



**DUFFERIN COUNTY COUNCIL MINUTES**  
**Thursday, February 9, 2023 at 7:00 p.m.**  
**Video Conference**

**Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

**Council Members Absent:**

Councillor Philip Rentsch (Grand Valley)(prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Scott Burns, Director of Public Works/County Engineer  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator of Dufferin Oaks  
Tom Reid, Chief Paramedic  
Steve Murphy, Manager – Preparedness, 911 & Corporate Projects

Warden Mills called the meeting to order at 7:00 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held by video conference on Thursday, February 23, 2023 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

**Moved by Councillor Taylor, seconded by Councillor Soloman**

**THAT the Agenda and any Addendum distributed for the February 9, 2023 meeting of Council, as amended, be approved.**

**-Carried-**

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Taylor declared a pecuniary interest regarding General Government Services Item #3 – Cost of Living Adjustment (Non-Union staff), citing a family member is employed by Dufferin County.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Horner, seconded by Councillor Gerrits**

**THAT the minutes of the regular meeting of Council of January 12, 2023, be adopted.**

**-Carried-**

## **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

### **6. Proclamation & Flag Raising: Black History Month – February 2023**

Warden Mills declared the month of February 2023 to be Black History Month in the County of Dufferin. The Pan-African flag was raised at the Museum of Dufferin on February 1, 2023.

### **7. Proclamation & Delegation: Non-Profit Appreciation Week – February 13-19, 2023**

Warden Mills declared the week of February 13 – 19, 2023 as “Non-Profit Appreciation Week” in the County of Dufferin.

Michele Fisher, Executive Director, Dufferin Community Foundation, presented to Council regarding non-profits in Dufferin County

### **8. International Plowing Match**

#### **8.1. International Plowing Match Committee**

Gord Gallagher, Jim Hastings, Cathy Lasby and Dawn van Kampen, the 2023 International Plowing Match Organizing Committee, presented to Council regarding details of the upcoming Plowing Match in Amaranth and a summary of their in-kind requests.

#### **8.2. Chief Administrative Officer & Director of Development & Planning’s Report – 2023 International Plowing Match Request – Scope & Cost**

A report from the Chief Administrative Officer and Director of Planning and Tourism, dated February 9, 2023, to outline the scope and cost involved for the County to support the International Plowing Match.

**Moved by Councillor White, seconded by Councillor Soloman**

**THAT the report of the Director of Development and Tourism and the Chief Administrative Officer, dated February 9, 2023, 2023 IPM Request – Scope and Cost, be received;**

**AND THAT Dufferin County Council support the 2023 International Plowing Match (IPM);**

**AND THAT funds totaling \$787,000 be added to the 2023 budget to provide support and resources (as outlined) to the International Plowing Match;**

**AND THAT staff be directed to draft an agreement outlining the support and expectations of all parties, including the need for detailed accounting of resources and staff time during the planning period and for the event;**

**AND THAT following the event Dufferin County work with other host communities to advocate to the province for better support for this important agricultural event.**

**IN AMENDMENT**

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT the motion be divided into three separate main motions being:**

**Motion #1: THAT the report of the Director of Development and Tourism and the Chief Administrative Officer, dated February 9, 2023, 2023 IPM Request – Scope and Cost, be received;**

**AND THAT Dufferin County Council support the 2023 International Plowing Match (IPM).**

**Motion #2: THAT Dufferin County provide a \$50,000 donation to the International Plowing Match as requested;**

**Motion #3: THAT funds totaling \$737,000 be added to the 2023 budget to provide support and resources (as outlined) to the International Plowing Match;**

**THAT staff be directed to draft an agreement outlining the support and expectations of all parties, including the need for detailed accounting of resources and staff time during the planning period and for the event.**

**AND THAT the last paragraph of the motion that reads “AND THAT following the event Dufferin County work with other host communities to advocate to the province for better support for this important agricultural event”, be stricken.**

