



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, July 14, 2022 at 7:00 p.m.

Video Conference

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor Sandy Brown (Orangeville)
Councillor John Creelman (Mono)
Councillor Bob Currie (Amaranth)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Andy Macintosh (Orangeville)
Councillor Fred Nix (Mono)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)

Council Members Absent:

Councillor Steve Anderson (Shelburne)
Councillor Darren White (Melancthon)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Brenda Wagner, Administrator of Dufferin Oaks
Cody Joudry, Director of Development & Tourism
Rohan Thompson, Director of People & Equity
Anna MacGregor, Director of Community Services
Aimee Raves, Manager of Finance, Treasurer
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 7:00 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast. The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, August 25, 2022 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Brown, seconded by Councillor Creelman

THAT the Agenda and any Addendum distributed for the July 14, 2022 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Creelman declared an interest in Item # 6 – Mono Centre No Parking and Community Safety Zone, from the June 23, 2022 Infrastructure & Environmental Services Minutes, as his residence is across the street from the proposed no-parking zone. He noted would turn his camera off and refrain from any discussion.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Horner, seconded by Councillor Macintosh

THAT the minutes of the Statutory Public meeting and regular meeting of Council of June 9, 2022, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. Proclamation: International Overdose Awareness Day – August 31, 2022

Warden Mills proclaimed August 31, 2022 as “International Overdose Awareness Day” in the County of Dufferin. Tom Reid, Chief Paramedic, accepted the proclamation and extended an invitation to attend a community barbeque on August 31, 2022 at the Dufferin County Ambulance Headquarters from 4:00 p.m. to 7:00 p.m.

7. Delegation: Gladki Planning Associates

Robert Walter-Joseph, Gladki Planning Associates, representing the United People Corporation, delegated to Council regarding the draft Land Needs Assessment and Town of Grand Valley settlement boundaries.

8. PUBLIC QUESTION PERIOD

There were no questions submitted.

PRESENTATION AND CONSIDERATIONS OF REPORTS

Councillor Creelman declared an interest in Item # 6 of the Infrastructure & Environmental Services minutes and turned his camera off and did not participate in any discussion (7:50 p.m.).

9. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #6 Mono Centre No Parking and Community Safety Zone

Moved by Councillor Nix, seconded by Councillor Brown

THAT the recommendation from the June 23, 2022 Infrastructure and Environmental Services meeting, Item #6 – Mono Centre No Parking and Community Safety Zone, be adopted.

-Carried-

THAT Report, No Parking and Community Safety Zone -Mono Centre, dated June 23, 2022, from the Director of Public Works/County Engineer, be received;

AND THAT the Consolidated Traffic By-Law 2005-32, be amended, to include the following:

Schedule A – No Parking

Dufferin Rd.	From	To
8	A point at the Mono Centre intersection	A point situated 260 m south of the Mono Centre intersection
8	A point 130 m east of Mono Centre intersection	A point 170 m east of 3 rd Line Mono

Schedule I – Community Safety Zones

Dufferin Rd.	From	To
8	A point situated 250m South of the Mono Centre intersection	A point situated 380m east of the Mono Centre intersection

Councillor Creelman returned (7:51 p.m.).

10. **Infrastructure and Environmental Services Minutes – June 23, 2022**

Moved by Councillor Gerrits, seconded by Councillor Hawkins

THAT the minutes of the Infrastructure and Environmental Services meeting held on June 23, 2022, and the recommendations set out, excluding Item #6 – Mono Centre Road No Parking and Community Safety Zone, be adopted.

-Carried-

11. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #1
Dufferin Solar Power Inc.

THAT staff complete a detailed review of the Dufferin Solar Farm proposal and report back no later than the September 2022 Council meeting.

12. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #2
County Owned Land 195620 Amaranth-Grand Valley Townline - Future Considerations

THAT Report, County Owned Land 195620 Amaranth-Grand Valley Townline - Future Considerations, dated June 23, 2022, from the Director of Public

Works/County Engineer, be received.

