

**THE COUNTY OF DUFFERIN  
FEES BY-LAW 2015-38**

**CONSOLIDATED VERSION**

**Amended by:**

**By-Law 2023-13, March 9, 2023  
Amending Schedule "A"**

## **CORPORATION OF THE COUNTY OF DUFFERIN**

### **BY-LAW NUMBER 2015-38**

#### **A BY-LAW TO PRESCRIBE A TARIFF OF FEES FOR PLANNING MATTERS.**

WHEREAS the provisions of Section 69 (1) of the Planning Act, 1990 as amended, provides that the Council of a Municipality may, by by-law, prescribe a tariff of fees for the processing of applications made in respect of planning matters:

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. The amounts as set out in Schedule A to this By-law, Columns 2 and 3, shall be paid to the County of Dufferin with any application made in respect of the planning matters listed in Column 1.
2. The fees listed in Schedule A to this By-law, Column 2 are required for the purposes of the administrative processing of applications listed in Column 1, by the County of Dufferin including the use of office equipment, supplies, postage and advertising. The fees listed in Columns 2 and 3 must accompany the application.
3. The fees listed in Schedule A to this By-law, Column 2, are not intended to be sufficient to cover the costs of consultation with a Solicitor, Professional Engineer, Planning consultant, Ontario Land Surveyor or other Consultants which may be deemed necessary by the County of Dufferin in processing of an application listed in Column 1, which additional fees or charges, if any, shall be taken from funds listed in Column 3, which must be immediately replenished to the full deposit amount by the applicant in order to keep application active.
4. The fees listed in Schedule A to this By-law, Column 2 are not intended to be sufficient to cover the fees of the Ontario Municipal Board or the actual expenses incurred by the County of Dufferin in the processing of an application or an appeal of a decision of Council to the Ontario Municipal Board, or the preparation or giving of evidence at Ontario Municipal Board hearing on the applicant's behalf. Additional fees or charges, if any, shall be taken from the

funds listed in Column 3, which must be immediately replenished to the full deposit amount by the applicant in order to keep application active.

5. The amounts listed in Schedule A to this by-law, Column 3 shall be paid to the County of Dufferin.
6. Upon completion of project/development, and all fees and charges have been paid to the satisfaction of the County of Dufferin, the remaining unused deposit will be returned to the applicant without interest.
7. Any provisions of this By-law which may be determined by a competent court to be beyond the jurisdiction of Council to enact, shall be considered to be severable and shall not affect the validity of the remainder of the by-law.
8. This By-law shall come into effect on the day it is passed.

READ a first, second and third time and finally passed this 12th day of November, 2015.

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Warren Maycock, Warden



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Pam Hillock, Clerk

**Schedule A to By-law 2015-38**  
**Being a Tariff of Fees for Planning Matters**  
**[Amended By-Law 2023-13, March 9, 2023]**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>Application/Activity</b>	<b>Fees<sup>1</sup></b>	<b>Deposit</b>
County OPA – Major	4,000	15,000
County OPA – Minor	1,750	10,000
County OPA – Municipality Initiated	750	N/A
Combined County OPA and Local OPA – Major	3,000	15,000
Combined County OPA and Local OPA – Minor	1,500	10,000
Local OPA (Approver) - Major	1,250	2,000
Local OPA (Approver) - Minor	750	1,000
Local OPA (Commenter) - Major	500	2,000*
Local OPA (Commenter) - Minor	200	1,000*
Other Major Applications requiring comment	N/A	1,000*
Aggregate Application	2,000	25,000
Pre-consultation - Major	1,000	10,000*
Pre-consultation - Minor	500	3,000
Sub-Review	N/A	10,000*

\*Requirements for deposits will be assessed by planning staff and depending on the complexity of the application may be reduced.  
Minor applications are site specific.

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<sup>1</sup> \$500.00 non refundable fee if application is withdrawn during approval process prior to draft approval.  
Legislative Authority - Section 69 of the Planning Act, R.S.O. 1990, as amended