



COUNCIL AGENDA

Thursday, July 9, 2020 at 3:00 p.m.

By video conference – The meeting will be live streamed on YouTube at the following link:
<https://www.youtube.com/channel/UCCx9vXkywflJr0LUVkKnYWQ>

1. ROLL CALL

Verbal roll call by the Clerk.

2. APPROVAL OF THE AGENDA

THAT the Agenda and any Addendum distributed for the July 9, 2020 meeting of Council, be approved.

3. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

THAT the minutes of the regular meeting of Council of June 25, 2020, be adopted.

5. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

5.1. Presentation: WSP

A presentation from Gregory Bender, Manager, Municipal Services, WSP, regarding the proposed Amendment 1 to *A Place to Grow*, the Land Needs Assessment Methodology and the implications on the Municipal Comprehensive Review process.

The WSP Presentation will be circulated when available.

6. PUBLIC QUESTION PERIOD

Questions can be submitted to info@dufferincounty.ca or 519-941-2816 x2500 prior to 2:00 p.m. on July 9, 2020.

7. PRESENTATION AND CONSIDERATIONS OF REPORTS

General Government Services – Chair Creelman

7.1. Acting Treasurer’s Report – COVID-19 Financial Implications July 2020

A report from the Acting Treasurer, dated July 9, 2020, to provide additional information to Council about the financial implications of the COVID-19 pandemic.

THAT the report of the Acting Treasurer, dated July 9, 2020, regarding COVID-19 Financial Implications July 2020, be received.

Infrastructure & Environmental Services

7.2. Director of Public Works/County Engineer’s Report – COVID-19 Double-Up Days

A report from the Director of Public Works, dated July 9, 2020, to update Council on the COVID-19 Double-Up Days and to recommend returning to the standard one-bag/container garbage limit countywide.

THAT Report, COVID-19 Double-Up Days, from the Director of Public Works/County Engineer, dated July 9, 2020, be received;

AND THAT staff be authorized to end the COVID-19 Double-Up Days and return to the regular program and bag/container limit.

Council Reports

7.3. Chief Administrative Officer’s Report - Diversity, Equity, and Inclusion Community Advisory Committee

A report from the Chief Administrative Officer, dated July 9, 2020, to recommend that the County of Dufferin establish a Diversity, Equity, and

Inclusion Community Advisory Committee (DEICAC) and adopt a terms of reference.

THAT the report of the Chief Administrative Officer, dated July 9, 2020, regarding the Diversity, Equity, and Inclusion Community Advisory Committee, be received;

AND THAT the Diversity, Equity, and Inclusion Community Advisory Committee Terms of Reference be approved;

AND THAT staff be directed to advertise for committee members;

AND THAT Councillor _____ and Councillor _____ be appointed to the committee;

AND THAT staff be directed to investigate diversity, equity, and inclusion education/training options and report back to Council.

7.4. Chief Administrative Officer's Report – Workforce Strategy - Update

A report from the Chief Administrative Officer, dated July 9, 2020, to provide an update to Council with respect to the development of a workforce strategy in response to the ongoing need to mitigate for the impact of COVID 19 and to plan for the future.

THAT the report of the Chief Administrative Officer, dated July 9, 2020, regarding Workforce Strategy, be received;

AND THAT staff be directed to take the following interim actions:

- continue to have most employees who are able to work from home continue to do so;
- finalize new employee and health and safety policies required to operate in the new normal;
- identify which services should have some in-person options that have not been offered since the start of COVID 19;
- consolidate all in-person services and administrative support previously located at 55 Zina Street to the Edelbrock Centre and make the necessary physical changes to safely operate from that facility;

AND THAT staff continue to provide regular updates to Council on progress with respect to developing a Workforce Strategy.

7.5. Chief Administrative Officer’s Report – Monthly Update from Outside Boards

A report from Chief Administrative Officer, dated July 9, 2020, to provide Council with an update of activities from outside boards and agencies.

THAT the report of the Chief Administrative Officer, dated July 9, 2020, with respect to Reports from Outside Boards, be received.

8. CORRESPONDENCE

9. NOTICE OF MOTIONS

10. MOTIONS

10.1. Moved by Councillor Anderson

BE IT RESOLVED THAT Council directs staff to take steps to arrange Anti-Black Racism and Diversity and Inclusion training for staff and Council and report back at the next scheduled meeting with an outline of the training, training provider(s) and potential dates.

10.2. Moved by Councillor Creelman

WHEREAS it is desirable to recognize history by acknowledging indigenous stewardship of land over thousands of years;

AND WHEREAS land acknowledgement is an important element of reconciliation with indigenous peoples

THEREFORE BE IT RESOLVED THAT we direct Darrell Keenie, Director of Planning, Economic Development and Culture to consult with members of the indigenous community and other interest parties with the view to developing a Land Acknowledgement to be delivered at the beginning of County Council meetings and any related recommendations.

10.3. Moved by Councillor _____, seconded by Councillor

THAT Councillor _____ be nominated for the position of Chair of the Infrastructure and Environmental Services Committee for the remainder of 2020.

11. BY-LAWS

12. OTHER BUSINESS

13. CLOSED SESSION

13.1. Closed Session Minutes – Municipal Act Section 239 (2)(c) – Proposed or pending acquisition or disposition of land by the municipality

Closed Session minutes from the meeting of Council on June 25, 2020

13.2. Closed Session Report – Municipal Act Section 239 (2)(c) – Proposed or pending acquisition or disposition of land by the municipality

A closed session report from the Chief Administrative Officer and the Clerk/Director of Corporate Services, dated July 9, 2020, regarding lease negotiations.

13.3. Closed Session Report – Municipal Act Section 239 (2)(c) – Proposed or pending acquisition or disposition of land by the municipality

A closed session report from the Director of Public Works/County Engineer, dated July 9, 2020, regarding potential acquisition of property.

14. CONFIRMATORY BY-LAW

2020-xx A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on July 9, 2020.

THAT by-law 2020-xx be read a first, second and third time and enacted.

15. ADJOURNMENT

THAT the meeting adjourn.



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, June 25, 2020 at 3:00 p.m.