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #3
Climate Change – Advancing Adaptation Project Update

THAT Report, Climate Change - Advancing Adaptation Project Update, dated June 23, 2022, from the Director of Public Works/County Engineer, be received.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #4
Regional Electric Vehicle Charging Network Strategy – Summary Report

THAT Report, Regional Electric Vehicle Charging Network Strategy – Summary Report, dated June 23, 2022, from the Director of Public Works/County Engineer, be received;

AND THAT staff be approved to continue to work with the partnership to determine the next steps regarding implementing the Strategy.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #5
Residential Energy Retrofit Pilot Program Design

THAT Report, Residential Energy Retrofit Pilot Program Design, dated June 23, 2022, from the Director of Public Works/County Engineer, be received;

AND THAT staff be directed to continue working with the BetterHomes Ontario Consortium as third-party delivery agent of a residential energy retrofit program;

AND THAT staff be directed to proceed with the next phase of the program to determine the financial model for program delivery and report back with recommendations to support Dufferin's application to the FCM CEF Capital and Grants Stream.

16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #7
Orangeville West Environmental Assessment (EA)

THAT Report, Orangeville West Environmental Assessment, from the Director of Public Works/County Engineer, dated June 23, 2022, be received.

17. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #8
Dufferin Courthouse – Historic Courtroom Repairs Update & Costing

THAT Report, Dufferin Courthouse – Historic Courtroom Repairs Update and Costing, dated June 23, 2022, from the Director of Public Works/County Engineer, be received.

18. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #9
Strategic Action Plan Progress Update – IES Objectives

THAT the report of the Chief Administrative Officer, regarding the Strategic Action Plan – IES Objectives, dated June 23, 2022, be received.

19. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – June 23, 2022 – ITEM #10
Township of Mulmur Resolution

THAT the resolution from the Township of Mulmur, dated June 7, 2022, encouraging all Dufferin municipalities to join the Ontario Climate Caucus, be received.

20. **General Government Services Minutes – June 23, 2022**

Moved by Councillor Brown, seconded by Councillor Gerrits

THAT the minutes of the General Government Services meeting held on June 23, 2022, and the recommendations set out, be adopted.

-Carried-

21. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #1
Restricted Acts after Nomination Day (Lame Duck) Provisions of the Municipal Act

THAT the report from the Clerk, dated June 23, 2022, titled Restricted Acts after Nomination Day (Lame Duck) Provisions of the Municipal Act, be received;

AND THAT a by-law be prepared to delegate authority to the Chief Administrative Officer with respect to the actions set out in the Municipal Act, 2001 Section 275(3) during the period which Council may be restricted from certain acts, as set out in Section 275 of the Municipal Act, 2001.

22. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #2
Procedural By-Law Review – Report #3

THAT the report from the Clerk, dated June 23, 2022, regarding the Procedural By-law Review Report #3, be received;

AND THAT staff investigate the status of the County of Dufferin Act.

23. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #3
Workforce Planning Update: Employment Systems Review

THAT the report of the Director of People & Equity, dated June 23, 2022 with respect to moving forward with the Employment Systems Review which includes a staff census and organizational culture review, be received.

24. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #4
Respect in the Workplace – Preventing Violence, Harassment & Discrimination Policy & Program

THAT the report of the Director of People and Equity, dated June 23, 2022, titled Respect in the Workplace – Preventing Violence, Harassment and Discrimination Policy and Program, be received;

AND THAT the attached Respect in the Workplace – Preventing Violence, Harassment and Discrimination Policy and Program 2-4-01-06 be approved.

25. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #5
Insurance Renewal

THAT the report of the Manager of Corporate Finance, Treasurer, dated June 23, 2022, regarding Insurance Renewal, be received;

AND THAT that Intact Public Entities be engaged to provide Insurance Services for the 2023 fiscal year.

26. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #6
Non-Union Cost of Living Adjustment 2022

THAT the report of the Chief Administrative Officer, regarding the Non-Union Cost of Living Adjustment 2022, dated June 23 2022, be received;

AND THAT the Non-Union and County Council cost of living adjustment budgeted for 2022 be implemented for July 1, 2022;

AND THAT a policy for future adjustments using CPI (Consumer Price Index) as a benchmark/guide be presented for consideration as part of the 2023 budget process.