**-LOST-**

**MAIN MOTION**

**THAT the report of the Director of Development and Tourism and the Chief Administrative Officer, dated February 9, 2023, 2023 IPM Request – Scope and Cost, be received;**

**AND THAT Dufferin County Council support the 2023 International Plowing Match (IPM);**

**AND THAT funds totaling \$787,000 be added to the 2023 budget to provide support and resources (as outlined) to the International Plowing Match;**

**AND THAT staff be directed to draft an agreement outlining the support and expectations of all parties, including the need for detailed accounting of resources and staff time during the planning period and for the event;**

**AND THAT following the event Dufferin County work with other host communities to advocate to the province for better support for this important agricultural event.**

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)		x
Councillor Mills (2)	x	
Councillor Nix (2)	x	

	Yay	Nay
Councillor Post (8)	x	
Councillor Rentsch (1)	ABSENT	
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Councillor White (1)	x	
Total (33)	31	2
	<b>-MOTION CARRIED-</b>	

9. **PUBLIC QUESTION PERIOD**

There were no questions received from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

10. **Infrastructure and Environmental Services Minutes – January 26, 2023**

**Moved by Councillor Hawkins, seconded by Councillor Post**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on January 26, 2023, be adopted.**

**-Carried-**

11. **General Government Services Minutes – January 26, 2023**

**Moved by Councillor Gerrits, seconded by Councillor Gardhouse**

**THAT the minutes of the General Government Services meeting held on January 26, 2023, and the recommendations set out, excluding Item #3 – Annual Cost of Living Adjustment Policy (Non-Union Staff), be adopted.**

**-Carried-**

12. GENERAL GOVERNMENT SERVICES – January 26, 2023 – ITEM #2  
**Emergency Readiness Fund Grant Request – Grand Valley**

THAT the report of the Manager – Preparedness, 911 & Corporate Projects dated January 26, 2023, regarding a Municipal Emergency Readiness Fund – Grant Request, be received;

AND THAT the request for the acquisition and installation of hybrid meeting/communications equipment by the Town of Grand Valley in the amount of \$10,000, be approved.

Councillor Taylor turned off his camera and muted his microphone during discussions on the Annual Cost of Living Adjustment Policy (Non-Union Staff).

13. **Moved by Councillor Nix, seconded by Councillor Hall**

**THAT Item #3 – Annual Cost of Living Adjustment Policy (Non-Union Staff) from the General Government Services Committee Minutes, be approved.**

**-Carried-**

GENERAL GOVERNMENT SERVICES – January 26, 2023 – ITEM #3  
Annual Cost of Living Adjustment Policy (Non-Union Staff)

THAT the report from the Chief Administrative Officer, dated January 26, 2023, regarding the Annual Cost of Living Policy (non-union staff), be received;

AND THAT the Annual Cost of Living Adjustment policy for non-union staff be approved;

AND THAT Council Remuneration by-law be updated to reflect the same policy for annual cost of living adjustments;

AND THAT cost of living adjustment for 2023 be set at 4% with an effective date of July 1, 2023.

Councillor Taylor rejoined the meeting at 8:07 p.m.

14. **Health and Human Services Minutes – January 26, 2023**

**Moved by Councillor Soloman, seconded by Councillor Horner**

**THAT the minutes of the Health and Human Services meeting held on January 26, 2023, and the recommendations set out, be adopted.**

**-Carried-**

15. HEALTH & HUMAN SERVICES – January 26, 2023 – ITEM #1  
2023 Draft Budget

THAT Dufferin County allocate the following funds be added to the Draft 2023 budget:

- \$50,000 to Orangeville Food Bank
- \$10,000 to Grand Valley Food Bank
- \$10,000 to Shepherd’s Cupboard Food Bank, Shelburne

16. **Community Development and Tourism Minutes – January 26, 2023**

**Moved by Councillor Little , seconded by Councillor Post**

**THAT the minutes of the Community Development and Tourism meeting held on January 26, 2023, and the recommendations set out, be adopted.**

**-Carried-**

17. COMMUNITY DEVELOPMENT & TOURISM – January 26, 2023 – ITEM #1  
Ontario Plowmen’s Association

THAT County Council support the International Plowing Match (IPM) happening in Dufferin in 2023;

AND THAT Staff be directed to work with the IPM Committee to compile a comprehensive list of in-kind contributions requested and to estimate the financial implications of same;

AND THAT the IPM Committee be invited to County Council on February 9th, 2023.

