



**POLICY & PROCEDURE MANUAL**

<b>SECTION</b>	RECREATION AND CULTURE	<b>POLICY NUMBER</b>	4-6-1
<b>SUB-SECTION</b>	County Forest	<b>EFFECTIVE DATE</b>	May 11, 2017
<b>SUBJECT</b>	Dufferin County Forest Recreational Use		
<b>AUTHORITY</b>	Community Services Dufferin Oaks – April 25, 2017 Council Motion #23 - May 11, 2017 Amended – Public Works – April 26, 2018 Council – May 10, 2018 Amended – Infrastructure & Environmental Services – February 28, 2019 Council – March 14, 2019 Amended – Infrastructure & Environmental Services – January 23, 2020 Council – February 13, 2020 Amended – Council – July 8, 2021		

**PURPOSE:**

To effectively manage recreational use of the Dufferin County Forest in accordance with the social, environmental, and economic sustainability objectives in *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036*.

**STATEMENT:**

This policy applies to all tracts of the Dufferin County Forest.

**PROCEDURES:**

**1. Generally Accepted Uses**

Unless otherwise restricted in this policy and associated by-law, generally accepted outdoor recreational activities are permitted in the Dufferin County Forest.

**2. Main Permitted and Restricted Activities by Land Use Classes**

Appendix A shows the main permitted and restricted activities divided according to the land use classes in *Our Forest, Our Future: Dufferin County Forest Management Plan 2016-2036* (Table 7, pgs. 36-37).

**3. Trails**

Users must stay on established trails at all times while in the Dufferin County Forest.

**4. Motorized Vehicles**

Motorized vehicles, other than snowmobiles, are not permitted in the Dufferin County Forest.

## 5. **Electric Vehicles**

Access by electric motorized vehicles is permitted for users with mobility difficulties and for game retrieval.

## 6. **Parking**

Parking is permitted only in designated areas.

## 7. **Hunting, Fishing, Trapping**

In general, hunting is not permitted in all tracts of the Dufferin County Forest, please refer to Appendix A for tracts where hunting is permitted.

There is no hunting or discharge of firearms allowed in any Dufferin County Forest between June 1 and September 30.

Patterning/sighting of firearms is not permitted in the Dufferin County Forest.

Between October 1 and May 31, hunting and discharge of firearms are permitted only on the tracts as listed in Appendix A and within the seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry.

Only temporary portable tree stands, which must be removed after every use, are permitted.

Hunters are required to purchase a permit from the County for hunting in the Dufferin County Forest. The permit will be valid from October 1 of a given year until the following May 31. If deemed necessary, the County may restrict the number of permits issued.

All hunters must be members in good standing of a recognized organization that provides a minimum of \$5 million liability insurance for its members while they are engaged in hunting activities and are required to present proof of membership prior to obtaining a permit to hunt in the Dufferin County Forest. **[Amended by By-Law 2020-31, March 12, 2020]**

Fishing is permitted only within seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry. However, there are no significant fishing opportunities in the Dufferin County Forest.

Trapping is permitted only within the seasons and other restrictions and requirements as determined by the Ontario Ministry of Natural Resources and Forestry and only at the following tracts: Melancthon, Riverview, and Amaranth South. Trapping areas will be assigned on a first come, first serve basis, renewable annually at the County's discretion. All trappers are required to present proof of membership in the Ontario Fur Managers Federation prior to being granted permission to trap.

## 8. **Snowmobiling**

Snowmobiling in the Dufferin County Forest is permitted on designated Ontario Federation of Snowmobile Clubs (OFSC) trails only. Snowmobilers must display a current OFSC trail permit and follow all OFSC rules/regulations while using the designated trails in the Dufferin County Forest.

## 9. **Foraging**

In order to conserve the natural environment, users are not permitted to disturb, cut, kill, remove or harm any plant, tree or natural object in the Dufferin County Forest, including for the purposes of foraging.

**10. Dogs**

Dogs must be under control or on-leash at all times within the Dufferin County Forest.