27. GENERAL GOVERNMENT SERVICES – June 23, 2022 – ITEM #7
Strategic Action Plan Progress Update June 2022 – GGS Objectives

THAT the report of the Chief Administrative Officer, regarding the Strategic Action Plan – GGS Objectives, dated June 23, 2022, be received.

28. **Health & Human Services Minutes – June 23, 2022**

Moved by Councillor Macintosh, seconded by Councillor Nix

THAT the minutes of the Health and Human Services meeting held on June 23, 2022, and the recommendations set out be adopted.

-Carried-

29. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #1
Dufferin County Paramedic Service Annual Report

THAT the report of the Chief Paramedic, dated June 23, 2022, with regards to the Dufferin County Paramedic Services, be received.

30. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #2
Dufferin County Community Support Services 2021 – 2022 Annual Report

THAT the report of the Administrator, dated June 23, 2022, with regards to the Dufferin County Community Support Services Annual Report, be received.

31. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #3
Housing Services – Regulation Changes

THAT the report of the Director, Community Services, Housing Services – Regulation Changes, dated June 23, 2022, be received.

32. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #4
Quarterly Community Services Activity Report – First Quarter 2022

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – First Quarter, 2022, dated June 23, 2022, be received.

33. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #5
Community Safety and Well-Being Plan 2021 Annual Report

THAT the report of the Director, Community Services, dated June 23, 2022, titled Community Safety and Well-Being Plan 2021 Annual Report, be received;

AND THAT staff be directed to forward the annual report to each lower tier municipalities for their review;

AND THAT Council approve up to \$15,000 to be set aside from the Rate Stabilization Reserve, in 2022, to assist with ongoing engagement and administration costs for the plan.

34. HEALTH & HUMAN SERVICES – June 23, 2022 – ITEM #6
Strategic Action Plan Progress Update June 2022– HHS Objectives

THAT the report of the Chief Administrative Officer regarding the Strategic Action Plan – HHS Objectives, dated June 23, 2022, be received.

35. **Community Development & Tourism Minutes – June 23, 2022**

Moved by Councillor Gardhouse, seconded by Councillor Gerrits

THAT the minutes of the Community Development and Tourism meeting held on June 23, 2022, and the recommendations set out, excluding Item #1 – Town of Orangeville Resolution and Item #2 – Municipal Comprehensive Review – Land Needs Analysis Update, be adopted.

-Carried-

36. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #3
Meat Processing Project Business Plan

THAT the report of the Director of Development and Tourism, titled Meat Processing Project – Business Plan, dated June 23, 2022, be received.

37. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #4
Shared Land Use Planning Services Memorandum of Understanding

THAT the report from the Director of Development and Tourism, dated June 23, 2022, regarding Shared Land Use Planning Services MOU, be received;

AND THAT the Warden and the Clerk be authorized to execute the Memorandum of Understanding with East Garafraxa and the Memorandum of Understanding with Melancthon for shared Land Use Planning Services.

38. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #6
Planning & NG 9-1-1- Issues

THAT the report of the Director of Development and Tourism, titled Planning and NG9-1-1 Issues, dated June 23, 2022, be received.

39. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #7
Collecting the Communities Project – Update

THAT the report of the Director of Development and Tourism, titled Collecting the Communities Project - Update, dated June 23, 2022, be received.

40. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #8
Strategic Action Plan Progress Update June 2022 – CDT Objectives

THAT the report of the Chief Administrative Officer, regarding the Strategic Action Plan – CDT Objectives, dated June 23, 2022, be received.

41. COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #9
Public Information Centre (PIC) Event In Regards to the Municipal Comprehensive Review (MCR) Update & Timelines

THAT the report of the Director of Development and Tourism, titled County MCR Update, June 23, 2022, be received.

42. **COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #1**
Town of Orangeville

Moved by Councillor Creelman, seconded by Councillor Brown

THAT the resolution from the Town of Orangeville, dated May 30, 2022,

regarding the dissolution of the Ontario Land Tribunal, be supported.