Video Conference

Council Members Present:

Warden Darren White (Melancthon)
Councillor Steve Anderson (Shelburne)
Councillor Sandy Brown (Orangeville)
Councillor John Creelman (Mono)
Councillor Bob Currie (Amaranth)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Andy Macintosh (Orangeville)
Councillor Wade Mills (Shelburne)
Councillor Laura Ryan (Mono)
Councillor Steve Soloman (Grand Valley)
Councillor Philip Rentsch (Grand Valley)(arrived at 3:09 p.m.)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Pam Hillock, Clerk/Director of Corporate Services
Aimee Raves, Acting Treasurer
Anna McGregor, Director of Community Services
Scott Burns, Director of Public Works
Brenda Wagner, Administrator of Dufferin Oaks
Cheri French, Director of Human Resources
Darrell Keenie, Director of Planning, Economic Development & Culture
Michelle Dunne, Deputy Clerk

Warden White called the meeting to order at 3:00 p.m.

The Warden announced that this meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

1. ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

2. APPROVAL OF THE AGENDA

Moved by Councillor Macintosh, seconded by Councillor Mills

THAT the Agenda and any Addendum distributed for the June 25, 2020 meeting of Council, be approved.

-Carried-

3. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by Councillor Gardhouse, seconded by Councillor Horner

THAT the minutes of the regular of Council of June 11, 2020, be adopted.

-Carried-

Councillor Rentsch joined the meeting at 3:09 p.m.

Warden White gave a statement regarding recent comments made by Councillor Currie.

Moved by Warden White, seconded by Councillor Gerrits

THAT the Procedural By-Law 2015-24, Section 5.6 be suspended to allow for a motion to be brought forward that is not germane to any items on the agenda.

-Carried-

Moved by Warden White, seconded by Councillor Ryan

THAT the County Council declare the Chair of the Infrastructure and Environmental Services Chair vacant and seek a new Chair at the next County Council meeting.

A recorded vote was requested on the motion and taken as follows:

	Yea	Nay
Councillor Anderson (1)	x	
Councillor Brown (7)	x	
Councillor Creelman (2)	x	
Councillor Currie (1)		x
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Macintosh (7)	x	
Councillor Mills (2)	x	
Councillor Rentsch (1)	x	
Councillor Ryan (3)	x	
Councillor Soloman (1)	x	
Councillor White (2)	x	
Totals (32)	31	1
	-MOTION CARRIED-	

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

5. Delegation: Dufferin Community Foundation

Gordon Gallagher, President of the Dufferin Community Foundation, delegated to Council regarding the progress of the Dufferin Community Foundation.

6. PUBLIC QUESTION PERIOD

A question was received from Jen Logan prior to the Council meeting stating:
 In light of recent statements by Mr. Currie, what is the council doing to improve support for diversity in Dufferin County while avoiding offending and alienating constituents? What is council doing to represent and provide support for multiple different socio-economic groups? What has been put in place following Ms. O'Hara-Stephenson's presentation?

Warden White advised Staff is currently working on a report to Council for the July 9, 2020 meeting that will lay out proposed Terms of Reference for the Inclusivity and Diversity Committee recommended by Alethia O'Hara-Stephenson. Councillor Anderson will also be bringing forward a notice of motion to request all Councillors and Staff receive anti-racism and diversity training. Staff

have been participating in open dialogue within the County with the goal to end systemic racism and other forms of discrimination that may exist in our policies, practices and procedures.

A question was received from Colin Forrester, an Orangeville resident, prior to the Council meeting stating:

Recently the homophobic comments of Amaranth Mayor Bob Currie regarding the flying of the Pride flag and the Celebrate your Awesome funding at your last meeting have become an embarrassment to residents of Dufferin County. His views have resulted in an on-line petition that calls for him to step down. This has brought a great deal of negative attention to Dufferin as the media has covered Mr. Currie's "doubling down" on his disturbing and antiquated opinions. Many of my fellow residents have looked into the Code of Conduct for Amaranth and Dufferin Council. It seems there is no current outline for racist or homophobic remarks by members. I am asking Council to adopt an amendment to its Rules of Conduct to make sure that this type of opinion or remarks never go without recourse or reprimand again. As an elected official, Mr. Currie has a responsibility to "All" his constituents regardless of the colour of their skin or sexual orientation. There must be guidelines to stop this embarrassing behaviour.

Warden White advised the Code of Conduct will be reviewed and a report will be forthcoming to a future Council meeting.

A question was received from Debbie Sherwood, an Orangeville resident, prior to the Council meeting stating:

After a recent visit to the land transfer site, I have noticed that there was a great amount of household hazardous waste being disposed of as regular garbage likely because a lot more people are at home they are cleaning out these items. My question to Council is when will we be able to get up the household hazardous waste days operating again? I would think that is something we would be able to do easily since they are held outdoors and social distancing can be in effect as people arrive in their vehicles they could stay in their vehicles as staff members retrieve the items. Is this something that can be done sooner rather than later?

The Director of Public Works/County Engineer advised dialogue is ongoing with Dufferin County's hazardous waste Contractor. The goal is to begin the Hazardous Waste Days events beginning in July. As soon as dates are arranged, they will be communicated to residents.

PRESENTATION AND CONSIDERATIONS OF REPORTS

7. Director of Public Works/County Engineer's Report – County Bridges on Local Roads – Jurisdictional Responsibilities

A report from the Director of Public Works/County Engineer, dated June 25, 2020, to explain the County's role with respect to bridges on local roads and boundary roads, as directed by Council on May 28th, 2020.

Moved by Councillor Brown, seconded by Councillor Creelman

THAT Report, County Bridges on Local Roads – Jurisdictional Responsibilities, from the Director of Public Works/County Engineer, dated June 25, 2020, be received.

-Carried-

8. Director of Community Services' Report – Community Services 2019 Annual Review

A report from the Director of Community Services, dated June 25, 2020, to provide Council with information on the Community Services 2019 Annual Review.

Moved by Councillor Macintosh, seconded by Councillor Horner

THAT the report of the Director, Community Services, titled Community Services 2019 Annual Service Review, dated June 25, 2020, be received.

-Carried-

9. Administrator of Dufferin Oaks' Report – Declaration of Compliance

A report from the Administrator of Dufferin Oaks, dated June 25, 2020, to sign the annual Declaration of Compliance for the fiscal year ending March 31, 2020 as required by the Multi-Sector Service Accountability Agreement with the Central West Local Health Integration Network (LHIN).

Moved by Councillor Gardhouse, seconded by Councillor Gerrits

THAT the report of the Administrator of Dufferin Oaks, dated June 25, 2020, regarding the Declaration of Compliance, be received;

AND THAT Council authorizes the Warden to sign the Declaration on behalf of Council for submission to the Central West LHIN.

