



**DUFFERIN COUNTY COUNCIL MINUTES**  
**Thursday, September 12, 2019 at 7:00 p.m.**  
**Town of Orangeville Council Chambers**  
**87 Broadway, Orangeville**

**Council Members Present:**

Warden Darren White (Melancthon)  
Councillor Steve Anderson (Shelburne)  
Councillor Sandy Brown (Orangeville)  
Councillor John Creelman (Mono)  
Councillor Bob Currie (Amaranth)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Wade Mills (Shelburne)  
Councillor Laura Ryan (Mono)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)

**Alternate Council Members Present:**

Councillor Debbie Sherwood (Orangeville)

**Council Member Absent:**

Councillor Andy Macintosh (Orangeville)(prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Pam Hillock, Clerk/Director of Corporate Services  
Alan Selby, Treasurer  
Scott Burns, Director of Public Works  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator, Dufferin Oaks  
Tom Reid, Chief Paramedic Service  
Darrell Keenie, Director of Planning, Economic Development and Culture  
Cheri French, Director of Human Resources  
Michelle Dunne, Deputy Clerk

Warden White called the meeting to order at 7:00 p.m.

The Warden announced that the Committee meetings will be held at 55 Zina Street, Orangeville on Thursday, September 26, 2019:

Infrastructure & Environmental Services Committee – 1:00 p.m.

General Government Services Committee – 3:00 p.m.

Community Services/Dufferin Oaks/Museum Committee – 6:30 p.m.

Warden White also announced the municipal offices will be closed on Monday, October 14, 2019 for Thanksgiving.

**1. APPROVAL OF THE AGENDA**

**Moved by Councillor Brown, seconded by Councillor Rentsch**

**THAT the Agenda and any Addendum distributed for the September 12, 2019 meeting of Council, be approved.**

**-Carried-**

**2. DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

**3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Horner, seconded by Councillor Mills**

**THAT the minutes of the regular meeting of Council of July 11, 2019 be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

**4. Presentation: Defining Moments Canada Award**

Mr. Neil Orford presented the Defining Moments Canada Award to Mr. Darrell Keenie, Director of Planning, Economic Development and Culture, Ms. Laura Camilleri, Archivist at the Museum of Dufferin, and Ms. Julie McNiven, Educational Programmer at the Museum of Dufferin, for The Spanish Flu Exhibit. Ms. Laura Camilleri and Ms. Julie McNiven presented a brief snapshot of the Exhibit.

5. **Delegation: Orangeville Food Bank**

Ms. Heather Hayes, Executive Director of the Orangeville Food Bank, delegated to Council regarding Hunger Awareness and an update on the Orangeville Foodbank's activities.

6. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

7. **Infrastructure & Environmental Services Minutes – August 22, 2019**

**Moved by Councillor Brown, seconded by Councillor Gerrits**

**THAT the minutes of Infrastructure and Environmental Services meeting held on August 22, 2019, and the recommendations set out, excluding Item #4, be adopted.**

**-Carried-**

8. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 22, 2019 – ITEM #1  
Capital Project Update – August 2019

That Report, Capital Project Update – August 2019, from the Director of Public Works/County Engineer, dated August 22, 2019, be received.

9. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 22, 2019 – ITEM #2  
Consolidated Traffic By-Law Amendment – Dufferin Road 17 Speed Zone Adjustment

THAT Report, Consolidated Traffic By-Law Amendment – Dufferin Road 17 Speed Zone Adjustment, dated August 22, 2019, from the Director of Public Works/County Engineer be received;

AND THAT the By-law 2005-32 be amended to include the following 50 km/h Zone in Schedule F

Dufferin Rd.	From	To
17	A point situated at the east limit of Dufferin Road 18 in the Township of Mulmur.	A point situated 675 m east of Dufferin Road 18 in the Township of Mulmur.

AND THAT the By-law 2005-32 be amended to include the following 70 km/h Zone in Schedule H

Dufferin Rd.	From	To
17	A point situated at 675 m east limit of Dufferin Road 18 in the Township of Mulmur.	A point situated at 975 m east limit of Dufferin Road 18 in the Township of Mulmur.

**10. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 22, 2019 – ITEM #3**  
Waste Services Update – August 2019

THAT Report, Waste Services Update - August 2019, from the Director of Public Works/County Engineer, dated August 22, 2019, be received;

AND THAT staff be directed to proceed with the necessary procurement for green bin processing.