**11. Safety**

The use of audio devices that impair your awareness of other users is not permitted in the Dufferin County Forest.

Helmets are required for anyone mountain biking, horseback riding, or snowmobiling in the Dufferin County Forest.

**12. Campfires**

Campfires are not permitted in the Dufferin County Forest.

**13. Respect for Property**

Discarding of garbage, including yard or garden waste, in the Dufferin County Forest is not permitted. **[Amended by By-Law 2020-31, March 12, 2020]**

Willful damage to any structures in the Dufferin County Forest is not permitted.

**14. Drones**

Use of drones in the Dufferin County Forest is not permitted without prior authorization from the County Forest Manager or his/her designate.

**15. Mansfield Outdoor Centre**

The County of Dufferin has a long-standing exclusive land use agreement with the Mansfield Outdoor Centre for lease of designated trails in the south part of the Main Tract for cross-country skiing between December 1 of a given year and March 31 of the following year. The agreement will be renewed annually at the County's discretion.

**16. Organized Recreational Events**

Non-profit groups wishing to hold an event/tour for more than 30 people in the Dufferin County Forest will be required to obtain a County Forest Event Permit. For-profit/commercial groups of any size wishing to hold an event/tour in the Dufferin County Forest will be required to obtain a County Forest Event Permit (Appendix B). **[Amended by By-Law 2019-20, April 11, 2019]**

Groups are advised to inquire as to date availability for events as soon as possible (at least three months in advance of event date) to avoid disappointment. In order to minimize conflicts, only one event per tract per day will be granted an event permit.

Groups participating in forest stewardship activities such as trail building, trail maintenance, and garbage removal are not required to have an event permit for such activities.

Access to the open area at the Main Tract for overnight stays/event staging will be limited to groups holding organized recreational events having a valid County Forest Event Permit. **[Amended by By-Law 2019-20, April 11, 2019]**

There will be no camping permitted in the Dufferin County Forest other than as part of an event for which there is a valid County Forest Event Permit. **[Amended by By-Law 2019-20, April 11, 2019]**

### 17. Separation of Trail Uses

The County Forest Manager or his/her designate will work with stakeholders to establish separate designated trails in the Main Tract for user groups. Trail maps will be distributed to users through a variety of means and signs will indicate designated trails in the Main Tract.

**[Amended by By-Law 2019-20, April 11, 2019]**

### 18. Fees

Fees for recreational use of the Dufferin County Forest will be established in the County's fees by-law and will be available on the County website and by request.

### 19. Forest Management

Forest management activities will be conducted so as to minimize impacts on designated recreational trails.

### 20. Dufferin County Forest Advisory Team

The County will establish a team made up of five residents of Dufferin County and one member of the Infrastructure and Environmental Services Committee. **[Amended by By-Law 2019-20, April 11, 2019]** The team will meet at least once annually to discuss the management of the Dufferin County Forest. The purpose of the team will be to ensure that the interests of stakeholders in the Dufferin County Forest are represented and effectively communicated to the County of Dufferin. Representation will be solicited from the general public to coincide with the new term of County Council, or as required to replace or add members. The Terms of Reference for the Dufferin County Forest Advisory Team are in Appendix C.

### 21. Code of Conduct for Dufferin County Forest Users

These guidelines have been adapted from various sources.

#### a. General Rules

##### ***Expect and respect other trail users.***

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Keep to the right to allow other users to pass on your left. When stopping for a break, move to the side to allow others room to pass
- Stay on the trail; don't create new trails.
- Respect neighboring landowners by staying off private property.
- Avoid excessive noise.
- Leave the trail as you found it; whatever you pack in, pack out.
- Maintain control of your pets. Carry a leash for your dog and be prepared to use it. "Stoop and flick" when waste is on the trail.
- Some trails may close seasonally or during forest management activities. Obey trail closure signs.
- Check the trail conditions. If you are leaving tracks over ½" (1.25 cm) deep don't use the trail.
- Do not scare horses by approaching silently or rapidly. When approaching from the front, stop and let them pass unless the rider indicates otherwise. If approaching from behind, alert the horse and rider from about 30 feet (nine metres) away with a friendly "hello". Ask the rider the best way to pass.
- During hunting seasons wear bright coloured clothing to increase visibility.
- Obey all signs.

