



**DUFFERIN COUNTY COUNCIL MINUTES**  
**Thursday, January 12, 2023 at 7:00 p.m.**  
**Video Conference**

**Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)(arrived at 7:03 p.m.)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator of Dufferin Oaks  
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 7:01 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, January 26, 2023 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Item #7.8 – Budget Presentation was removed from the agenda.

Councillor Horner joined the meeting at 7:03 p.m.

**Moved by Councillor Gerrits, seconded by Councillor Taylor**

**THAT the Agenda and any Addendum distributed for the January 12, 2023 meeting of Council, as amended, be approved.**

**-Carried-**

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Creelman, seconded by Councillor Gardhouse**

**THAT the minutes of the regular meeting of Council of October 13, 2022 and the Inaugural meeting of Council of December 8, 2022, be adopted.**

**-Carried-**

## **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

### **6. Presentation: Source Water Protection Plan Amendments**

Ilona Feldmann, Grand River Conservation Authority, and Ryan Post, Nottawasaga Valley Conservation Authority, were in attendance to discuss Source Water Protection Plan agreement amendments and request Council's support.

**Moved by Councillor Gerrits, seconded by Councillor Gardhouse**

**THAT Council receive the Source Water Protection report, dated December 21, 2022, regarding updates to the South Georgian Bay Lake Simcoe and Grand River Source Protection Plans;**

**THAT Council hereby supports the proposed updates to the South Georgian Bay Lake Simcoe and Grand River Source Protection Plans outlined in the pre-consultation notice dated November 10, 2022;**

**AND THAT staff be directed to forward a copy of this resolution to the Grand River Source Protection Authority and the Nottawasaga Valley Source Protection Authority.**

**-Carried-**

### **7. Presentation: Hills of Headwaters Collaborative**

Tracy Coffin, Executive Director, Hills of Headwaters Collaborative, presented to Council regarding the Hills of Headwaters Ontario Health Team Collaborative Agreement update.

**Moved by Councillor Creelman, seconded by Councillor Little**

**THAT Council endorse and sign the updated Hills of Headwaters Collaborative Ontario Health Team Collaborate Agreement.**

**-Carried-**

### **8. PUBLIC QUESTION PERIOD**

There were no questions received from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

9. **Diversity, Equity and Inclusion Community Advisory Committee Minutes – October 12, 2022**

Minutes from the Diversity, Equity and Inclusion Community Advisory Committee meeting held on October 12, 2022.

**Moved by Councillor Horner, seconded by Councillor Post**

**THAT the minutes of the Diversity, Equity and Inclusion Community Advisory Committee meeting held on October 12, 2022, be adopted.**

**-Carried-**

10. **Manager of Corporate Finance, Treasurer’s Report – 2022 Reserve Contributions**

A report from the Manager of Corporate Finance, Treasurer, dated January 12, 2023, to seek Council permission to reallocate funds to and from specific reserves for the year ending 2022.

**Moved by Councillor Hall, seconded by Councillor Hawkins**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated January 12, 2023, regarding 2022 Reserve Contributions, be received,**

**AND THAT the following 2022 reserve transfers be approved:**

<b>Reserve Name</b>	<b>Estimated Transfer Amount</b>
Reserve for Housing Programming	\$200,000
Reserve for Waste Services	\$500,000
Reserve for Children’s Services	\$350,000
Reserve for Roads Rehabilitation	-\$159,257
Reserve for Roads Equipment	-\$960,000

**-Carried-**

11. **Manager of Corporate Finance, Treasurer’s Report – 2023 Development Charges Indexing**

A report from the Manager of Corporate Finance, Treasurer, dated January 12, 2023, to inform Council of the Development Charge rates for 2023 based on annual indexing per the Bylaw 2022-28 Development Charges.

**Moved by Councillor Horner, seconded by Councillor McLean**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated January 12, 2023, regarding 2023 Development Charge Indexing, be received.**

**-Carried-**

Councillor Nix called a Point of Order, requesting to ask questions regarding the report.

12. **Manager of Corporate Finance, Treasurer and Procurement Manager’s Report – Fourth Quarter Procurement Report**

A report from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated January 12, 2023, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Nix, seconded by Councillor Gardhouse**

**THAT the Fourth Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer and the Procurement Manager, dated January 12, 2023, be received.**

**-Carried-**

13. **Administrator of Dufferin Oaks’ Report – Amendment to Medical Director Agreement**

A report from the Administrator of Dufferin Oaks, dated January 12, 2023, to outline required changes to the Medical Director agreement to ensure compliance with legislation.

**Moved by Councillor Nix, seconded by Councillor Post**

**THAT the report of the Administrator, dated January 12, 2023, regarding the Medical Director for Dufferin Oaks, be received;**

**AND THAT the Warden and Clerk be authorized to sign the Memorandum of Agreement – Medical Director for the term October 1, 2022 to March 31, 2026.**

**-Carried-**

**14. MCR Phase II OPA – Schedule B, C, and E Changes**

**14.1. Municipal Comprehensive Review Related Correspondence**

Correspondence from the Township of East Garafraxa, dated January 6, 2023, and the Town of Mono, dated January 12, 2023, regarding the Municipal Comprehensive Review process.

**14.2. Director of Development and Tourism’s Report**

A report from the Director of Planning and Tourism, dated January 12, 2023, to present the proposed second Official Plan Amendment (OPA) for the Dufferin County Municipal Comprehensive Review (MCR) to County Council for their review.