-Carried-

10. Director of Human Resources & Administrator of Dufferin Oaks' Report – Continued Staffing Support (COVID-19)

A report from the Director of Human Resources and the Administrator of Dufferin Oaks, dated, June 25, 2020, to recommend the continuation of additional staffing hours at Dufferin Oaks and for Human Resources, Health and Safety in response to the enhanced requirements in place due to COVID-19.

Moved by Councillor Creelman, seconded by Councillor Mills

THAT the report of the Director of Human Resources and Administrator, Dufferin Oaks, dated June 25, 2020, regarding Continued Staffing Support for Dufferin Oaks, be received;

AND THAT the additional hours and associated costs required by Dufferin Oaks to support the requirements from Public Health, the Ministry of Health and the Ministry of Long-Term Care for the duration of the pandemic be approved;

AND THAT approval be given to recruit a full time position in HR to support recruitment, onboarding and diversity and inclusion practices;

AND THAT that the funds required be taken from the Rate Stabilization Fund for 2020;

AND THAT, ongoing costs be incorporated into the 2021 and future budgets.

-Carried-

11. Director of Planning, Economic Development & Planning's Report – Correspondence from Minister Clark, MMAH

A report from the Director of Planning, Economic Development and Planning, dated June 25, 2020, to inform Council of next steps in response to correspondence dated June 16, 2020 from the Minister of Municipal Affairs and Housing (MMAH). The correspondence announces proposed amendments to A

Place to Grow: Growth Plan for the Greater Golden Horseshoe ("The Growth Plan").

Moved by Councillor Horner, seconded by Councillor Brown

THAT the report of the Director of Planning, Economic Development and Culture, dated June 25, 2020, regarding correspondence from Minister Clark, MMAH, be received;

AND THAT the correspondence from Steve Clark, Minister of Municipal Affairs and Housing dated June 16, 2020 be received.

-Carried-

12. Chief Administrative Officer's Report – SWIFT 2.0 and WOWC Advocacy for Broadband Funding

A report from the Chief Administrative Officer, dated June 25, 2020, to present the details of the special meeting of the Western Ontario Wardens' Caucus called on Thursday, June 4, 2020; to discuss a strategy for continuing high-speed broadband implementation across the region.

Moved by Councillor Mills, seconded by Councillor Anderson

THAT the report of the Chief Administrative Officer, dated June 25, 2020, regarding SWIFT 2.0 and Advocacy for Broadband Funding, be received;

AND THAT the County of Dufferin support the WOWC advocacy efforts to ensure Southwestern Ontario receives a fair share of funding for broadband;

AND THAT, letters supporting the WOWC advocacy effort be forwarded to the CRTC and the Federal Minister of Innovation, Science and Industry.

-Carried-

CORRESPONDENCE

13. Canadian Alliance to End Homelessness

Correspondence from the Canadian Alliance to End Homelessness, dated June 8, 2020, to request the County of Dufferin endorse their campaign to seek a pandemic recovery plan for the homeless population.

Moved by Councillor Brown, seconded by Councillor Mills

THAT the request from the Canadian Alliance to End Homelessness, dated June 8, 2020, to request the County of Dufferin endorse their campaign to seek a pandemic recovery plan for the homeless population, be endorsed.

-Carried-

14. Ministry of Natural Resources & Forestry

Correspondence from the Ministry of Natural Resources and Forestry, dated June 15, 2020, to advise of the Oral Rabies Vaccine (ORV) bait distribution and trap-vaccinate-release (TVR) programs taking place from the summer to fall of 2020.

Moved by Councillor Brown, seconded by Councillor Hawkins

THAT the correspondence from the Ministry of Natural Resources & Forest, regarding the Oral Rabies Vaccine (ORV) bait distribution and trap-vaccinate-release (TVR) programs taking place from the summer to fall of 2020, dated June 15, 2020, be received.

-Carried-

15. Grey County Resolution

Correspondence from the County of Grey, dated June 16, 2020, containing a resolution sent to Premier Ford requesting the implementation of broadband in the unserved and under-served areas of Grey County and to request endorsement of the resolution.

Moved by Councillor Horner, seconded by Councillor Currie

THAT the correspondence from the County of Grey, dated June 16, 2020, to Premier Ford with a resolution as follows, be endorsed:

Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and

Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and

Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and

Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and

Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and

Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey County post-pandemic; and

Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and

Whereas Grey County has unserved areas as well as under-served areas that receive inadequate or disproportionately low levels of service; and

Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and

Whereas the need for broadband infrastructure improvement is now; Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserved and under-served areas of Grey County; and

That this resolution be forwarded to all Ontario municipalities for their endorsement.

-Carried-

16. Association of Municipalities of Ontario

Correspondence from the Ministry of Municipal Affairs and Housing, dated June 18, 2020, regarding Association of Municipalities of Ontario (AMO) delegation requests for the 2020 Virtual Annual Conference.

Council suggested the following delegations:

- With the Minister of Health & the Solicitor General regarding health teams & police responding jointly to mental health calls. Staff will investigate arranging a joint meeting with both ministries as it involves a joint effort.
- A delegation regarding the lack of reliable internet in parts of the County.

17. Town of Orangeville

Correspondence from the Town of Orangeville, dated June 22, 2020, regarding their application to obtain the ability to handle 311 calls for non-emergency government communications.

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT the Town of Orangeville application to obtain the ability to handle 311 calls for non-emergency government communications, be supported.

-Carried-

Councillor Rentsch left the meeting at 4:09 p.m.

NOTICE OF MOTIONS

18. Moved by Councillor Anderson

BE IT RESOLVED THAT Council directs staff to take steps to arrange Anti-Black Racism and Diversity and Inclusion training for staff and Council and report back at the next scheduled meeting with an outline of the training, training provider(s) and potential dates.

19. Moved by Councillor Creelman

WHEREAS it is desirous to recognize history by acknowledging indigenous stewardship of land over thousands of years;

AND WHEREAS land acknowledgement is an important element of reconciliation with indigenous peoples;

THEREFORE BE IT RESOLVED THAT we direct Darrell Keenie, Director of Planning, Economic Development and Culture to consult with members of the indigenous community and other interest parties with the view to developing a Land Acknowledgement to be delivered at the beginning of County Council meetings and any related recommendations.

20. MOTIONS

Moved by Warden White, seconded by Councillor Mills

THAT the Bill Hill scholarship program be amended to include two additional scholarship opportunities in any of the prescribed categories previously established, and that one scholarship be dedicated to a person of colour, and one scholarship be dedicated to a person of aboriginal heritage, and further that the Bill Hill scholarship program continue to be reflective of the goals of the County of Dufferin.