- Yield on trails according to the following:



**b. Walkers, Hikers, Runners, Snowshoers**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Do not scare horses by approaching silently or rapidly. When approaching from the front, stop and let them pass unless the rider indicates otherwise. If approaching from behind, alert the horse and rider from about 30 feet (nine metres) away with a friendly “hello”. Ask the rider the best way to pass.
- Keep control of your pets, particularly when sharing the trail with mountain bikers, children, horses or snowmobiles.
- Don't walk on groomed cross-country ski trails.

**c. Equestrians (adapted from: Headwaters Horse Country)**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Wear a helmet
- Before heading out on the trail, get informed about where horses are permitted and not permitted. Obey trail closure and seasonal use signs. Ride only on trails that are marked as being open to horses and stay on those trails. Don't make new trails or use unsigned trails. In winter, stay off groomed cross-country ski trails.
- Horses can cause a lot of damage to the trail. Do your best to leave the trail as you found it. Avoid going on wet trails even if there are no closed signs posted. If your horse leaves tracks deeper than ½" (1.25 cm) stay off the trail.
- Kick manure off the trail (hikers and bikers will appreciate it). Take out what you take in and nothing else (leave the wildflowers and wild life behind). Manure and trailer contents must be removed from parking lots and disposed of offsite. Do not dispose of on gravel roads.
- Before taking your horse on the trail, train him to handle situations that may occur there. Horses that kick, bite or are very spooky are not safe on a shared trail. Always ride with a more experienced horse and rider especially if you or your horse are new to trail riding.
- Enjoy your ride at a leisurely pace especially when your view of the trail ahead is restricted. To avoid damaging the trail or causing injury to other trail users, keep to a walk or a gentle trot. Never gallop on the trail.
- Keep to the right when meeting oncoming trail users. If you are passing someone in front of you, make sure they know you are behind them. Pass in single file on the left after getting their permission to pass. If they are traveling with dogs or children, ensure they have them under control before passing. If others are passing you, tell them the safest way to get by. If you stop for a rest, move to the right side of the trail so that others have room to pass.

- Whoever is travelling uphill is given the right of way so that they don't lose momentum. This applies for bikers, hikers and horse riders.
- When you hear or see other trail users, speak up to let them know you are there. Call out a friendly greeting so they aren't caught by surprise as they come around a corner. You can decrease negative encounters by educating non-horse people in a friendly and respectful manner about how to safely approach and pass horses.
- Always be prepared for the worst case scenario. Carry identification on yourself and on your horse in case you become separated. Let someone know where you are going and when you expect to return. Carry a basic first aid kit as well as a cellphone, water and some food.
- It is highly recommended that you have off-farm liability insurance coverage that will protect you in case you lose control of your horse and damages ensue

**d. Cyclists (adapted from: International Mountain Bicycling Association Canada)**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Do your utmost to let your fellow trail users know you're coming — a friendly greeting or bell ring are good methods. Try to anticipate other trail users as you ride around corners. Bicyclists should yield to other non-motorized trail users, unless the trail is clearly signed for bike-only travel. Bicyclists traveling downhill should yield to ones headed uphill, unless the trail is clearly signed for one-way or downhill-only traffic. In general, strive to make each pass a safe and courteous one.
- Respect trail and road closures — ask the County Forest Manager or his/her designate for clarification if you are uncertain about the status of a trail. Do not trespass on private land. Obtain permits or other authorization as required.
- Be sensitive to the dirt beneath you. Wet and muddy trails are more vulnerable to damage than dry ones. When the trail is soft, consider riding in a different area. This also means staying on existing trails and not creating new ones to bypass soft areas. Don't cut switchbacks. Be sure to pack out at least as much as you pack in.
- Inattention for even a moment could put yourself and others at risk. Obey all bicycle speed regulations and recommendations, and ride within your limits.
- Do not scare horses by approaching silently or rapidly. When approaching from the front, stop and let them pass unless the rider indicates otherwise. If approaching from behind, alert the horse and rider from about 30 feet (nine metres) away with a friendly "hello". Ask the rider the best way to pass.
- Know your equipment, your ability and the area in which you are riding and prepare accordingly. Strive to be self-sufficient: keep your equipment in good repair and carry necessary supplies for changes in weather or other conditions. Always wear a helmet and appropriate safety gear.
- Don't ride on groomed cross-country ski trails.