-Carried-

43. **COMMUNITY DEVELOPMENT & TOURISM – June 23, 2022 – ITEM #2
Municipal Comprehensive Review – Land Needs Analysis Update**

Moved by Councillor Currie, seconded by Councillor Gardhouse

THAT the presentation from Matt Alexander, Project Manager at WSP, dated June 23, 2022, regarding the Final Land Needs Analysis, be received;

AND THAT staff be directed to prepare the necessary amendment to the Dufferin County Official Plan, which is required only to adopt the Final Land Needs Analysis, for Council’s consideration at a Special Council meeting on August 18, 2022;

AND THAT staff be directed to work with Grand Valley staff to achieve the best possible solution for the County Lands Needs Analysis and the Town of Grand Valley;

AND THAT staff be directed to contact the Province on how to accomplish Grand Valley’s objectives within the current Municipal Community Review (MCR) process.

-Carried-

44. **Manager of Corporate Finance, Treasurer’s Report – 2022 Development Charges Background Study**

A report from the Manager of Corporate Finance, Treasurer, dated July 14, 2022, to seek approval of the 2022 Development Charge Background Study.

Moved by Councillor Brown, seconded by Councillor Creelman

THAT the report on 2022 Development Charge Background Study, from the Manager of Corporate Finance, Treasurer, dated July 14, 2022, be received;

AND THAT the 2022 Development Charge Background Study, from Watson & Associates Economists Ltd., be adopted.

-Carried-

45. **Manager of Corporate Finance, Treasurer’s Report – Current Economic Climate**

A report from the Manager of Corporate Finance, Treasurer, dated July 14, 2022, to provide Council with an update related to the current economic climate and its ongoing impacts on Dufferin County.

Moved by Councillor Nix, seconded by Councillor Horner

THAT the report on Current Economic Climate, from the Manager of Corporate Finance, Treasurer, dated July 14, 2022, be received.

-Carried-

46. **Manager of Corporate Finance, Treasurer and Procurement Manager’s Report – Second Quarter 2022 Report on Request for Tenders and Request for Proposals**

A report from the Manager of Corporate Finance, Treasurer and Procurement Manager, dated July 14, 2022, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

Moved by Councillor Macintosh, seconded by Councillor Gerrits

THAT the Report on Request for Tenders and Request for Proposals, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated July 14, 2022, be received.

-Carried-

47. **Chief Administrative Officer’s Report – Service Optimization and Work Force Strategy Update – Space Needs Assessment**

A report from the Chief Administrative Officer, dated July 14, 2022, to update Council with respect to Strategic Action Plan priority SV 7 - Identify Future Space and Property Needs and the “Assessing Space Requirements” component of the Service Optimization and Workforce Strategy.

Moved by Councillor Soloman, seconded by Councillor Gerrits

THAT the report of the Chief Administrative Officer, dated July 14, 2022 with respect to Service Optimization and Work Force Strategy Update – Space Needs Assessment, be received.

-Carried-

48. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated July 14, 2022, to provide Council with an update of activities from outside boards and agencies. Councillor Gerrits noted that the SWIFT update incorrectly identified that the Annual General Meeting was held in Belgium.

Moved by Councillor Gerrits, seconded by Councillor Hawkins

THAT the report of the Chief Administrative Officer, dated July 14, 2022 with respect to Reports from Outside Boards, be received.

-Carried-

CORRESPONDENCE

49. **ADR Chambers – Integrity Commissioner Annual Report**

Correspondence from ADR Chambers, dated June 23, 2022, regarding the Integrity Commissioner Annual Report for the period of April 8, 2021 to April 7, 2022.

Moved by Councillor Gardhouse, seconded by Councillor Horner

THAT the correspondence from ADR Chambers, dated June 23, 2022, regarding the Integrity Commissioner Annual Report for the period of April 8, 2021 to April 7, 2022, be received.

-Carried-

50. **Town of Grand Valley**

Correspondence from the Town of Grand Valley in response to WSP’s presentation to the June 23, 2022 General Government Services Committee meeting on regarding the MCR process was circulated on desk and addressed in the

Community Development & Tourism minutes under Item #2 - Municipal Comprehensive Review – Land Needs Analysis Update.