-Carried-

21. BY-LAWS

2020-50 A by-law to appoint an Acting Chief Building Official. (Joao Pedro Fonseca Cruz, Doug Kopp, Shawn Parkins & Robert Watson)
Authorization: Council – June 25, 2020

Moved by Councillor Ryan, seconded by Councillor Gardhouse

THAT By-Law 2020-50 be read a first, second and third time and enacted.

-Carried-

22. OTHER BUSINESS

23. CLOSED SESSION

Moved by Councillor Gardhouse, seconded by Councillor Brown

THAT Council move into Closed Session (4:17 p.m.) in accordance with the Municipal Act Section 239 (2)(c) – Proposed or pending acquisition or disposition of land by the municipality.

-Carried-

While in Closed Session report from the Chief Administrative Officer, dated June 25, 2020, regarding County property holdings.

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT Council move into open session (4:45 p.m.).

-Carried-

24. BUSINESS ARISING FROM CLOSED SESSION

Moved by Councillor Brown, seconded by Councillor Macintosh

THAT the report of the Chief Administrative Officer, dated June 25, 2020, regarding Future Considerations for Property Holdings be received;

AND THAT staff be directed to initiate a detailed review and evaluation of the use of county property for the short/medium and long term;

AND THAT periodic updates and progress reports be provided to Council.

-Carried-

25. CONFIRMATORY BY-LAW

2020-51 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on June 25, 2020.

Moved by Councillor Brown, seconded by Councillor Horner

THAT By-law 2020-51 be read a first, second and third time and enacted.

-Carried-

26. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Hawkins

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 4:46 p.m.

Next meeting: Thursday, July 9, 2020 at 3:00 p.m.
Video Conference

Darren White, Warden

Pam Hillock, Clerk



REPORT TO COUNCIL

To: Warden White and Members of County Council

From: Aimee Raves, Acting Treasurer

Meeting Date: July 9, 2020

Subject: **COVID-19 Financial Implications July 2020**

In Support of Strategic Plan Priorities and Objectives:

Good Governance – ensure transparency, clear communication, and prudent financial management

Purpose

The purpose of this report is to provide additional information to Council about the financial implications of the COVID-19 pandemic.

Background & Discussion

As we reach the mid-point in the year, it becomes easier to provide year end estimates as the number of unknowns decreases. Although there are still a number of uncertainties, based on current information the estimated year end deficit is now slightly below \$1,000,000.

As expected the County continues to experience savings related to staff working from home. Administrative and Office related expenses are anticipated to be nearly 10% below budget at the end of the year due to less costs associated with training, conferences, mileage, office supplies and other costs associated with working in the office. Vehicles and Equipment related costs are also anticipated to be below budget due to less usage of the vehicles as well as lower fuel costs.

Service Delivery which makes up 48% of total operating costs has also seen a decrease over the last few months. This is partially due to the timing of expenses as well as a reduction in current needs. Community Services is seeing an artificially low caseload prior to an anticipated jump in the fall when CERB runs out. The closure of child care centres

combined with a delay in information from the Ministry related to subsidies has led to a lag in payments to child care centres, catch up payments were made in early July.

Based on the report *Continued Staffing Support (COVID-19)* from the Director of Human Resources and Dufferin Oaks Administrator, approximately \$135,600 will be applied from the Rate Stabilization Reserve to Dufferin Oaks and Human Resources to offset the costs of the staff changes outlined in the report.

The summary by department below shows the revised year end estimates by department as well as year to date actuals to the end of May.

(in 000s)	2019 ACTUAL	MAY 2020 ACTUAL	2020 YE ESTIMATE	2020 BUDGET	YE DEFICIT	% AGE SPENT
Council	\$544	\$279	\$513	\$577	\$64	88.83%
Office of CAO	\$838	\$327	\$1,010	\$1,000	-\$10	100.99%
Corporate Finance	\$176	\$681	\$1,489	\$1,235	-\$254	120.53%
Corporate Services	\$1,834	\$964	\$2,102	\$2,145	\$43	98.01%
Health Services	\$5,587	\$2,755	\$6,805	\$6,112	-\$693	111.35%
Infrastructure and Environment	\$16,026	\$9,781	\$16,722	\$16,809	\$87	99.48%
Dufferin Oaks	\$3,837	\$1,013	\$3,749	\$3,657	-\$92	102.51%
Community Services	\$6,208	\$2,015	\$7,024	\$6,658	-\$366	105.50%
Plan, Ec Dev and Culture	\$1,787	\$826	\$1,541	\$1,772	\$231	86.95%
Total All County Departments	\$36,836	\$18,641	\$40,954	\$39,965	-\$989	102.47%

The deficit in Corporate Finance is a result of lower than expected interest revenue, decreases in supplemental levies and increases in write offs. Health Services deficit is comprised of additional costs for cleaning (\$50,000), equipment and PPE (\$268,000), community paramedic and swabbing team (\$200,000) and backfill costs of staff not working (\$200,000). These numbers were included in recent reporting to the Ministry of Health, at this point there has been no indication that these costs will be reimbursed therefore offsetting revenues have not been included.

The deficit at Dufferin Oaks is due to staffing and PPE costs. Community Services deficit is a combination of enhanced cleaning costs offset by savings associated with laid off and redeployed staff.

The chart below shows a breakdown by revenues, expenses and transfers.