**11. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 22, 2019**  
**ITEM #4 – Electric Vehicle Charging Network – Funding Opportunity**

**Moved by Councillor Currie, seconded by Councillor Gerrits**

**THAT Report, Electric Vehicle Charging Network – Funding Opportunity, dated August 22, 2019, from the Director of Public Works/County Engineer, be received;**

**AND THAT the funds to cover the County portion of the project be committed from the Federal Gas Tax allocation to allow the application to progress.**

A recorded vote was requested on Item #4 – Electric Vehicle Charging Network – Funding Opportunity and taken as follows:

	<b>Yea</b>	<b>Nay</b>
Councillor Anderson (1)	x	
Councillor Brown (7)	x	
Councillor Creelman (2)	x	
Councillor Currie (1)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Sherwood (7)	x	
Councillor Mills (2)	x	
Councillor Rentsch (1)	x	
Councillor Ryan (3)	x	
Councillor Soloman (1)	x	
Councillor White (2)	x	
Totals (32)	32	0
<b>-MOTION CARRIED-</b>		

**12. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – August 22, 2019 – ITEM #5**  
August 2019 Financial Report

A report from the Treasurer, dated August 22, 2019, to provide Committee with a monthly financial summary.

**13. General Government Services Minutes – August 22, 2019**

**Moved by Councillor Mills, seconded by Councillor Brown**

**THAT the minutes of General Government Services meeting held on August 22, 2019, and the recommendations set out, be adopted.**

**-Carried-**

**14. GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #1**  
Request For Proposal (RFP) for Auditors

THAT Report, RFP for Auditors, from the Treasurer, dated August 22, 2019, be received;

AND THAT a Bylaw be brought to the next meeting of County Council to appoint BDO Canada LLP as County Auditors for the years 2019 to 2022.

- 15.** GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #2  
Memorandum of Understanding – Ministry of Economic Development, Employment and Infrastructure – Report #3

THAT the report from the Clerk/Director of Corporate Services, dated August 22, 2019, regarding MOU – Ministry of Economic Development, Employment and Infrastructure – Use of Courtroom 103, be received.

- 16.** GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #3  
Lease with Province for 10 Louisa, 51 Zina Street, Orangeville

THAT the report from the Director of Corporate Services, dated August 22, 2019, regarding Lease agreement for 10 Louisa Street, 51 Zina Street, Orangeville, be received;

AND THAT the Director of Corporate Services/Clerk be authorized to engage Cushman Wakefield, Waterloo Region Ltd., Brokerage, 4295 King Street East, Suite 401, Kitchener, Ontario, N2P 0C6 to act on the County's behalf in the lease negotiations with the Province of Ontario for the leases at 10 Louisa Street and 51 Zina Street, Orangeville.

- 17.** GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #4  
Council Meeting to be held In Orangeville Council Chambers

THAT the report of the Clerk/Director of Corporate Services, dated August 22, 2019, regarding Council Meetings to be held in Orangeville Council Chambers, be received;

AND THAT a review of the live streaming, location, etc. be done after one year.

- 18.** GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #5  
August 2019 Financial Report

THAT the August 2019 Financial Report from the Treasurer, dated August 22, 2019, be received.

19. GENERAL GOVERNMENT SERVICES – August 22, 2019 – ITEM #6  
Ministry of the Attorney General – Joint and Several Liability Consultation

Correspondence from the Ministry of the Attorney General, dated July 12, 2019, to request participation in the Government’s consultations regarding joint and several liability and insurance costs affecting the delivery of public services. The Committee directed the Treasurer to respond with feedback that County would like to see changes in the legislation and that the letter be circulated to the local municipalities for support.

20. **Community Services/Dufferin Oaks/Museum Minutes – August 22, 2019**

**Moved by Councillor Horner, seconded by Councillor Rentsch**

**THAT the minutes of the Community Services/Dufferin Oaks/Museum meeting held on August 22, 2019, and the recommendations set out, be adopted.**

**-Carried-**

21. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #1 – Headwaters Communities In Action (HCIA) Mid Year Report

THAT the report from Headwaters Communities In Action, dated August 2019, regarding a mid-year update on activities, be received.

22. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #2 – Quarterly Community Services Activity Report – Second Quarter 2019

THAT the report of the Director, Community Services, dated August 22, 2019, titled Quarterly Community Services Activity Report – Second Quarter 2019, be received.

23. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #3 – Community Safety and Well-Being Plan

THAT the report of the Director, Community Services, titled Community Safety and Well-Being Plan, dated August 22, 2019, be received;

AND THAT the County of Dufferin be recognised as the lead for the coordination and development of the Dufferin CSWB plan;

AND THAT staff be directed to conduct a Request For Quote (RFQ) process to obtain a consultant to develop the Dufferin Community Safety and Well-Being Plan;

AND THAT staff and the successful consultant from the RFP work with the Dufferin Situation Table and local municipalities to create the Dufferin Community Safety and Well-Being plan;

AND THAT the cost of consulting services and administrative support to coordinate and development the Dufferin CSWB plan be paid for from the Rate Stabilization Reserve at a cost no greater than \$10,000.

**24.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #4 – Annual Rent Increase Guideline 2020

THAT the report of the Director of Community Services, dated August 22, 2019, titled Annual Rent Increase Guideline 2020 be received;

AND THAT the 2020 market rents of Dufferin owned housing units be increased by the maximum level of 2.2% over the previous year.

**25.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #5 – Dufferin Portable Housing Allowance Implementation (2020)

THAT the report of the Director, Community Services, titled Dufferin Portable Housing Allowance Implementation (2020), dated August 22, 2019, be received;

AND THAT approval be given for the creation of a Dufferin Portable Housing Allowance, to assist the Dufferin homeless population, commencing in April 2020, to be funded from the Social Assistance Restructuring Reinvestment (SARR) budget.

**26.** COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #6 – Dufferin County Age-Friendly Needs Assessment and Strategic Action Plan

THAT the report of the Director, Community Services, titled Dufferin County Age-Friendly Needs Assessment and Strategic Action Plan, dated August 22, 2019, be received;



AND THAT Dufferin County Age-Friendly Needs Assessment and Strategic Action Plan be adopted.

27. COMMUNITY SERVICES/DUFFERIN OAKS/MUSEUM – August 22, 2019  
ITEM #7 – August 2019 Financial Report

THAT the August 2019 Financial Report from the Treasurer, dated August 22, 2019, be received.

28. **Director of Planning, Economic Development & Culture’s Report – Update on Tourism Services**

A report from the Director of Planning, Economic Development and Culture, dated September 12, 2019, to provide an update on the status of the Headwaters Tourism Association and to present an option for moving forward with the delivery of tourism/cultural services in Dufferin County.

**Moved by Councillor Ryan, seconded by Councillor Gardhouse**

**THAT the report of the Director of Planning, Economic Development and Culture, dated September 12, 2019, regarding Update on Tourism Services be received;**

**AND THAT the County of Dufferin not renew the Municipal Services Agreement (in its current or in an amended form) for tourism services with Headwaters Tourism upon expiry on December 31, 2019;**

**AND THAT staff explore alternate options and delivery methods for tourism services;**

**AND THAT that funds required to undertake a tourism/cultural services strategy in collaboration with our local municipalities be included in the draft 2020 budget for the review and consideration of County Council.**

**-Carried-**

29. **Treasurer’s Report – Report on Request for Tenders and Request for Proposals**

A report from the Treasurer, dated September 12, 2019, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Ryan, seconded by Councillor Rentsch**

**THAT the Report on Request for Tenders and Request for Proposals, from the Treasurer, dated September 12, 2019, be received.**

**-Carried-**

**30. Treasurer's Report – Financial Summary**

A report from the Treasurer, dated September 12, 2019, to provide Council a financial summary for July 2019.

**Moved by Councillor Mills, seconded by Councillor Horner**

**THAT the report of the Treasurer, dated September 12, 2019, providing a Financial Summary as of July 2019, be received.**

**-Carried-**

**31. Chief Administrative Officer's Report – Outside Boards**

A report from the Chief Administrative Officer, dated September 12, 2019, to provide Council with an update of activities from outside boards and agencies.

Councillor Gerrits provided a verbal update on the progress of Phase 2 of SWIFT.

