

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2022-22

A BY-LAW TO AMEND BY-LAW 2015-41, FEES AND CHARGES FOR SERVICES AND ACTIVITIES PROVIDED BY THE COUNTY OF DUFFERIN. (Schedule "A" – Museum of Dufferin and County Forest; Schedule "C" – Public Works; Schedule "D" – Administration; Schedule "E" – Community Services)

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, S. 391 provides that municipalities may pass by-laws imposing fees or changes on any class of persons.

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. That Schedules "A", "C", "D", and "E" be replaced with the attached Schedules.
2. This by-law shall come into full force and effect on the day of its passing.

READ a first, second and third time and finally passed this 9th day of June, 2022.


Wade Mills, Warden


Michelle Dunne, Clerk

**SCHEDULE "A" TO BY-LAW 2015-41
MUSEUM OF DUFFERIN
Amended by By-laws 2017-07, 2021-22, 2022-22**

SERVICE	FEE
Admission Rates	
Adult	\$5.00
Senior	\$4.00
Student	\$2.00
Family	\$12.00
Membership Categories	
Individual	\$20.00/year
Family	\$25.00/year
Friend	Individual or family membership plus \$50.00 donation
Patron	Individual or family membership plus \$100.00 donation
Supporter	Individual or family membership plus \$250.00 donation
Partner	Individual or family membership plus \$500.00 donation
Educational Programs	
Educational Programs (Ontario Elementary School Curriculum presented to elementary level students is H.S.T. exempt)	\$5.00 per student
Group Tours	
Guided	\$8.00/person
Self Guided	\$6.00/person
Senior Guided	\$6.00/person
Senior Self Guided	\$4.00/person
Beverage	\$1.00/person
Beverage & Snack	\$3.00/person
Consignment Sales	
Gift Store	25% gift store consignment
Art Work	25% art sale commission
Facility Rental Fees	
NOTE: Basic Rental Fees apply to events that begin and end within the MoD's operating hours.	
Basic Rental Fee - Museum	\$500.00
Basic Rental Fee – Church	\$300.00

SERVICE	FEE
Basic Rental Fee – Meeting room in Museum (Maximum 3 hours)	\$100.00
After Hour Fees	
If events ends between 5 p.m. and 7 p.m.	\$50.00 to the Basic Rental Fee
If events ends between 7 p.m. and 9 p.m.	\$100.00 to the Basic Rental Fee
If events ends between 9 p.m. and 11 p.m.	\$150.00 to the Basic Rental Fee
Equipment Rental Fees	
Up to 10 eight foot tables	\$10.00 each
Up to 50 folding chairs	\$2.00 each
Small PA System and microphone	\$25.00
Large PA System and microphone	\$100.00
Use of piano (Museum or Church) or pump organ (Church only)	Free – pre-arrangement with MoD and pre-approval by MoD of organist/pianist
Photocopying	
Photocopying – Black & White - Letter or Legal Size	25¢
Photocopying – Black & White - Tabloid/11X17 Size	50¢
Photocopying – Colour - Letter or Legal Size	\$1.00
Photocopying – Colour - Tabloid/11X17 Size	\$2.00
Archives – Research	
Research Fees	\$30.00/hour
Archives – Reproduction Fees	
NOTE: Pricing based on Category of Use defined in MoD Reproduction Fees Policy.	
Photographic Material Fees	\$30-\$200 per image
Reproduction Fees	\$20-\$200 per image per use

1. All fees above are before tax - 13% H.S.T. applies
2. Ontario Elementary School Curriculum educational programs presented to elementary level students are H.S.T. exempt

SCHEDULE "C" TO BY-LAW 2015-41

PUBLIC WORKS

Amended by By-Laws 2017-07, 2021-22, 2021-34, 2021-44, 2022-22

SERVICE	FEE
Entrance Permits and Opinions	
Entrance Permit – Residential	\$150.00 plus refundable deposit of \$500.00 per entrance. Fee includes one Preliminary Inspection for permit issue and one Final Approval Inspection for return of deposit. Additional inspections charged at \$50.00/per
Entrance Opinion – Residential	\$150.00 per entrance, transferable to Entrance Permit within 12 months
Entrance Permit – Commercial	\$450.00 plus refundable deposit of \$2500.00 per entrance. Fee includes one Preliminary Inspection for permit issue and one Final Approval Inspection. Additional inspections charged at \$50.00/per
Entrance Opinion – Commercial	\$450.00 per entrance, transferable to Entrance Permit within 12 months
Road Occupancy Permits	
Road Occupancy Permit	Minimum deposit \$250.00 at the discretion of the Director of Public Works. Additional fees may apply and will be determined on a case by case basis inline with the Service/Damage Cost Recovery section of this by-law
Signs	
Commercial Tourism Signs	\$200.00* initial installation
Maintenance of Tourism Signs	\$70.00* per year
Re-installation of Tourism Signs	\$100.00*
Emergency Signs	\$30.00*
Emergency Sign Posts	\$20.00*
Emergency Sign Shipping & Handling	\$12.00*
Oversize Load Permit	
Individual Oversize Load Permit	\$50.00
Annual Oversize Load Permit	\$250.00

