



POLICY & PROCEDURE MANUAL

SECTION	PROTECTION TO PERSONS AND PROPERTY	POLICY NUMBER	4-07-01
SUB-SECTION	Paramedic Service	EFFECTIVE DATE	October 10, 2019
SUBJECT	Public Access Defibrillator (AED) Loaner Program		
AUTHORITY	General Government Services – September 26, 2019 Council – October 10, 2019		

Purpose

To establish procedures for a Public Access Defibrillator Loaner program to allow the general public to borrow an automated external defibrillator (AED), at no cost, for short-term community and family events within the County of Dufferin.

Statement

70% of all cardiac arrests happening out of hospital and with every minute that passes without help the chance of survival decrease by 10%. With the immediate implementation of CPR and defibrillation, chances of survival increase to more than 40%. The Public Access Defibrillator (AED) Loaner program recognizes the importance of CPR and defibrillation.

Procedure:

Any member of the public may request an AED for an event within the boundaries of the County of Dufferin which might include, but are not limited to:

- Faith based events
- Family reunions
- Festivals
- Golf tournaments
- Public gatherings
- Weddings

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1. In order to make the request, the AED request form must be completed (attached as Appendix A). The form is available at the Dufferin County Municipal Office, Dufferin County Paramedic Service Headquarters, or on the County of Dufferin website and must be submitted to Dufferin County Paramedic Service for review. AEDs are available on a first-come, first-serve basis and subject to availability.
2. The Deputy Chief – Performance, Quality & Development will review each request and establish contact with the requestor to confirm details of the event.
3. Upon approval of the request, the Deputy Chief – Performance, Quality & Development or designate will arrange for the recipient to attend the Dufferin County Paramedic Service headquarters to watch a video on use of an AED and receive training from designated staff.
4. The recipient will review and sign the waiver form prior to accepting the AED. (attached as Appendix B)
5. The Deputy Chief – Performance, Quality & Development will ensure that the AED is registered for the days in which it is loaned with Cambridge Central Ambulance Communication Centre.
6. The recipient will ensure that:
 - a. the AED remains sealed unless required for life saving procedures.
 - b. the AED is stored in a place that is not exposed to the elements including but not limited to rain, snow, extreme weather
 - c. will be returned to the DCPS headquarters on or before the date indicated on the AED loaner form
7. Upon returning the AED, the recipient and the Deputy Chief – Performance, Quality & Development will perform a post use inspection, to ensure there are no defects and/ or damage.
8. Any damage to the AED is the responsibility of the recipient and may require the unit to be replaced and/or repaired. All costs with repair or replacement are the responsibility of the recipient.
 - a. There will be no cost to the recipient to replace pads or medical supplies that are used.