

Dufferin Oaks is a not-for-profit Long-Term Care Home owned and operated by the County of Dufferin under standards established by the Ministry of Health and Long-Term Care. The home is a three-story facility centrally located in the County of Dufferin in the Town of Shelburne. 160 residents call Dufferin Oaks home, living in private, semi-private and standard rooms. Dufferin Oaks provides accommodation, meals, supportive services, socialization and a full range of nursing care services for persons who, for various reasons, cannot live independently in the community. We are currently recruiting for two (2) caring and compassionate:

HOME ASSISTANTS (Part Time Contract Position – 3 months)

JOB ID: C59-21	LOCATION: 151 Centre Street Shelburne, ON
JOB TYPE: Temporary Part Time, Unionized	DEADLINE TO APPLY: 4:30 p.m. September 10, 2021

Reporting to the Director of Care, the Home Assistant is responsible for aiding with tasks that require no hands-on resident care supporting staff from various departments including Nursing, Food Services, Program Support, and Environmental Services.

What you'll do

- Screening of Staff, residents and visitors upon entry to the home as per Directive 3
- Maintain an online schedule of visitors coming into the home
- Transport residents to and from the dining room, onsite programs, or internal appointments
- Assist residents who require feeding
- Assist PSW's with Snack/Nutrition carts including documentation of intake on resident's electronic chart
- Protect the health & safety of residents, co-workers and self by adopting safe work practices, reporting unsafe conditions immediately, and participating in health & safety related training
- Work co-operatively with staff, volunteers, service providers and other stakeholders to meet resident and family needs
- Performs other related duties, as assigned

What you'll bring

- Minimum Grade 12 education
- Previous experience and interest in working with a population of older adults is an asset
- Excellent oral and written communication skills
- A successful criminal reference check including the vulnerable sector screening
- Flexibility in scheduling as you must be available to work days, evenings, and two out of three weekends as required

What we can offer YOU!

- A competitive hourly wage of \$19.50
- Access to an Employee and Family Assistance Program;
- A supportive and collaborative work environment

Ready to apply?

Interested applicants are invited to submit a resume and cover letter before the closing date and time to: hr@dufferincounty.ca

As an equal opportunity employer, we seek to attract, develop, and retain highly talented employees with diverse identities and backgrounds, allowing us to benefit from a wide variety of experiences and perspectives. We are committed to creating a workplace that is inclusive for all.

All applicants are thanked for their interest, but only those selected for an interview will receive a response. Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of job selection and will not be used for any other reason. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.