 2022.

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT the report on Asset Management Plan, from the Manager of Corporate Finance, Treasurer, dated June 9, 2022, be received;

AND THAT the Asset Management Plan, as attached, be adopted.

-Carried-

41. **Administrator of Dufferin Oaks – Multi-Sector Accountability Agreement (M-SAA) Declaration**

A report from the Administrator of Dufferin Oaks, dated June 9, 2022, to approve the signing of the Declaration of Compliance as required by Multi Sector Service Accountability Agreement for services provided through Dufferin County Community Support Services.

Moved by Councillor Nix, seconded by Councillor Horner

THAT the report of the Administrator of Dufferin Oaks, dated June 9, 2022, regarding the Multi-Sector Service Agreement Declaration of Compliance, be received;

AND THAT Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West LHIN.

-Carried-

42. **Administrator of Dufferin Oaks – Replacement of Dufferin Oaks Rooftop Chiller**

A report from the Administrator of Dufferin Oaks, dated June 9, 2022, to provide members of Council information on the replacement of the Roof Top Chiller at Dufferin Oaks.

Moved by Councillor Gardhouse, seconded by Councillor Hawkins

THAT the report of the Administrator, dated June 9, 2022, with regards to the Chiller Replacement, be received;

AND THAT the additional costs be funded through the current Dufferin Oaks Capital Reserve Fund.

-Carried-

43. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated June 9, 2022, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT the report of the Chief Administrative Officer, dated June 9, 2022 with respect to Reports from Outside Boards be received.

-Carried-

44. **CORRESPONDENCE**

45. **NOTICE OF MOTIONS**

46. **MOTIONS**

47. **CLOSED SESSION**

Moved by Councillor Brown, seconded by Councillor Soloman

THAT Council move into Closed Session (10:03 p.m.) in accordance with the Municipal Act Section 239 (2)(d) – Labour relations or employee negotiations.

-Carried-

While in Closed Session, Council considered a report from the Director of People and Equity and the Administrator of Dufferin Oaks regarding labour relations or employee negotiations.

Moved by Councillor Nix, seconded by Councillor Macintosh

THAT Council move into open session (10:09 p.m.).

-Carried-

48. **BUSINESS ARISING FROM CLOSED SESSION**

Moved by Councillor Brown, seconded by Councillor Nix

THAT staff proceed as discussed in Closed Session.

-Carried-

49. **BY-LAWS**

2022-22 A by-law to amend By-Law 2015-41, Fees and Charges for services and activities provided by the County of Dufferin. (Schedule "A" – Museum of Dufferin and County Forest; Schedule "C" – Public Works; Schedule "D" – Administration; Schedule "E" – Community Services)
Authorization: General Government Services – May 26, 2022

2022-23 A by-law to authorize the execution of an agreement between the Corporation of the County of Dufferin and Victorian Order of Nurses for Canada. (Service Agreement for Assisted Living Services in Orangeville – Hub & Spoke Model)
Authorization: Council – June 9, 2022

Moved by Councillor Brown, seconded by Councillor Gardhouse

THAT By-Law 2022-22 through to 2022-23, inclusive, be read a first, second and third time and enacted.

-Carried-

50. **OTHER BUSINESS**

51. **CONFIRMATORY BY-LAW**

2022-24 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on June 9, 2022.

Moved by Councillor Currie, seconded by Councillor Soloman

THAT By-Law 2022-24, be read a first, second and third time and enacted.

-Carried-

52. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor White

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 10:12 p.m.

Next meeting: Thursday, July 14, 2022
Video Conference

Wade Mills, Warden

Michelle Dunne, Clerk