SERVICE	FEE
Special Annual Oversize Load Permit	\$250.00 Fee includes all 'moves' where the dimensional parameters are within those specified on the permit, and accompanied by the associated Single Trip MTO permit(s)
Other	
Adopt-A-Road Signs	No charge
Service/Damage Cost Recovery	\$50.00/hour at the discretion of the Director of Public Works. Examples include but are not limited to Road Occupancy Permits, Schedule Road Cuts, damaged road infrastructure from motor vehicles, damage caused by excess load permit holders, etc.
Photocopying (Engineering and construction plans 24"x36")	
Photocopying (24"x36") black and white	\$4.42*/page
Photocopying (24"x36") colour	\$8.85*/page
Waste Services	
Bag Tag	\$2.00 per tag
Sale of Bag Tags to Vendors	\$1.90 each
Additional Blue Box	\$5.00 each
Additional Green Bin	\$15.00 each
Additional Kitchen Catcher	\$5.00 each
Backyard Composters	\$35.00
Bulky Item Collection	\$20.00 per collection
White Good Collection	\$20.00 per item, plus \$10.00 per item if refrigerant needs to be removed
Electric Vehicle Charging Stations	
Electric vehicle charging – level-2 stations	Free of charge for the first 2 hours plus \$2/hour for each additional hour
Electric vehicle charging – level-3 stations	\$5/hour
Electric vehicle charging – level-2 stations - once vehicle is fully charged	\$2/hour
Electric vehicle charging – level-3 stations – once vehicle is fully charged	\$5/hour
County Forest	
Hunting Permits (valid Oct 1 – May 31)	\$32.25/year
Scheduled Event Fees – Forest	\$50.00/application fee PLUS \$2.00/person

SERVICE	FEE
Land Use Permits (Mansfield Outdoor Centre)	Depends on number of users \$820.00 - \$1,640.00*/season

*plus 13% H.S.T.

**SCHEDULE "D" TO BY-LAW 2015-41
ADMINISTRATIVE SERVICES
Amended by By-Laws 2020-17, 2021-22, 2022-22**

SERVICE	FEE
Prints	
Museum and Courthouse	\$75.00*
Photocopying	
Black & White (over 10 pages) Letter or Legal Size	\$0.50
Black & White (over 10 pages) Tabloid/11X17 Size	\$1.00
Colour (over 10 pages) Letter or Legal Size	\$1.00
Colour (over 10 pages) Tabloid/11X17 Size	\$2.00
Meeting Room Rental	
**Meeting Room Rental – Full Day – non profit/government	\$90.00 plus H.S.T
**Meeting Room Rental - ½ Day (3 hours) – non profit/government	\$50.00 plus H.S.T
Courtroom Rentals	
Courtroom #103 Rental	\$1,000/day
Courtroom #104 Rental	\$750/day
Maps	
Base Map (24"x36")	\$10.00* – Paid in advance
Large Base Map (36"x42")	\$12.00* – Paid in advance
Map Book	\$10.00*
Customization of maps & digital information	Cost plus cost of labour at \$50.00 per hour in line with the Service/Damage Cost Recovery section of this by-law (paid in advance)
Digital Airphotos - Full County Tile (1606 tiles total)	\$50.00 per tile*
Other Administrative Services	
NSF Cheque Fee	\$20.00***
MFIPPA Request	As per legislation
Certificates for birthdays and anniversaries	Free of charge
Commissioner of Oaths (non-resident)	\$50.00
Commissioner of Oaths (resident)	Free of charge

SERVICE	FEE
Postage	\$2.25

*plus 13% H.S.T.

**Agencies that are coordinating programming within the County of Dufferin and undertake activities that support core services may have the use of the meeting rooms at no charge.

***Not applicable to any social services provided by the County, such as Housing, Dufferin Oaks, Community Support Services, Ontario Works, or Early Years and Child Care

**SCHEDULE "E" TO BY-LAW 2015-41
COMMUNITY SERVICES
Amended by By-Laws 2016-06, 2020-17, 2021-22, 2022-22**

SERVICE	FEE
Housing	
Rent	In accordance with legislation
Laundry (coin operated)	\$1.00 and \$1.25 per cycle
Damages (repairs/reimbursement)	Cost (pro-rated)
Keys – Entrance*	\$10.00
Keys – Apartment*	\$10.00
Keys – Mail Box	\$10.00
Keys (40 Lawrence) - Entrance	\$25.00
Keys (40 Lawrence) – Apartment	\$25.00
Lock Change	\$50.00

*applies to all building except 40 Lawrence