**e. Cross-Country Skiers**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Use common sense and personal awareness, particularly in intense cold or when sharing the trail with snowmobiles.
- Keep to the right to allow other users to pass to your left. Be alert for other trail users and ski in control, particularly when your vision of the terrain ahead is restricted. Always assume that there could be someone up ahead, and be prepared to stop.
- Do not ski late in the day. Plan to be off the trail by dusk.
- Carry sufficient wax, food, drink, and clothing for unexpected eventualities.

- Keep track of your progress and where you are. For remote areas, leave your itinerary and expected return time with someone. Obey all posted signs and warnings. Keep off closed trails.
- Do not stop where you obstruct the trail or are not visible from above or at a bend.
- Before merging onto a trail, look both ways (particularly uphill), and yield to others. When going downhill or passing others, ski in control to avoid the persons below and beside you.
- Do not scare horses by approaching silently or rapidly. When approaching from the front, stop and let them pass unless the rider indicates otherwise. If approaching from behind, alert the horse and rider from about 30 feet (nine metres) away with a friendly “hello”. Ask the rider the best way to pass.

**f. Snowmobilers**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Wear a helmet
- Be safety conscious. Be aware. Ride with care.
- Stay on the designated Ontario Federation of Snowmobile Clubs (OFSC) trails.
- Enjoy wildlife viewing opportunities, but avoid stressing any species.
- Avoid sudden stops and starts and quick directional changes with acceleration.
- Slow down when your vision of the trail ahead is restricted, at night, or over unfamiliar terrain.
- Always assume there could be other trail users ahead, and be prepared for a controlled stop.
- Keep your speed and engine rpm low and steady when approaching and passing other trail users, homes, etc.
- Slow down, communicate, and be courteous when approaching or passing other trail users.
- Your snowmobile may scare a horse. When approaching from the front, stop, turn off your machine, and let them pass unless the rider indicates otherwise. Approach slowly from behind, allow the rider to signal when it is alright to pass. If the horse reacts, stop and wait for the rider to regain control.
- Park and dismount from your snowmobile and walk to sensitive, scenic, historic and cultural areas.
- Remove your helmet when talking to other trail users.
- Don't ride on groomed cross-country ski trails.
- When parking along a trail, park snowmobiles in single file over to the right as far as possible to avoid obstructing the trail. Ensure you are visible and turn off your machine.
- Obey all laws, regulations and by-laws regulating the operation of your snowmobile.

**g. Hunting, Fishing, Trapping**

- Remember that on shared use trails there are a variety of other users enjoying the trail with you.
- Obey all laws, regulations and by-laws regulating hunting, fishing, and trapping.
- Be well-practiced and know your firearm's capabilities and limitations.
- When shooting, do so accurately and safely.
- Insist that other hunters obey all laws and report lawbreakers.
- Avoid offensive behaviour and situations, such as displaying your harvest on your vehicle or behaving coarsely during or after the hunt.
- Make full use of the animals you take.
- Respect neighboring landowners by staying off private property.