**Moved by Councillor Nix, seconded by Councillor Gardhouse**

**THAT the report of the Director of Development and Tourism, titled MCR Phase II OPA - Schedule B, C, and E Changes, dated January 12, 2023, be received;**

**AND THAT staff be directed to host a statutory public open house and receive comments from local municipal Councils;**

**AND THAT staff be directed to, following receiving feedback and conducting the public open house, submit the draft MCR Phase II OPA - Schedule B, C, and E Changes and related draft OPA to the Province for review.**

**IN AMENDMENT**

**Moved by Councillor Nix, seconded by Councillor Creelman**

**THAT the motion be amended to: AND THAT staff be directed to host a statutory public open house using mapping agreeable to local municipalities and receive comment from local municipal Councils.**

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hall (2)		x
Councillor Hawkins (1)		x
Councillor Horner (1)		x
Councillor Little (1)		x
Councillor McLean (1)		x
Councillor Mills (2)		x
Councillor Nix (2)	x	
Councillor Post (8)		x
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor Taylor (7)		x
Councillor White (1)		x
Total (34)	7	27
	<b>-MOTION LOST-</b>	

### **IN AMENDMENT**

#### **Moved by Councillor Nix, seconded by Councillor Creelman**

**THAT the motion be amended to: AND THAT staff be directed to circulate any changes to local municipalities for review, following receiving feedback and conducting the public open house, with comments to be returned to the County prior to the March 9, 2023 County Council meeting, before submitting the draft MCR Phase II OPA - Schedule B, C, and E Changes and related draft OPA to the Province for review.**

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	

	Yay	Nay
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)	x	
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Councillor White (1)	x	
Total (34)	34	0
	<b>-CARRIED-</b>	

**MAIN MOTION AS AMENDED:**

**Moved by Councillor Nix, seconded by Councillor Gardhouse**

**THAT the report of the Director of Development and Tourism, titled MCR Phase II OPA - Schedule B, C, and E Changes, dated January 12, 2023, be received;**

**AND THAT staff be directed to host a statutory public open house and receive comments from local municipal Councils;**

**AND THAT staff be directed to circulate any changes to local municipalities for review, following receiving feedback and conducting the public open house, with comments to be returned to the County prior to the March 9, 2023 County Council meeting, before submitting the draft MCR Phase II OPA - Schedule B, C, and E Changes and related draft OPA to the Province for review.**

**-Carried-**

15. **Chief Administrative Officer's Report – Service Optimization and Workforce Strategy Update – Space Needs Assessment**

A report from the Chief Administrative Officer, dated January 12, 2023, to recommend deferring consideration of the proposed upgrades to both the



Edelbrock Centre and 55 Zina Street that were presented to County Council in September 2022 (report and proposal attached) until a further review of all facilities, space requirements and future options is completed.

**Moved by Councillor Horner, seconded by Councillor Hall**

**THAT the report of the Chief Administrative Officer, dated January 12, 2023, regarding Service Optimization and Workforce Strategy Update- Space Needs Assessment (deferred from September 8, 2022), be received;**

**AND THAT the matter be further deferred until such time as a further review of all facilities including future requirements and options for surplus/under-utilized and tenant occupied/vacant space is completed;**

**AND THAT staff be directed to report back on this matter by no later than April 2023.**

**-Carried-**

16. **NOTICE OF MOTIONS**

17. **MOTIONS**

18. **CLOSED SESSION**

**Moved by Councillor Horner, seconded by Councillor Gerrits**

**THAT the minutes of the Closed session of Council on October 13, 2022, be adopted.**

**-Carried-**

19. **BY-LAWS**

2023-01 A by-law to authorize the borrowing of money to meet current expenditures of the Corporation of the County of Dufferin during the year 2023.

Authorization: Council – January 12, 2023

2023-02 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Services and Housing in the Province. (Lease Agreement – Mel Lloyd Centre)

Authorization: Council – January 12, 2023

2023-03 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Services and Housing in the Province. (Lease Agreement – 53 Zina St, Orangeville)

Authorization: Council – January 12, 2023

2023-04 A by-law to authorize the Warden and Clerk to execute an agreement between the Corporation of the County of Dufferin and Dr. Gursharan Soor. (Medical Director for Dufferin Oaks Home Long Term Care Home)

Authorization: Council – January 12, 2023

2023-05 A by-law to amend By-Law 2017-39, being a by-law to govern the lands known as the Dufferin County Forest. (Amend to include Dufferin Rail Trail & replace Schedule A)

Authorization: Infrastructure & Environmental Services – September 22, 2022

**Moved by Councillor Soloman, seconded by Councillor Post**

**THAT By-Law 2023-01 through to 2023-05, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

20. **OTHER BUSINESS**

Councillor McLean and Warden Mills thanked the County and municipal staff who worked tirelessly through the recent significant weather event. Councillor McLean asked if there would be a review of how it was handled and look for areas of improvement. Chief Administrative Officer, Sonya Pritchard, noted after every significant weather event there is a debrief meeting and consultation with stakeholders. A report will be prepared and shared with Council.

21. **CONFIRMATORY BY-LAW**

2023-06 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on January 12, 2023.

**Moved by Councillor Nix, seconded by Councillor Creelman**

**THAT By-Law 2023-06, be read a first, second and third time and enacted.**

**-Carried-**

22. **ADJOURNMENT**

**Moved by Councillor Gardhouse, seconded by Councillor Taylor**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:51 p.m.

Next meeting:       Thursday, February 9, 2023  
                          Virtual

---

Wade Mills, Warden

---

Michelle Dunne, Clerk