18. **Director of Community Services’ Report – Request for Continuation of Funding – Family Transition Place**

A report from the Director of Community Services dated February 9, 2023 to seek approval for the continuation of funding for Family Transition Place. Norah Kennedy, Executive Director, Family Transition Place, was in attendance to answer questions about the project.

Councillor Creelman left at the meeting 8:27 p.m.



**Moved by Councillor Gerrits, seconded by Councillor Horner**

**THAT the report of the Director of Community Services, dated February 9, 2023, titled Request for Continuation of Funding – Family Transition Place, be received;**

**AND THAT Council approve the continuation of funding at the existing level for a new twenty (20) year period;**

**AND THAT Council approve the signing of a Letter of Intent to provide Family Transition Place with a formal funding commitment, for twenty (20) years, to support their application to the Canada Mortgage and Housing Corporation (CMHC);**

**AND THAT staff be directed to work with Family Transition Place on the creation of a new Operating Agreement to stipulate the terms regarding timeline, operations, administration and funding to meet the requirements set out in O. Reg 367/11 under the Housing Services Act, 2011 for the new Community Housing Project.**

**-Carried-**

19. **Chief Paramedic & Manager of Corporate Finance, Treasurer's Report – Community Paramedic Donations**

A report from the Chief Paramedic and Manager of Corporate Finance, Treasurer, dated February 9, 2023, to seek Council permission transfer donations related to the Community Paramedic program to a program specific trust fund.

**Moved by Councillor Soloman, seconded by Councillor Post**

**THAT the report of the Chief and Manager of Corporate Finance, Treasurer, dated February 9, 2023, regarding Community Paramedic Donations, be received;**

**AND THAT the 2022 donation of \$75,000 be transferred to a new Community Paramedics Trust Fund;**

**AND THAT future donations to the Community Paramedic Program be transferred to the Community Paramedic Trust Fund.**

**-Carried-**

20. **Manager – Preparedness, 911 & Corporate Projects’ Report – On-Demand Transit Pilot Project**

A report from the Manager – Preparedness, 911 & Corporate Projects, dated February 9, 2023, to provide an update on the On-Demand Transit Pilot Project following review of the Request for Proposals (RFP) submitted.

**Moved by Councillor Hall, seconded by Councillor Nix**

**THAT the report of the Manager – Preparedness, 911 & Corporate Projects, dated February 9, 2023, regarding the establishment of an On-Demand Transit program, be received;**

**AND THAT staff be directed to investigate alternate solutions to enhance transportations services for seniors through Dufferin County Community Support Services.**

**-Carried-**

Councillor Nix left the meeting at 8:37 p.m.

21. **Chief Administrative Officer’s Report – Vaccine Policy Repeal**

A report from the Chief Administrative Officer, dated February 9, 2023, to consider repealing THAT the Members of Council Vaccination Policy #1-2-13 and Non-Union Staff COVID Vaccination Policy #IPAC 1.06 (excluding Dufferin Oaks Long Term Care Home employees).

**Moved by Councillor Gardhouse, seconded by Councillor Soloman**

**THAT the report of the Chief Administrative Officer, dated February 9, 2023, regarding Vaccine Policy Repeal, be received;**

**AND THAT the Members of Council Vaccination Policy #1-2-13 and Non-Union Staff COVID Vaccination Policy #IPAC 1.06 (excluding Dufferin Oaks Long Term Care Home employees), be repealed.**

**-Carried-**

22. **Chief Administrative Officer’s Report – Monthly Report from Outside Boards**

A report from the Chief Administrative Officer, dated February 9, 2023, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Gerrits, seconded by Councillor McLean**

**THAT the report of the Chief Administrative Officer, dated February 9, 2023, with respect to Reports from Outside Boards, be received.**

**-Carried-**

23. **Chief Administrative Officer’s Report – Additional Staffing Requirements – 2023 DRAFT Budget**

A report from the Chief Administrative Officer, dated February 9, 2023, to provide supplementary information to outline how and why additional staffing requirements are proposed in the 2023 DRAFT Budget.