**Appendix A: Main Permitted and Restricted Activities by Land Use Class**

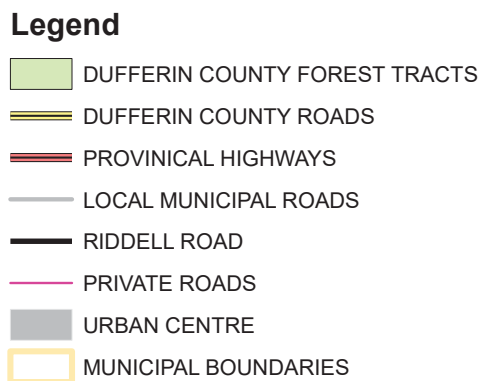
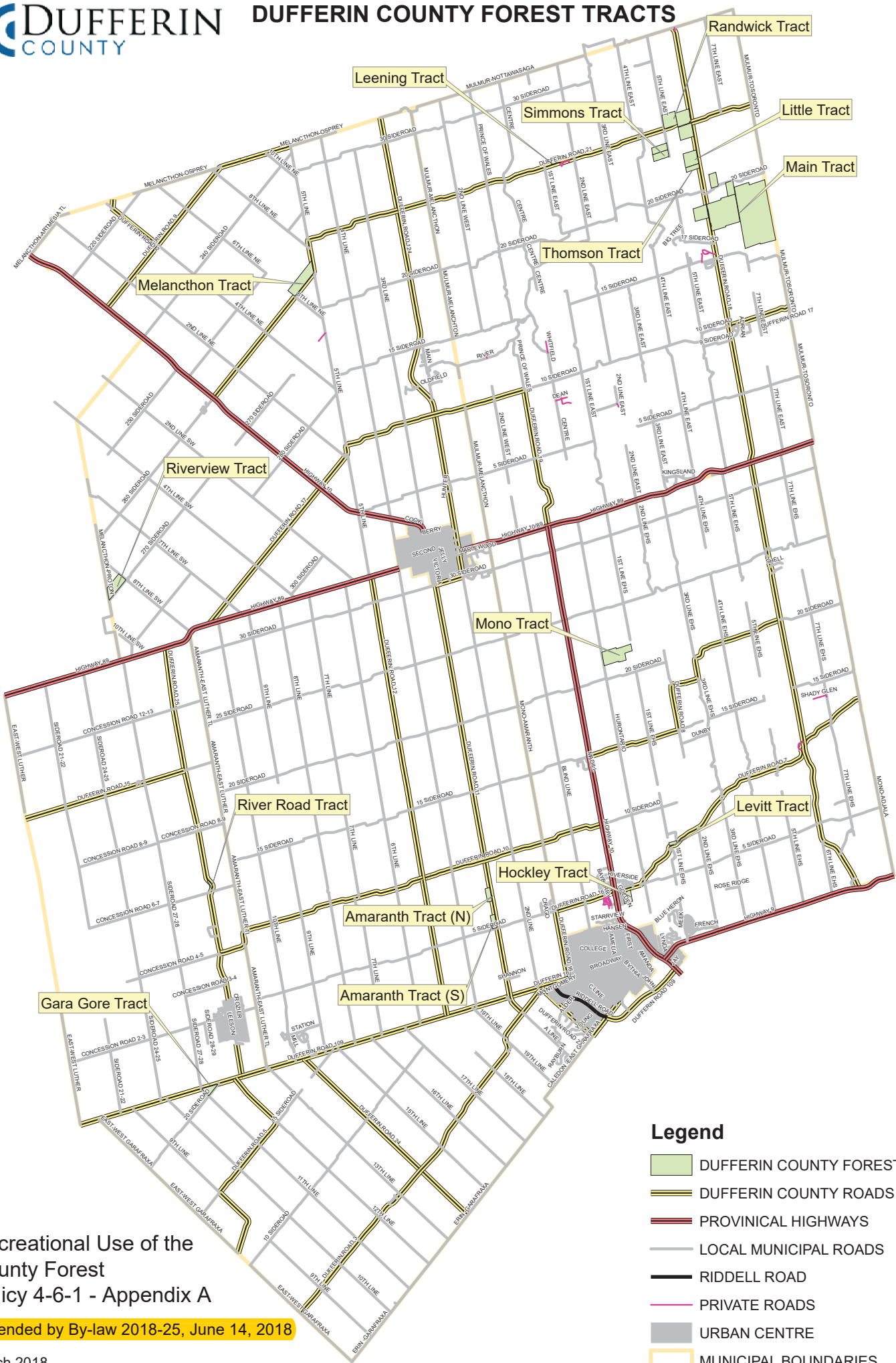
**[Amended by By-Law 2018-25, June 14, 2018 and By-law 2021-28, September 9, 2021]**