**Moved by Councillor Brown, seconded by Councillor Ryan**

**THAT the report of the Chief Administrative Officer, dated September 12, 2019, with respect to Reports from Outside Boards be received.**

**-Carried-**

**32. Director of Planning, Economic Development & Culture's Report – Dufferin County "Municipal Comprehensive Review" (MCR)**

A report from the Director of Planning, Economic Development and Culture, dated September 12, 2019, to provide an updated outline of the tasks and process that must be undertaken to complete the County's Municipal Comprehensive Review (MCR), as required by the policies of the *Growth Plan for the Greater Golden Horseshoe, 2019* (the "2019 Growth Plan").

**Moved by Councillor Brown, seconded by Councillor Ryan**

**THAT the report of the Director of Planning, Economic Development and Culture, dated September 12, 2019, regarding Dufferin County Municipal Comprehensive Review be received;**

**THAT the memo from WSP, dated August 16, 2019, regarding Dufferin County MCR Scope be received and the work plan contained therein be adopted;**

**AND THAT the MCR budget figures provided by WSP be included in the draft 2020 County Budget for Council's review and approval;**

**AND THAT the County of Dufferin enter into a contract with WSP for the work outlined in the work plan;**

**AND THAT the necessary By-law be adopted.**

**-Carried-**

**33. CORRESPONDENCE**

**34. MOTIONS**

**Moved by Warden White, seconded by Councillor Mills**

**THAT the Terms of Reference for the Dufferin Youth Council be adopted as follows:**

**PURPOSE:**

**The purpose of the Dufferin Youth Council is to advise Dufferin County Council on issues as they relate to youth and to engage youth in the municipal process. The Dufferin Youth Council should also proactively advance issues of importance to youth in the community, and create opportunities for youth activities and outreach.**

**MEMBERSHIP:**

**Representation will be solicited from the Dufferin County community at large but should attempt to be representative of all geographic areas of the County. In order to achieve broad representation, all local school boards,**

**youth community groups, youth service organizations and organizations specializing in dealing with youth issues as well as the general public should consider putting forth nominations.**

**Membership will consist of 12-16 voting youth members aged 13-19.**

**Terms of members shall be 2 years for junior members (13-15) and 2 years for senior members (16-19) and shall end at staggered intervals (except upon first formation of committee).**

**In addition to youth members, there should be 4 additional non-voting advisors made up of the following:**

- 2 advisors at large selected from the community**
- 1 member of Dufferin County Council**
- 1 member of Dufferin County Staff**

**Members shall:**

- -Show a commitment to advancing issues important to youth**
- -Demonstrate interest in local issues and challenges as they pertain to youth**
- -Respect the procedures as determined by the members**
- -Be residents of Dufferin County**

**STRUCTURE:**

**The Dufferin Youth Council shall meet as determined by the membership upon constitution of the group and be prepared to discuss issues relevant to its purpose.**

**The Dufferin Youth Council shall report to Dufferin County Council through the General Government Services Committee by way of report or in person.**

**The Dufferin Youth Council shall engage the public when necessary in furtherance of its mandate.**

**-Carried-**

## **NOTICES OF MOTION**

**35. Moved by Councillor Anderson, seconded by Councillor Creelman**

**THAT Staff to enter into discussions with Orangeville regarding the lease of one or more of their transit vehicles to service communities outside of Orangeville and in particular northern Dufferin and report back to Council with the potential costs and service options.**

**36. Moved by Councillor Creelman**

**WHEREAS serious concerns are emerging over the use of vaping products, especially those with non-tobacco flavours\* as it widely believed these are targeting young persons;**

**AND WHEREAS the number of illnesses potentially related to vaping are skyrocketing (420 cases in 33 US States up from 193 in 22 States just two weeks ago - source: CBC - <https://www.cbc.ca/news/health/e-cigarette-vaping-illness-explainer-1.5280386>);**

**AND WHEREAS concern exists and is growing over tobacco flavoured vaping products inasmuch as one vaping pod may be the equivalent of one or even two packs of cigarettes;**

**AND contrary to the original notion that vaping could assist those attempting to quit conventional smoking, it may in fact be contributing to increased tobacco use\*\* by young persons between the ages of 16 and 18;**

**AND WHEREAS the Ontario Government was the first in Canada to allow e-vaping products to be directly promoted to the public over the objections of health advocates;\*\*\***

**AND WHEREAS many other jurisdictions have banned or are about to ban non-tobacco vaping products in addition to taking other measures e.g. State of Michigan, the United States while Ontario is simply studying the problem;\*\*\*\***