(in 000s)	2019 ACTUAL	MAY 2020 ACTUAL	2020 YE ESTIMATE	2020 BUDGET	YE DEFICIT	% AGE SPENT
<u>Revenues</u>						
User Fees	-\$5,072	-\$2,031	-\$4,625	-\$5,210	-\$586	88.76%
Supplemental Taxation	-\$996	\$0	-\$522	-\$745	-\$223	70.09%
Investment Income	-\$891	-\$211	-\$273	-\$480	-\$207	56.88%
Rent Revenue	-\$3,486	-\$1,363	-\$3,441	-\$3,508	-\$67	98.10%
Government Transfers	-\$32,533	-\$13,093	-\$33,581	-\$33,121	\$460	101.39%
Other Revenue	-\$6,687	-\$827	-\$3,238	-\$3,403	-\$166	95.14%
Total Revenues	-\$49,666	-\$17,524	-\$45,680	-\$46,467	-\$788	98.30%
<u>Expenditures</u>						
Salaries and Benefits	\$26,756	\$10,209	\$27,303	\$27,661	\$358	98.71%
Administrative and Office	\$2,445	\$926	\$2,966	\$3,275	\$309	90.55%
Debt Repayment	\$2,855	\$728	\$1,500	\$1,500	\$0	100.00%
Service Delivery	\$35,600	\$12,927	\$36,796	\$35,775	-\$1,021	102.85%
IT and Communications	\$941	\$525	\$1,149	\$1,114	-\$35	103.13%
Facilities	\$4,486	\$1,754	\$4,963	\$4,523	-\$440	109.72%
Vehicles and Equipment	\$1,062	\$421	\$1,079	\$1,172	\$92	92.11%
Internal Services Used	\$482	\$577	\$1,609	\$1,523	-\$86	105.63%
Internal Services Recovered	-\$1,375	-\$547	-\$1,609	-\$1,523	\$86	105.63%
Capital Contribution	\$15,532	\$10,131	\$13,827	\$13,967	\$139	99.00%
Total Expenditures	\$88,785	\$37,651	\$89,584	\$88,987	-\$597	100.67%
<u>Transfers</u>						
Transfers from Reserves	-\$4,258	-\$1,548	-\$2,955	-\$2,575	\$380	114.77%
Transfers from Trust	-\$401	-\$3	-\$8	\$7	\$15	-114.29%
DC Contribution	-\$879	-\$458	-\$1,201	-\$1,201	\$0	100.00%
Transfers to Reserves	\$3,256	\$524	\$1,213	\$1,213	\$0	100.00%
Total Transfers	-\$2,283	-\$1,486	-\$2,950	-\$2,555	\$395	115.48%
Total All County Departments	\$36,836	\$18,641	\$40,954	\$39,965	-\$989	102.47%

Financial, Staffing, Legal and IT Considerations

The projections above are based on a number of assumptions and may reflect a worse case scenario. Again, it is likely that the estimated deficit will be considerably less than \$1 million and that the shortfall can be accommodated within the 2020 budget. The situation will continue to be monitored closely and changes to the projections will be provided to Council on an ongoing basis.

It should be noted that the costs and revenues associated with pandemic pay have not been included in the year end estimates. We have been assured by the various Ministries that the net impact to municipalities will be zero. Once we have a clearer idea of the impact of the pandemic pay we will include these numbers and associated subsidies in our year end estimates.

Recommendation

THAT the report of the Acting Treasurer, dated July 9, 2020, regarding COVID-19 Financial Implications July 2020, be received.

Respectfully Submitted By:

Aimee Raves, CPA, CMA
Acting Treasurer



REPORT TO COUNCIL

To: Warden White and Members of Council

From: Scott C. Burns, Director of Public Works/County Engineer

Meeting Date: July 9, 2020

Subject: **COVID-19 Double-Up Days**

In Support of Strategic Plan Priorities and Objectives:
Service Efficiency and Value - determine the right services for the right price

Purpose

The purpose of this report is to update Council on the COVID-19 Double-Up Days and to recommend returning to the standard one-bag/container garbage limit countywide.

Background & Discussion

The County of Dufferin has had a one-bag/container limit across all municipalities since 2014. Before this time, over half of the County's population had a one-bag/container limit through the respective local municipal waste programs. Since the County assumed waste services in 2013, there have been three Double-Up Days per year where households can place an additional bag/container of garbage to the curb without a bag tag. At other times households can purchase a \$2 bag tag for additional bags/containers. Residents are encouraged to use the blue box and green bin to divert waste from landfill. The vast majority of households regularly set out only one bag/container of garbage for collection each week.

During the isolation period of the COVID-19 pandemic, the County's Double-Up Days program was expanded on a weekly basis to help relieve pressures related to anticipated increases in waste production. This also removed the need for residents to leave their homes to purchase bag tags at a time when outings were to be limited. To date GFL's work force has been able to sustain the added work from the continued Double-Up Days as their workforce has not been notably impacted by COVID-19.

Uptake of the COVID-19 Double-Up Days has been limited. This is confirmed through onsite review by staff, feedback from GFL, and monthly tonnage reports. Ultimately, most households continue to adhere to the countywide one-bag/container limit.

Costs for the additional Double-Up Days are approximately \$5,000 per month for additional collections and upwards of \$ 3,000 per month for disposal fees. This results in approximately \$8,000 per month for the expanded COVID-19 support program that has only seen limited use.

With the Province now entering Stage 2 of the COVID-19 response and with more retailers open for business, the opportunity to purchase bag tags now exists through the County's large network of vendors. The weekly extension of Double-Up Days has served its purpose and moving forward staff recommend returning to the normal countywide one-bag/container limit and the regular Double-Up Days program (the week after Victoria Day, Labour Day, and New Year's Day).

As always, residents are encouraged to contact Waste Services with any questions or requests for support related to the County's waste programs.

Financial, Staffing, Legal and IT Considerations

Approximately \$8,000 per month has been spent on extending Double-Up Days resulting in a total cost to date of around \$30,000 (up until July 9 Council meeting). Approximately \$5,000 for collections and upwards of \$3,000 for disposal of the additional garbage. Double-Up Days uptake has not been what was anticipated, and therefore the tipping fee costs were not as high as originally projected.

Recommendation

THAT Report, COVID-19 Double-Up Days, from the Director of Public Works/County Engineer, dated July 9, 2020, be received;

AND THAT staff be authorized to end the COVID-19 Double-Up Days and return to the regular program and 1 bag/container limit.

Respectfully Submitted By:

Scott C. Burns, P.Eng., C.E.T.
Director of Public Works/County Engineer

REPORT TO COUNCIL

To: Warden White and Members of Council

From: Sonya Pritchard, Chief Administrative Officer

Meeting Date: July 9, 2020

Subject: **Diversity, Equity, and Inclusion Community Advisory Committee**

In Support of Strategic Plan Priorities and Objectives:

Good Governance – ensure transparency, clear communication, prudent financial management

Inclusive and supportive community – support efforts to address current and future needs for a livable community

Purpose

The purpose of this report is to recommend that the County of Dufferin establish a Diversity, Equity, and Inclusion Community Advisory Committee (DEICAC) and adopt a terms of reference.

Background & Discussion

At the June 11, 2020 meeting, County Council passed the following motion in support of the request made by Alethia O’Hara-Stephenson in her presentation on anti-Black racism:

THAT Council direct staff to examine the feasibility of the Diversity and Inclusion Equity Committee (as requested in Alethia O’Hara-Stephenson’s presentation) being added to the County’s Accessibility Committee or as a stand-alone Committee and report back to Council.