Tract & Compartments	Land Use Class	Area (ha)	Hiking/Running/Nature Appreciation	Skiing/Snowshoeing	Fat (Winter) Mtn Biking	Mtn Biking
Amaranth (42a), Laurel Wetland Complex	natural	12	y	y	n	n
Amaranth (43b, 43c), Farmington Swamp	natural	10	y	y	y	y
Amaranth (43a)	managed	2	y	y	y	y
Gara-Gore (44a)	managed	15	y	y	y	y
Hockley (49), Orangeville Wetland Complex	natural	20	y	y	y	y
Leening (50)	natural	8	y	y	n	n
Levitt (51)	natural	4	y	y	n	n
Little (48)	natural	47	y	y	n	n
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316	y	y	y	y
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	y	y	y	y
Main (31b, 31c)	natural	24	y	y	y	y
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12	y	y	y	y
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	y	y	y	y
Mono (39-40, 46)	managed	68	y	y	y	y
Randwick (1-4c, 5-6)	managed	115	y	y	y	y
Randwick (4d), Walker's Creek Wetland	natural	2	y	y	y	y
River Road (45)	managed	3	y	n	n	n
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27	y	y	y	y
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	y	y	y	y
Simmons (47)	managed	42	y	y	y	y
Thomson	managed	12	y	y	n	n

Tract & Compartments	Land Use Class	Area (ha)	Horseback Riding	Hunting	OFSC Trails	Other Motorized Vehicles
Amaranth (42a), Laurel Wetland Complex	natural	12	n	n	n	n
Amaranth (43b, 43c), Farmington Swamp	natural	10	y	y (except June 1-Sept 30)	n	n
Amaranth (43a)	managed	2	y	y (except June 1-Sept 30)	n	n
Gara-Gore (44a)	managed	15	y	y (except June 1-Sept 30)	n	n
Hockley (49), Orangeville Wetland Complex	natural	20	n	n	n	n
Leening (50)	natural	8	n	n	n	n
Levitt (51)	natural	4	n	n	n	n
Little (48)	natural	47	n	n	n	n
Main (7-10, 12-19, 21a, 22, 23a, 23b, 24b, 24c, 25b, 25c)	managed	316	y	n	y	n
Main (11, 20a, 21b, 23c, 24a, 25a, 26-30, 31a, 31d), Oak Ridges South Slope Forest	natural	266	y	n	n	n
Main (31b, 31c)	natural	24	y	n	n	n
Melancthon (32a, 32b, 32c, 33a, 33b, 33d)	managed	12	y	y (except June 1-Sept 30)	n	n
Melancthon (33a, 33c, 33d, 34a, 35a), Melancthon 1	natural	48	y	y (except June 1-Sept 30)	n	n
Mono (39-40, 46)	managed	68	y	n	y	n
Randwick (1-4c, 5-6)	managed	115	y	y (except June 1-Sept 30)	y	n
Randwick (4d), Walker's Creek Wetland	natural	2	y	y (except June 1-Sept 30)	n	n
River Road (45)	managed	3	n	n	n	n



<b>Tract &amp; Compartments</b>	<b>Land Use Class</b>	<b>Area (ha)</b>	<b>Horseback Riding</b>	<b>Hunting</b>	<b>OFSC Trails</b>	<b>Other Motorized Vehicles</b>
Riverview (36, 37b, 37c, 37d, 37e, 38a, 38b)	managed	27	y	y (except June 1-Sept 30)	y	n
Riverview (37a, 38c, 38d), Melancthon 2	natural	13	y	y (except June 1-Sept 30)	n	n
Simmons (47)	managed	42	y	y (except June 1-Sept 30)	n	n
Thomson	managed	12	n	n	n	n



**Recreational Use of the County Forest Policy 4-6-1 - Appendix A**

Amended by By-law 2018-25, June 14, 2018

## COUNTY FOREST EVENT PERMIT APPLICATION

Applications must be submitted **at least 90 days prior to the event.**

Submit to: County of Dufferin  
Corporate Services – Clerk’s Office  
55 Zina Street  
Orangeville ON L9W1E5  
Phone 519-941-2816  
Fax 519-941-4565  
info@dufferincounty.ca

Once submitted, you will receive confirmation of receipt. Applications will be reviewed by the Clerk’s Office and the County Forest Manager. You will be contacted regarding your permit status within 30 days.

