

ADDRESS ASSIGNED: Office Use Only

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DATE:

**EMERGENCY NUMBER APPLICATION**

Note: Number cannot be given verbally by directive of Council. Payment must be received in advance.

**SECTION 1 - APPLICANT INFORMATION**

APPLICANT NAME:

MAILING ADDRESS:  CITY:  PROV/STATE:  POSTAL/ZIP CODE:

TELEPHONE:  EXT:  EMAIL:

*The personal information collected on this form is collected under the authority of the Municipal Act and will be used for the proper administration of issuing Emergency Numbers. Questions about this collection should be addressed to the Director of Public Works for the County of Dufferin at 519-941-2816 ext 2600.*

**SECTION 2 - PROPERTY INFORMATION**

LOT:  CON:  TOWNSHIP:  ROLL #: (19 digits, not dashes or spaces)

NAME OF ROAD YOUR ENTRANCE FRONTS ONTO:  (include EHS, WHS, NE, SW or OS where applicable) SIDE OF ROAD:  FRONTAGE:   feet  metres AREA:  (acres)

IF PROPERTY HAS BEEN IN YOUR NAME LESS THAN 3 YEARS PROVIDE PREVIOUS OWNER'S NAME:

OWNER NAME IF DIFFERENT THAN APPLICANT NAME: eg. tenant, agent, company:

**SECTION 3 - ORDER INFORMATION**

I REQUIRE:  A REPLACEMENT SIGN ONLY EMERGENCY NUMBER:

**OR:**  I NEED A NUMBER ASSIGNED TO MY PROPERTY AND A SIGN. PROCEED TO SECTION 4, NEW NUMBER  I WOULD LIKE TO BE CONTACTED WITH MY ASSIGNED EMERGENCY NUMBER.

**SECTION 4 - NEW NUMBER TO BE ASSIGNED ONLY**

This property was severed within the last 2 years. Approx date of severance:

This entrance has been approved by the municipality. If NO, sign cannot be issued - contact your local municipality.

I will be applying for a Building Permit.

The Emergency Number is determined by the location of your entrance. The last 3 digits represent the distance, in metres of your entrance from a specified point, therefore it is **very important** that you provide us with **accurate measurements**.

MY ENTRANCE IS:   feet  metres N  S  E  W OF EMERGENCY #:  ON THE:  SAME  OPPOSITE SIDE OF THE ROAD

MY ENTRANCE IS:   feet  metres FROM MY N  S  E  W PROPERTY LINE

**SECTION 5 - ORDER & PAYMENT OPTIONS**

I will pick up my sign at the Public Works Administration office, 55 Zina Street, Orangeville, 2nd Floor: \$20 plus HST. You will be contacted when the sign is ready for pickup. Please allow minimum 1 week.

I want my sign mailed to the address shown above: \$30 (\$20 plus \$10 shipping and handling), plus HST

Signposts (pick-up only) : \$15 plus HST



**\*PAYMENT MUST ACCOMPANY APPLICATION\***

**PAYMENT OPTIONS**

**PAYMENTS ONLINE\***

Dufferin County is offers secure online credit card payment processing for select services.

Please visit, <https://www.dufferincounty.ca/purchase> and select the appropriate service you are paying for.

**PAYMENTS BY MAIL\***

Payment by cheque may mailed shall not be postdated and shall include a copy of the application that was submitted.

**PAYMENTS MADE IN PERSON\***

Payments may be made in person at:

Dufferin County  
55 Zina Street, 2nd Floor  
Orangeville, ON L9W 1E5

Monday thru Friday 830am-430pm (excluding holidays)

Payment in the form of cash, debit, money order, Visa, or MasterCard will be accepted.

\*Payment in full must be made prior to any service commencing, or permits being issued.

\*All returned payments will be subject to a \$20.00 NSF fee.