Staff has since had the opportunity to consider possible options for moving forward and recommends a Diversity, Equity, and Inclusion Community Advisory Committee be set up to assist Council in moving forward with initiatives that will result in real change to policies,

programs and services by identifying and eliminating systemic barriers for marginalized groups, including but not limited to Blacks, Indigenous people, People of Colour, and members of the LGBTQ+ community. A draft Terms of Reference is attached.

The Terms of Reference indicates that committee composition must be diverse and have membership from marginalized community members. At the same time it should be acknowledged that it is not possible to have representation from every organization, cultural background or ethnicity on the committee. Therefore, an important part of the committee mandate is to liaise with the community to build relationships and connections in order to facilitate discussions that promote broader understanding and engagement between residents of diverse backgrounds and abilities.

The DEICAC will work closely with the County of Dufferin staff Diversity and Inclusion Committee and County senior leadership. The purpose of this interaction is to foster cooperation that will allow a clear understanding of the current state of diversity, equity and inclusion work happening within the organization at a staff level and to identify and create strategies that will ultimately result in a more diverse and inclusive workplace that is able to offer programs and services that meet the needs of an increasingly diverse community. A key part of the strategy work for the committee will be to provide advice and recommendations on the development and contents of a new Diversity, Equity & Inclusion Policy which shall include an annual work plan with clear actions and measurable goals and objectives.

It is important to highlight that diversity, equity, and inclusion work is difficult. It requires acknowledging past mistakes, biases, and blind spots. It involves uncomfortable conversations and the willingness for leaders to show vulnerability. There will likely be some unintended errors and missteps making it critical for everyone involved to show respect and kindness, and be willing to learn.

Financial, Staffing, Legal, or IT Considerations

It is anticipated that more investments in education, training and awareness programs will be necessary for success. The County Senior Leadership team began an 8 month inclusionary leadership education program in February 2020. Diversity, equity and inclusion education opportunities for all staff and Council should be made available moving forward.

Recommendation

THAT the report of the Chief Administrative Officer, dated July 9, 2020, regarding the Diversity, Equity, and Inclusion Community Advisory Committee, be received;

AND THAT the Diversity, Equity, and Inclusion Community Advisory Committee Terms of Reference be approved;

AND THAT staff be directed to advertise for committee members;

AND THAT Councillor _____ and Councillor _____ be appointed to the committee;

AND THAT staff be directed to investigate diversity, equity, and inclusion education/training options and report back to Council.

Respectfully Submitted By:

Sonya Pritchard, CPA, CMA
Chief Administrative Officer

Attachment:

Terms of Reference Diversity, Equity, and Inclusion Community Advisory Committee

**Diversity, Equity and Inclusion
Community Advisory Committee
Terms of Reference**

Mandate:

The mandate for the committee will be to advise County Council, make recommendations and provide a monitoring and measuring role to help ensure that the County applies a diversity, equity and inclusion lens to its policies, services and programs.

1. Provide insight, advice, and make recommendations to County Council relating to the following:
 - emerging equity or diversity issues or trends arising in the community;
 - initiatives to combat racism, acts of prejudice or hate in the community;
 - identifying systemic barriers faced in accessing county services, information, programs and facilities;
 - identifying systemic barriers to participation in public life and achievement of social, cultural and economic wellbeing of residents;
 - strategies for building connections and fostering a deeper sense of inclusion and belonging especially for marginalized groups;
 - proposed County of Dufferin initiatives, services, and policies to meet changing needs of a diverse community;
 - employment and employee awareness policies, initiatives, and programs.

2. Liaise with organizations and stakeholders, particularly those from marginalized groups including but not limited to Black, Indigenous, People of Colour, and LGBTQ+ community members to facilitate discussions that promote broader understanding and engagement between residents of diverse backgrounds and abilities.

3. Provide recommendations on opportunities for education and awareness programs on anti-racism, diversity, equity and inclusion in consultation with the County Administration and within the budget allocated by County Council.
4. Provide advice and recommendations on the development and contents of a new Diversity, Equity & Inclusion Policy which shall include an annual work plan with clear actions and measurable goals and objectives that move to identify and eliminate systemic discrimination and create an inclusive organization.
5. In cooperation with County Staff Diversity and Inclusion Committee provide regular updates to County Council that monitor and measure the County's success in applying a diversity, equity and inclusion lens resulting in implementing real changes to policies, services, and programs.

Composition:

The Diversity, Equity and Inclusion Committee is composed of the following members:

Role	Member
Committee Chair	To be selected annually from within the committee
Community Members	8-10 members appointed from the community
Council Representation	2 members of Council
County of Dufferin Staff Liaison (non-voting)	2 members from the Staff Diversity and Inclusion Committee
Support Staff (non-voting)	Support staff as required

Selection Process:

Community Members will be selected through an application and interview process. The interview panel will include the appointed Council members and a staff representative. Committee members will have the skills, knowledge, and experience to contribute effectively to the committee's mandate. Committee members must be a County of Dufferin resident, business owner or stakeholder who has an understanding of the impacts of racism and systemic discrimination on marginalized people and meet the following general qualifications:

- be familiar with overall community issues
- have demonstrated knowledge around diversity, equity and inclusion
- be able to build meaningful relationships and connections within the community

Council shall strive to ensure Committee membership reflects the diversity of the community with particular focus given to marginalized groups who have traditionally faced systemic discrimination including but not limited to Blacks, Indigenous peoples, people of colour, and people who identify as LGBTQ+.

Subcommittees and Working Groups:

The Diversity, Equity, and Inclusion Community Advisory Committee may form subcommittees and working groups within its membership as may be necessary to address specific issues within its mandate. Subcommittees shall draw upon members of the Committee and the Chair of the subcommittee shall be a voting member. Subcommittees may also invite community volunteers and stakeholders to participate in specific initiatives.

Remuneration & Expense Reimbursement:

Committee members shall serve without receiving remuneration. Reimbursement for mileage or transportation costs to meetings will be provided in accordance with County policy.

Term of Office:

The Committee members shall be appointed for the Term of Council (4 years).

Meetings:

The committee will meet a minimum of 4 times per year or at the call of the Chair.

Quorum:

Committee quorum requires that the majority of voting members be present. If quorum is not attained within the first 10 minutes, the formal meeting cannot proceed and the support staff member is not required to remain and/or provide notes. If members present choose to remain, they may do so for an information exchange only.

