

The County of Dufferin is an upper tier municipality which sits on the fringe of the Greater Toronto Area, about 100 km northwest of Toronto. It is largely a rural county with three urban settlement areas. The region is well known for its rivers, rolling hills and excellent outdoor recreation opportunities. The UNESCO World Biosphere Reserve, the Niagara Escarpment and the world famous Bruce Trail, run through Dufferin offering spectacular vistas and hiking opportunities. Home to over 61,000 residents the area boasts fabulous restaurants, shopping and amenities. We are currently recruiting for:

Transportation Drivers Casual

JOB ID: C50-22	LOCATION: 151 Centre Street Shelburne, ON
JOB TYPE: Casual, Unionized	DEADLINE TO APPLY: 4:30 p.m. on June 24, 2022

Reporting to the Client Services Coordinator, the Transportation Driver is responsible for the safe and reliable transportation of seniors and disabled adults for medical and other appointments.

What you'll do

- Drive county vehicles to transport clients in a safe and courteous manner.
- Escort and assist clients door to door to appointments.
- Ensure all rides are provided in safe and responsible manner in compliance with all policies and procedures. Ensures that clients embark safely, and ride in their seats with seat belts buckled. Ensure the safe use of the Q-strain and lift when applicable. Ensure clients safely disembark from vehicle
- Operate vehicle in compliance with the Ontario Traffic Safety Act.
- Perform a daily circle check before driving vehicle.
- Report any client concerns to DCCSS staff.
- Use agency cell phone to maintain contact with DCCSS office
- Responsible for maintaining paperwork as required for program i.e. mileage log book.
- Report and vehicle concerns, breakdown, malfunction or service needs.
- Responsible for fueling vehicle as required and keeping vehicle clean.
- Carries out other duties as assigned.

What you'll bring

- Valid Class G driver's license.
- Valid Class F driver's license would be an asset.
- Valid personal automobile insurance (minimum \$1,000,000 liability).
- Clean drivers abstract.
- Sensitive to needs of seniors and individuals with physical disabilities and/or mental illness.
- Physically able to assist clients in and out of vehicle, folding wheelchairs and walkers, etc.
- Must be willing to work flexible hours as hours of work will vary depending on transportation requests. May include evenings and weekends.
- Must be flexible to potential call in for work or changes to schedules based on transportation needs.
- Must be willing to drive in busy urban centres such as Toronto.

What we can offer YOU!

- A competitive hourly wage ranging between \$18.23 – \$20.73
- Access to an Employee and Family Assistance Program
- Unlimited access to live and interactive webinars offered by the Canadian Centre for Diversity and Inclusion (CCDI)
- A supportive and collaborative work environment.



Ready to apply?

Interested applicants are invited to submit a resume and cover letter before the closing date and time to: hr@dufferincounty.ca

As an organization, we have made a commitment to diversity, equity, inclusion and belonging and are at the beginning of this journey. We recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees, regardless of race, colour, ancestry, creed (religion), place of origin, ethnic origin, citizenship, sex (including pregnancy), gender identity and expression, sexual orientation, age, marital status, family status, and disability feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, in order to better reflect the growing diversity of our region.

Please note that the County of Dufferin requires that all newly hired employees are to be fully vaccinated against COVID-19 as a condition of employment and must provide proof of fully vaccinated status, or provide proof of a medical or Human Rights Code exemption, prior to starting employment.

All applicants are thanked for their interest. Only those selected for an interview will receive a response. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