Once issued, the County Forest Event Permit must be available for viewing at all times during the event.

**Please note that acceptance of your application is in no way approval or confirmation of your request.**

The following documentation is required before the permit will be issued:

1. Completed and signed application
2. The signed Terms and Conditions page
3. The signed Hold and Save Harmless and Indemnity Agreement
4. Proof of Insurance in the minimum amount of \$5 million dollars liability showing the Corporation of the County of Dufferin as an additional insured and including a provision for cross liability for insurance against all damages or claims for damages or liability
5. An event description
6. An event route map

NOTE: Your event description must be approved by the County prior to being used to promote the event.

Fee Schedule (as per By-Law 2015-41):

Application Fee: \$50 plus 13% HST

Per Person Event Fee: \$2/Person Attending the Event plus 13% HST

Application fee is due upon permit approval. Permits will be issued following payment of fee. Per Person Event fee is due following the event.

The personal information collected on this form is collected under the authority of By-Law 2017-39 and will be used to issue the County Forest Event Permit. Questions about this collection should be addressed to the Clerk at 519-941-2816 x2503.



## COUNTY FOREST EVENT PERMIT APPLICATION

### Applicant Information

Applicant Name:

Organization/Group:

Mailing Address:

Email Address:

Phone Number:

### Event Information

Name of Event:

Date: From: \_\_\_\_\_ To: \_\_\_\_\_

Number of Participants:

Type of Event:	For Profit	Non Profit	
Intended Use:	Camping	Cross Country Skiing	Hiking
(Check all that apply)	Horseback Riding	Mountain Biking	Snowshoeing
	Other:		

Forest Tract Requested:

Brief Description of Event:

Description of Route Markings:

Print Name:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<u>For Office Use Only</u>	
Received By:	Date Received:
Reviewed By County Forest Manager:	Date Reviewed:
Event Description Approved	Special Permission Letter from Forest Manager
# of Participants Confirmed	Application Fee Received
Proof of Insurance Received	Indemnity Agreement Received
Event Route Map Received	Terms & Conditions Signed
	Permit Issued – Permit #:

The personal information collected on this form is collected under the authority of By-Law 2017-39 and will be used to issue the County Forest Event Permit. Questions about this collection should be addressed to the Clerk at 519-941-2816 x2503.

## COUNTY FOREST EVENT PERMIT APPLICATION

### Terms and Conditions

- The user is responsible for complying with regulations set out in By-law 2017-39 and the Dufferin County Forest Recreational Use Policy (Policy No. 4-6-1).
- The user's event description must be approved by the County prior to being used to promote the event.
- The user is responsible for all costs relating to maintaining the property for use made of it during the event. The County has no obligation to maintain or repair the trails and/or bridges on the property for the benefit of the user. The user is responsible for ensuring that the event route is passable prior to, and following, the event.
- The user is prohibited from cutting any trees, branches or brush without prior written approval from the County Forest Manager or designate.
- The user agrees that any cutting or other damages, that in the opinion of the County Forest Manager or designate, has been caused by the users shall be rectified at the user's expense upon written notice by the County.
- The route of the event must follow the route set out in the permit application.
- No new trails may be created for the event without prior written approval from the County Forest Manager or designate.
- The user is responsible for posting signage on all trails and/or bridges or other signage as requested by the County. Any signs for the event may be posted no sooner than two weeks prior to the event date and must be removed no later than two weeks after the event. If the user is holding multiple events in a calendar year that use the same route(s), event signage may remain in place until two weeks after the final event of the calendar year.
- All trails and/or bridges on the property must remain open to the public for other permitted uses and the public shall be allowed to use them without being charged a fee by the user.
- Upon completion of the event, the user will restore the property to a state, which in the opinion of the County Forest Manager or designate, is as good as or better than the original condition prior to the event.
- The County reserves the right to cancel an event permit in case of predicted severe weather.
- In order to reduce the chances of introduction of invasive species, no firewood is to be brought in to the camping area from outside the Main Tract. [Amended by By-Law 2020-31, March 12, 2020]