51. **NOTICE OF MOTIONS**

Moved by Councillor Creelman

BE IT RESOLVED the County of Dufferin joins with residents and others in petitioning the Ministry of Transportation to install advance left turn signalization at the intersection of Highway 10 and County Road 16/County Road 7 as well as other safety measures including but not limited to speed reduction in advance of this intersection in view of a chronic history of accidents.

Moved by Councillor Creelman

BE IT RESOLVED THAT Dufferin County petitions the Federal Government, the CRTC (Canadian Radio-Television and Telecommunications Commission) and cell phone providers to immediately implement automatic no-cost roaming to other providers in the event of a service going off line for whatever reason.

52. **MOTIONS**

53. **CLOSED SESSION**

Councillor Currie requested Council move into Closed session as he had a question regarding the Closed Session Minutes that were circulated.

Moved by Councillor Macintosh, seconded by Councillor Currie

THAT Council moved into Closed Session (8:55 p.m.) in accordance with the Municipal Act Section 239 (2)(d) – Labour Relations or Employee Negotiations.

-Carried-

While in Closed Session, Councillor Currie asked a question regarding the Closed Session minutes of June 9, 2022, which considered a report from the Director of People and Equity and the Administrator of Dufferin Oaks regarding labour relations or employee negotiations.

Moved by Councillor Hawkins, seconded by Councillor Currie

THAT Council move into open session (8:58 p.m.)

-Carried-

Moved by Councillor Nix, seconded by Councillor Brown

THAT the Closed session minutes of Council from June 9,2022, be adopted.

-Carried-

54. **BY-LAWS**

2022-25 A by-law to delegate authority to the Chief Administrative Officer for restricted acts during the lame duck period.
Authorization: General Government Services – June 23, 2022

2022-27 A by-law to amend By-Law 2005-32, Schedule "A" and "I", to regulate traffic on roads under the jurisdiction of the County of Dufferin. (No Parking Zone – Dufferin Road 8, Community Safety Zone – Dufferin Road 8)
Authorization: Infrastructure and Environment Services – June 23, 2022

2022-28 A by-law to establish development charges for the Corporation of the County of Dufferin.
Authorization: Council – June 9, 2022

Moved by Councillor Brown, seconded by Councillor Gerrits

THAT By-Law 2022-25, 2002-27 and 2022-28, be read a first, second and third time and enacted.

-Carried-

2022-26 A by-law to govern the proceedings of Council and its Committees and to repeal By-Law 2015-24.
Authorization: General Government Services – June 23, 2022

Moved by Councillor Rentsch, seconded by Councillor Macintosh

THAT By-law 2022-26 be read a first, second and third time and enacted.

A recorded vote was requested on the motion and taken as follows:

	Yay	Nay
Councillor Anderson (1)	ABSENT	
Councillor Brown (7)		x
Councillor Creelman (3)		x
Councillor Currie (1)		x
Councillor Gardhouse (2)		x
Councillor Gerrits (1)		x
Councillor Hawkins (1)		x
Councillor Horner (1)		x
Councillor Macintosh (7)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Rentsch (1)	x	
Councillor Soloman (1)	x	
Councillor White (2)	ABSENT	
Total (29)	13	16
-MOTION LOST-		

Moved by Councillor Horner, seconded by Councillor Currie

THAT staff be directed to bring back a revised Procedural By-law with a one year term for the Warden and Committee Chairs.

-Carried-

55. **OTHER BUSINESS**

Councillor Brown invited Council and the public to attend the Orangeville Rotary Ribfest on July 15 – 17, 2022.

Councillor Brown also noted the Town of Orangeville has won a concert through Sirius XM Radio and Live Nation. Walk Off the Earth will be performing in Orangeville in the fall. More details will be announced in August.

56. **CONFIRMATORY BY-LAW**

2022-29 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on July 14, 2022.

Moved by Councillor Brown, seconded by Councillor Hawkins

THAT By-Law 2022-29, be read a first, second and third time and enacted.

-Carried-

57. **ADJOURNMENT**

Moved by Councillor Currie, seconded by Councillor Macintosh

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 9:09 p.m.

Next meeting: Thursday, August 18, 2022
 Video Conference

Wade Mills, Warden

Michelle Dunne, Clerk