Conflict of Interest:

Members should be cognizant of perceived conflicts in terms of issues which may serve to benefit them personally. Members shall not use their status on a Committee for personal or political gain.

REPORT TO COUNCIL

To: Warden White and Members of County Council

From: Sonya Pritchard, Chief Administrative Officer

Meeting Date: July 9, 2020

Subject: **Workforce Strategy - Update**

In Support of Strategic Plan Priorities and Objectives:

Good Governance – ensure transparency, clear communication, and prudent financial management

Purpose

The purpose of this report is to provide an update to Council with respect to the development of a workforce strategy in response to the ongoing need to mitigate for the impact of COVID 19 and to plan for the future.

Background & Discussion

Since the introduction of the Workforce Strategy initiative in mid-May staff have had the opportunity evaluate the effectiveness of some of the changes that were adopted to deal with the initial impacts of COVID 19 on the delivery of County services and to contemplate options for future service delivery. As was noted in the previous report, creating a workforce strategy that puts people first (both employees and residents) is key. The strategy is to focus on work (services being provided), workforce (our employees) and workplaces (where the work happens). The report detailed several components in developing the strategy:

1. Review – understanding what we learned about delivering services, protecting employees, keeping people safe, working remotely, and the risks and opportunities from different perspectives;
2. Re-establishing a commitment to employees well-being (physical, social and psychological);

3. Identifying evolving priorities and engaging with employees to determine how to maximize skills and abilities;
4. Rethinking work, workforce and workplaces – incorporating new requirements and new guidelines;
5. Implementing

The first four actions listed above are interconnected and are all ongoing. Activities initiated to date that contribute to this work include:

- Review of inter-department collaboration to respond to the pandemic;
- Assessment of the ongoing need for support to employees for their mental health and well-being;
- Review of where and how work is happening now for all departments;
- Review of the minimum number of employees required to provide in person services for departments that shifted to having people working remotely;
- Assessment of the amount of physical space required to accommodate the minimum number of employees noted above;
- Assessment of physical changes required in office spaces to comply with the public health guidelines;
- Consultation with staff on challenges and advantages experienced over the past several months;
- Development of employee and health and safety policies to reflect the ongoing realities of working during various re-opening stages COVID 19;
- On-going evaluation of the financial impact of actions required to date and those anticipated moving forward.

Some preliminary conclusions can be drawn from the work completed to date.

The increase in inter-department collaboration during the initial response to the pandemic, and still in place, highlights areas that benefit significantly from consolidating and enhancing resources. Strengthening communications and human resources has been particularly beneficial.

Support for staff mental health and well-being is required and will continue to be a high priority into the future. Ongoing staff consultation and engagement is critical to the success of the workforce strategy.

It is possible and advantageous for a number of services traditionally provided in person to be available on-line and over the phone. For many people, accessing services on-line is more convenient. At the same time, having an in-person option available is also important.

Remote work/work from home is a reasonable and viable option for both the short and long term. In the short term, having employees who are able to work from home continue to do so supports the provincial guidance in the Framework to Re-open our Province. From a longer term perspective; remote work, balanced with opportunities for regular employee interaction, creates possibilities for:

- improved employee retention and attraction;
- enhanced service delivery through things like staggered service hours, more virtual service options, bringing services to people instead of requiring them to come to a county facility;
- reduced physical space requirements.

Over the next several months, staff propose the following interim actions while the Workforce Strategy is completed:

- continue to have staff who are able to work from home continue to do so;
- finalize new employee and health and safety policies required to operate in the recovery stages of the pandemic and beyond;
- identify which services should have some in-person options that have not been offered since the start of COVID 19;
- consolidate all in-person services and administrative support previously located at 55 Zina Street to the Edelbrock Centre and make the necessary physical changes to safely operate from that facility.

Taking the above steps will ensure services continue to be provided effectively, provide the necessary support to staff, ensure compliance with all public health guidance, and mitigate the financial impact of moving ahead with re-opening two facilities.

Financial, Staffing, Legal, or IT Considerations

Some costs to make the required changes to the Edelbrock Centre will be required but the exact amount is not known at this time. In addition, there will be ongoing expenses associated with enhanced cleaning, physical distancing measures, and PPE. Longer term impacts of new Workforce Strategy are still being evaluated.

Recommendation

THAT the report of the Chief Administrative Officer, dated July 9, 2020, regarding Workforce Strategy Update, be received;

AND THAT staff be directed to take the following interim actions:

- **continue to have most employees who are able to work from home continue to do so;**
- **finalize new employee and health and safety policies required to operate in the new normal;**
- **identify which services should have some in-person options that have not been offered since the start of COVID 19;**
- **consolidate all in-person services and administrative support previously located at 55 Zina Street to the Edelbrock Centre and make the necessary physical changes to safely operate from that facility;**

AND THAT staff continue to provide regular updates to Council on progress with respect to developing a Workforce Strategy.

Respectfully Submitted By:

Sonya Pritchard, CPA, CMA
Chief Administrative Officer



REPORT TO COUNCIL

To: Warden White and Members of Council

From: Sonya Pritchard, Chief Administrative Officer

Meeting Date: July 9, 2020

Subject: **Monthly Update from Outside Boards**

In Support of Strategic Plan Priorities and Objectives:

Good Governance - ensure transparency, clear communication, prudent financial management

Purpose

The purpose of this report is to provide Council with an update of activities from outside boards and agencies.

Background & Discussion

Wellington Dufferin Guelph Health Unit

Representative(s): Councillor Guy Gardhouse and Ralph Manktelow

Next Meeting date: September 9, 2020

Niagara Escarpment Commission (NEC)

Representative(s): Councillor Janet Horner

Meeting date: June 18, 2020

Highlights: The Commission were presented four Development Application Reports, none that were for property located in Dufferin County.

Documents attached: [NEC Agenda – June 18, 2020](#)

Next meeting date: July 16, 2020

Dufferin Board of Trade (DBOT)

Representative(s): Councillor Sandy Brown

Highlights: The Dufferin Board of Trade is launching an “Open for Business” Toolkit. These kits will help promote our local businesses, provide needed safety tools, and help local suppliers get their products into the hands of local businesses.

Documents attached: [Business in the County – June 2020](#)

Headwaters Communities in Action

Representative: Warden Darren White

Highlights: The 2020 edition of the Headwaters Farm Fresh Guide is out for delivery as of June 24th and online listings are updated. HFFA has a full back cover ad detailing Food Charter pillars, value statements and what’s happening now.