**Moved by Councillor Hawkins, seconded by Councillor Horner**

**THAT the report of the Chief Administrative Officer, dated February 9, 2023, regarding Additional Staffing Requirements – 2023 DRAFT Budget, be received.**

**-Carried-**

24. **Budget Presentation**

The Manager of Corporate Finance, Treasurer provided a presentation to Council regarding the draft 2023 budget. The County’s status quo budget is currently 3.79% and growth is estimated at 5.74% which leaves a net increase of 4.18%. The presentation also outlined the mitigation tactics, budget items discussed at the Committee meetings and the resulting adjustments.

However, after making Council’s requested changes, the net adjustment would be 5.79% after growth.

**Moved by Councillor Post, seconded by Councillor Solomon**

**THAT \$500,000 be moved from the Rate Stabilization Reserve to offset the budget increase.**

**-Carried-**

25. **NOTICE OF MOTIONS**

26. **MOTIONS**

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT Councillor Hall, Councillor Post, and Councillor White be appointed as Council's representative on the Diversity, Equity and Inclusion Community Advisory Committee.**

**-Carried-**

27. **CLOSED SESSION**

**Moved by Councillor Hall, seconded by Councillor Gardhouse**

**THAT Council moved into Closed Session (9:11 p.m.) in accordance with the Municipal Act, Section 239 (2)(d) – Labour Relations or Employee Negotiations.**

**-Carried-**

While in Closed Session, Council reviewed a report from the Administrator of Dufferin Oaks regarding an Ontario Nurses Association (ONA) settlement and a report from the Chief Administrative Officer and Chief Paramedic regarding paramedic compensation adjustment.

**Moved by Councillor White, seconded by Councillor Hawkins**

**THAT Council move into open session (9:20 p.m.).**

**-Carried-**

**BUSINESS ARISING FROM CLOSED SESSION**

28. **Moved by Councillor Horner, seconded by Councillor Little**

**THAT the report of the Administrator of Dufferin Oaks and Director of People and Equity, dated February 9, 2023, regarding the Memorandum of Settlement Between the County of Dufferin and the Ontario Nurses Association (ONA) be received;**

**AND THAT Council ratify the terms of the Memorandum of Settlement between the County of Dufferin and the Ontario Nurses Association (ONA) dated January 20, 2023;**

**AND THAT the necessary by-law be presented to Council.**

**-Carried-**

29. **BY-LAWS**

2023-07 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Hills of Headwaters Collaborative Ontario Health Team. (Collaboration Amending Agreement)  
Authorization: Council – January 12, 2023

2023-08 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing. (Municipal Modernization Funding Amending Transfer Payment Agreement)  
Authorization: Council – April 16, 2020

2023-09 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Family Transition Place. (Lease – Mel Lloyd Lease)  
Authorization: Council – February 9, 2023

**Moved by Councillor Soloman, seconded by Councillor White**

**THAT By-Law 2023-07 through to 2023-09, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

30. **OTHER BUSINESS**

31. **CONFIRMATORY BY-LAW**

2023-10 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 9, 2023.

**Moved by Councillor Post, seconded by Councillor Hall**

**THAT By-Law 2023-10, be read a first, second and third time and enacted.**

**-Carried-**

32. **ADJOURNMENT**

**Moved by Councillor McLean, seconded by Councillor Taylor**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 9:23 p.m.

Next meeting: Special Meeting of Council – Budget  
Thursday, February 23, 2023  
Location to be Announced

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Wade Mills, Warden

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Michelle Dunne, Clerk