- For events that include participants staying overnight/camping, at least one portable toilet must be provided for the use of participants. [Amended by By-Law 2020-31, March 12, 2020]
- The user agrees to comply with all applicable municipal, provincial, federal and other laws, statutes, ordinances and requirements.
- The County may refuse to issue or revoke the permit if the user does not provide the necessary supporting documentation or fails to comply with By-law 2017-39 and the Dufferin County Forest Recreational Use Policy.
- The County of Dufferin reserves the right to add any conditions as required. If conditions are not being adhered to, the County of Dufferin may stop, suspend or cancel the event.

As the organizer and person responsible for the event, I have read, understand and agree to abide by the rules and the conditions set forth by these above terms and conditions.

Print Name:

Signature:

Date:



County of Dufferin, Corporate Services  
55 Zina Street, Orangeville ON L9W 1E5

## **COUNTY FOREST EVENT PERMIT APPLICATION**

### **Save and Hold Harmless and Indemnity Agreement**

The User, \_\_\_\_\_, agrees to indemnify, save harmless, and waive all rights against the County of Dufferin from and against all suits and claims for loss, damage, accident, death, or injury of any nature or kind whatsoever arising out of or connected with the use and maintenance of the property or any preparation or construction of or on the property by the user, its members, employees, agents, or any other person using the property.

Print Name:

Signature:

Date:

## Recreational Use of the County Forest – Policy 4-6-1

### Appendix C: Terms of Reference – Dufferin County Forest Advisory Team

#### Purpose:

The purpose of the Dufferin County Forest Advisory Team (DCFAT) is to:

- provide community input and advice to County staff regarding the Dufferin County Forest Management Plan and Dufferin County Forest Recreational Use Policy and;
- assist County staff in communicating plan and policy revisions.

#### Dufferin County Forest Goal:

*To protect the quality and integrity of ecosystems in the Dufferin County Forest, including air, water, land and biota; and, where quality and integrity have been diminished, to encourage restoration or remediation to healthy conditions; while providing a variety of social and economic benefits to the public.*

#### Assumptions:

- recreational pursuits in the forest are a privilege, not a right;
- the Dufferin County Forest is not parkland, preserve or for single-use, however, some areas may not be suitable for all activities and;
- the Dufferin County Forest is owned and managed by the Corporation of the County of Dufferin, and is not Crown land.

#### Criteria for Analysis of Recreational Activities/Events:

- activity must have minimal environmental impact;
- activity must not have significant impact upon other forest users;
- activity must be compatible with forest management activities;
- activity must not pose significant liability concerns to the County and;
- activity should not require significant County staff intervention for administration or policing.

#### Membership:

Representation will be solicited from the general public to coincide with the new term of County Council, or as required to replace or add members. Five members will be selected according to the following criteria:

- commitment to advancing the purpose of the Dufferin County Forest Advisory Team;
- interest and respect for a broad range of issues regarding the management of the Dufferin County Forest;
- respect for the procedures agreed to by the members;
- willingness to serve as a volunteer on the Advisory Team;
- aged 18 or over; and
- resident of Dufferin County.

In addition, one member of the Infrastructure and Environmental Services Committee will be appointed to the Dufferin County Forest Advisory Team. **[Amended by By-Law 2019-20, April 11, 2019]**

#### Structure:

The Advisory Team will meet at least once annually to discuss items relevant to its purpose. The County Forest Manager or his/her designate will attend all meetings and assist as required. The Advisory Team may choose to obtain feedback from recreational users and the broader public when deemed necessary.