**THEREFORE BE IT RESOLVED Dufferin County Council expresses its gratitude to our Public Health unit for raising awareness about this issue;**

**AND THAT Dufferin County Council requests the Provincial and Federal Governments in their respective areas of jurisdiction, take immediate appropriate steps to regulate the sale and promotion of vaping products so as to safeguard public health, especially the health of young persons.**

**Footnotes:**

***\*Non tobacco flavours include bubblegum, strawberry cheese cake, frosty peach, melonade, Bobby guava and Alto apple to name but a few of the estimate 7,000 plus flavours available.***

***\*\*Public Health, Wellington-Dufferin Guelph Paper titled State of Evidence on Vaping - <https://www.wdgpUBLICHEALTH.ca/board-health/board-health-meetings/september-4-2019-agenda/bh01sep0419r17-state-evidence-vaping>***

**\*\*\*\***

***<https://www.theglobeandmail.com/canada/article-ontario-to-allow-marketing-of-vaping-products/>***

**\*\*\*\***

***<https://ottawacitizen.com/news/local-news/ontarios-health-minister-seeks-expert-advice-on-vaping>***

**37. BY-LAWS**

2019-38      A by-law to amend By-Law 2005-32, Schedule "F" and Schedule "H" to regulate traffic on roads under the jurisdiction of the County of Dufferin. (Speed Limit Changes – Dufferin Road 17)  
Authorization: Infrastructure & Environmental Services – August 22, 2019

2019-39      A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin (Dufferin Oaks Long Term Care Home) and the Ontario Nurses Association (ONA). (Collective Agreement)  
Authorization: Council – January 10, 2019

- 2019-40 A by-law to appoint the auditors for the Corporation of the County of Dufferin (BDO Canada LLP) for the years 2019 to 2022 inclusive.  
Authorization: General Government Services – August 22, 2019
- 2019-41 A by-law to appoint Robert Watson as a building inspector under the Building Code Act.  
Authorization: Council – September 12, 2019

**Moved by Councillor Gerrits, seconded by Councillor Ryan**

**THAT by-law 2019-38 to 2019-41, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

**38. OTHER BUSINESS**

Councillor Gardhouse encouraged everyone to attend the Bridges Out of Poverty Training occurring on September 16, 2019 at the Salvation Army Church, Orangeville.

Warden White presented the new Join In Dufferin campaign “Save the Plate” promotional video and encouraged everyone to take the challenge.

**39. CLOSED SESSION**

**Moved by Councillor Brown, seconded by Councillor Horner**

**THAT Council move into Closed Session (8:13 p.m.) in accordance with the Municipal Act, Section 239 (3.1) (1) – Education or Training the Members as well as Section 239 (2) (d) – Labour Relations or Employee Negotiations.**

**-Carried-**

While in closed session, Council considered Closed Session Minutes from the Infrastructure and Environmental Services Committee meeting on August 22, 2019. Council also considered a report from the Director of Human Resources and Administrator of Dufferin Oaks, dated September 12, 2019, regarding negotiations with the Canadian Union of Public Employees (CUPE).

**Moved by Councillor Gardhouse, seconded by Councillor Rentsch**

**THAT Council move into open session (8:18 p.m.).**

**-Carried-**

**BUSINESS ARISING FROM CLOSED SESSION**

**40. Moved by Councillor Horner, seconded by Councillor Mills**

**THAT the closed session minutes of the Infrastructure and Environmental Services Committee held on August 22, 2019, be received.**

**-Carried-**

**41. Moved by Councillor Creelman, seconded by Councillor Rentsch**

**THAT the recommendations in the report of the Director of Human Resources and the Administrator of Dufferin Oaks, dated September 12, 2019, regarding the term of the Memorandum of Understanding between the County of Dufferin and the Canadian Union of Public Employees be approved.**

**-Carried-**

**42. CONFIRMATORY BY-LAW**

2019-42      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on September 12, 2019.

**Moved by Councillor Hawkins, seconded by Councillor Ryan**

**THAT by-law 2019-42 be read a first, second and third time and enacted.**

**-Carried-**

**43. ADJOURNMENT**

**Moved by Councillor Mills, seconded by Councillor Creelman**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:20 p.m.



Next meeting: Thursday, October 10, 2019 at 7:00 p.m.  
87 Broadway, Orangeville

---

Darren White, Warden

---

Pam Hillock, Clerk