Documents attached: HCIA – June 2020 Report

Western Ontario Wardens’ Caucus (WOWC)

Representative(s): Warden Darren White, Chief Administrative Officer Sonya Pritchard

The WOWC met on June 12th via zoom. The Caucus adopted a revised 2020 Budget with an annual membership contribution of \$11,000. The membership fees support the economic development initiatives, general advocacy initiatives and administrative support.

The Executive Director WOWC Economic Development provided an update: a new logo has been developed, a RED grant to update the WOWC website to include information on assets across the region like airports, secondary institutions, etc, an aggregated job search hub using the job Boards from across the region, as well as Townfolio data with indicators and dashboards from across the region. The Executive Director is continuing to advocate for additional funding resources to support the region and is also consolidating information from the region with respect to the impacts of COVID 19.

The Caucus confirmed the desire to move forward with advocacy efforts for SWIFT 2.0. The Caucus expressed support for a multi-Ministerial virtual delegation as part of the AMO conference.

The WOWC met again on July 2nd, 2020 to discuss SWIFT 2.0 and to move ahead with a plan to request funding support from the provinicla and federal governments.

The WOWC CAO group has been meeting weekly throughout the pandemic to discuss response across the region, share local inititaives and communicate issues with provincial representatives who also participate.

Next Meeting date: WOWC CAOs currently meets every Monday via Zoom
WOWC Caucus July 31, 2020 via Zoom

SWIFT Board of Directors

Representative: Chris Gerrits

Next Meeting date: TBD

Recommendation

THAT the report of the Chief Administrative Officer, dated July 9, 2020, with respect to Reports from Outside Boards, be received.

Respectfully Submitted by:

Sonya Pritchard, C.P.A., C.M.A
Chief Administrative Officer



REPORT TO COUNCIL

Headwaters Communities in Action

Representative: Warden Darren White

Meeting report of June 2020

Primary Activities:

HCIA Admin:

- ED Jennifer Payne and Sonya Pritchard had an initial meeting on June 8. Discussed possible alignment of goals and roles for a new partnership agreement, and plan to reconnect in August.
- Leadership Council is assessing strategic priorities, communications and operations, considering prospects for fundraising, meetings and events through the recovery period, for all project areas. Developing plans to accommodate more online activity ongoing, to facilitate and encourage more engagement.
- Strategy development, work plan and budget drafts for 2020-2021 were discussed at the June 30 meeting of the LC. Contingency work plans and budgets are being prepared for Dufferin County Partnership Agreement renewal - discussions to begin in August.

County Granting Process

- The Dufferin County Community Grant assessment cycle for the current round was completed in February. Next round and updates to intake form to begin in August.

Project Reports:

DC MOVES:

- Taking advantage of technology to connect – June 24th Forum – 3 hour Zoom meeting with 4 community agency presenters, two introductions to community services, 47 participants registered, used online breakout rooms and Google Jamboard tool to work in groups to address resource sharing and our collective enoughness and how we can strengthen our capacity.
- Connected Children's' Foundation, Food and Friends with Tamarack convenor to conduct a conversation with Peers regarding Food Programs for schools and what happens in September, planned for June 25th.

Volunteer Dufferin:

- **Volunteer Dufferin stats** - We are seeing an increase in traffic due to improvements we made to the functionality of the Volunteer Dufferin website.
- Website
 - Users in May (1.1K) were up 225% verses May 2019 (488).
 - Sessions in May (1.3K) were up 174% verses May 2019 (745).
 - Registered Organizations – 125 up 32% over 2019 (85)
 - Registered Volunteers – 1,608 up 36% over last year (1,030)
 - Current Opportunities - 254

- There are currently 7 opportunities using the COVID-19 badge and 27 using the 40 student hours badge on the website.
- Social Media - 1,837 Volunteer Dufferin followers (Facebook, Twitter & Instagram)
- We have reinforced partnerships with Volunteer Canada and Volunteer Toronto for information sharing and strategy development during the time of COVID-19.

HFFA:

- The 2020 edition of the Headwaters Farm Fresh Guide is out for delivery as of June 24th and online listings are updated. Big thanks to Signe Ball and the In The Hills team. HFFA has a full back cover ad detailing Food Charter pillars, value statements and what's happening now.
- Intake for the OMAFRA Developing Online Business Opportunities grant was suspended, so the Food Hub Subcommittee is also looking at partnering with Orangeville Food Bank on different aspects of food hub operations.
- Bi-monthly newsletters continue to educate the public with local, regional and global happenings, special dates and news links about food and farming, featuring the 6 pillars of the Headwaters Food Charter. May/June featured Economic Vitality and highlighted the great efforts of Dufferin County to address the needs of ag and food businesses.
- HFFA's June 25th meeting saw 10 members connecting via Zoom to discuss a variety of topics including a presentation from Smart Cities Guelph on their Our Food Future and Grow Back Better plans. Possible opportunities for HFFA to participate, partner and learn best practices.
- Opportunity listed on Volunteer Dufferin for tech help for farmers produced nine responses from volunteers eager to help get farmers selling online.

Farm to School (F2S):

- Program Coordinator role has officially transitioned from Adelle Barr-Klouman (thank you Adelle!) to Allison Whitten (welcome Allison!).
- Big Fresh Goal: To see Farm to School in all Headwaters Schools by 2025. Planning and assessment has begun! Please stay tuned for more details and opportunities.
- Farm to School continues to look for and pursue further granting opportunities.
- F2S looking into a Local Food Club during the month of August to engage and provide for both our school lists, and community members – updates to come.

Dufferin Community Foundation

- The Foundation will disburse funds from the federal Emergency Community Support Fund as part of Community Foundations of Canada. DCFs own Emergency Fund will pick up after that stream finishes in August.

CHATT – Citizens of Headwaters for Active Transportation Team

- A proposal for a Dufferin Active Recreation Trails (DART) project is drafted and ready for partnership and funding. Additional stakeholder involvement is needed.
- Members of this group are pursuing progress on trails projects separately for recreation versus active transportation, through engagement with municipal collaborations and County advisory committees, respectively.

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2020-xx

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AT ITS MEETING HELD ON JULY 9, 2020.

WHEREAS Section 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the *Municipal Act, 2001*, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the County of Dufferin at its meetings held on July 9, 2020 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Warden of the Council and the proper officers of the Corporation of the County of Dufferin are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

READ a first, second and third time and finally passed this 9th day of July, 2020.

Darren White, Warden



Pam Hillock, Clerk