



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, March 9, 2023 at 6:00 p.m.

W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Wade Mills (Shelburne)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Gail Little (Amaranth)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)
Councillor Darren White (Melancthon)

Council Members Absent:

Councillor Janet Horner (Mulmur)(prior notice)
Councillor James McLean (Melancthon)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Scott Burns, Director of Public Works/County Engineer
Cody Joudry, Director of Development & Tourism
Rohan Thompson, Director of People & Equity
Anna McGregor, Director of Community Services
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 6:04 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, March 23, 2023 at the following times:

Infrastructure & Environmental Services Committee – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden Mills shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Taylor, seconded by Councillor Soloman

THAT the Agenda and any Addendum distributed for the March 9, 2023 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

5. **CLOSED SESSION**

Moved by Councillor Nix, seconded by Councillor Hawkins

THAT Council moved into Closed Session (6:07 p.m.) in accordance with the Municipal Act, Section 239 (3.1) – Education or Training of the Members.

-Carried-

While in Closed Session, Council members received diversity training from Dr. Stephanie Nixon, Stephanie Nixon & Associates Consulting Firm, and Dr. Ciann Wilson, Wilfred Laurier University, School of Psychology.

Moved by Councillor Post, seconded by Councillor Creelman

THAT Council move into open session (8:37 p.m.).

-Carried-

Warden Mills called a ten minute recess at 8:37 p.m.

Councillor Little left the meeting at 8:37 p.m.

6. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Creelman, seconded by Councillor Hall

THAT the minutes of the regular meeting of Council of February 12, 2023, and the special meeting of Council of February 23, 2023, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

7. **Proclamation: Amyloidosis Awareness Month – March 2023**

Warden Mills declared the month of March 2023 to be Amyloidosis Awareness Month in the County of Dufferin.

8. **PUBLIC QUESTION PERIOD**

There were no questions received from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

9. **Health and Human Services Minutes – February 23, 2023**

Moved by Councillor Gerrits, seconded by Councillor Post

THAT the minutes of the Health and Human Services meeting held on February 23, 2023, and the recommendations set out, be adopted.

-Carried-

10. HEALTH & HUMAN SERVICES – February 23, 2023 – ITEM #1
Canada Wide Early Years and Child Care System (CWELCC) Update 2

THAT the report of the Director, Community Services, titled Canada-Wide Early Learning and Child Care System (CWELCC) Update 2, dated February 23, 2023, be received.

11. HEALTH & HUMAN SERVICES – February 23, 2023 – ITEM #2
Early Years and Child Care Workforce Strategy Update 2

THAT the report of the Director, Community Services, Early Years and Child Care Workforce Update 2, dated February 23, 2023, be received.

12. HEALTH & HUMAN SERVICES – February 23, 2023 – ITEM #3
Ontario Works Update

THAT the report of the Director, Community Services, dated February 23, 2023, titled Ontario Works Update, be received.

13. HEALTH & HUMAN SERVICES – February 23, 2023 – ITEM #4
Quarterly Community Services Activity Report – Third Quarter 2022

THAT the report of the Director, Community Services, dated February 23, 2023, titled Ontario Works Update, be received.

14. **Community Development and Tourism Minutes – February 23, 2023**

Moved by Councillor Creelman, seconded by Councillor Gardhouse

THAT the minutes of the Community Development and Tourism meeting held on February 23 2023, and the recommendations set out, be adopted.

-Carried-

15. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #2
Museum of Dufferin Annual Report – 2022

THAT the report of the Director of Development and Tourism, "Museum of Dufferin Annual Report - 2022", February 23, 2023, be received.

16. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #3
Updating the Land Acknowledgement Statement

THAT the report of the Director of Development and Tourism, "Updating the Land Acknowledgement Statement", February 23, 2023, be received;

AND THAT staff develop an education and training program for staff and Councillors on Canadian Indigenous history, culture, and challenges;

AND THAT staff bring a Dufferin County Reconciliation towards Indigenous Peoples Plan for Council's consideration.

17. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #4
Collecting the Community Project

THAT the report of the Director of Development and Tourism, "Collecting the Community Project", dated February 23, 2023, be received.

18. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #5
Building Services Division 2022 Annual Report

THAT the report of the Director of Development and Tourism, "Building Services Division 2022 Annual Report", dated February 23, 2023, be received.

THAT staff be directed to report back to the March Committee with an assessment on implementing the CityView Planning module.

19. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #6
Land Development Planning Application Review Process

THAT the report of the Director of Development and Tourism, "Land Development Planning Application Review Process", dated February 23, 2023, be received;

AND THAT By-Law 2019-10 Pre-Consultation By-Law and By-Law 2015-38 Prescribed Fees for Planning Matters By-Law, be amended, as outlined in the report;

AND THAT the necessary by-laws be enacted.

20. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #7
Economic Development 2023

THAT the report of the Director of Development and Tourism, "Economic Development 2023", dated February 23, 2023, be received;

AND THAT staff be directed to commence the economic development strategic planning process, as outlined in the report.

21. Community Development & Tourism – February 23, 2023 – ITEM #10
Amendment to Fees and Charges – Museum of Dufferin

THAT the report of the Director of Development and Tourism, "Amendment to Fees and Charges – Museum of Dufferin", dated February 23, 2023, be received;

THAT the fees outlined below be approved:

Memberships

SERVICE	FEE
Individual	\$45
Student/Senior	\$35
Family	\$65

Gift Shop

SERVICE	FEE	NOTES
Vendor Fee	\$50	Used for vendors at markets; can be adjusted at staff discretion
Artist Commission Fee	25%	Used for art sales at exhibitions; can be adjusted at staff discretion
Gift Shop Vendor Commission	25%	Items sold in the gift shop on consignment

Facility Rental

SERVICE	BASE FEE	HOURS INCLUDED IN BASE FEE	EXTRA HOURS FEE
Corbetton Church	\$650.00	4	\$100/hr + base

SERVICE	BASE FEE	HOURS INCLUDED IN BASE FEE	EXTRA HOURS FEE
Main Gallery	\$850.00	4	\$100/hr + base
Program Room	\$200.00	3	\$50 + base
Archive Room	\$200.00	3	\$50 + base

Equipment Rental

SERVICE	FEE PER ITEM
Up to 10 (ten) 8' tables	\$10.00
Up to 50 (fifty) program chairs	\$3.00
Speaker & Microphone	\$70.00
Linens	\$5.00
Projector and Screen	\$70.00

Archive Services

SERVICE	BASE FEE	NOTES
Research > 30 mins	\$20/15 min	Done by museum staff on behalf of the public
Research < 30 mins	\$50/hr	Done by museum staff on behalf of the public; includes low-resolution scans of materials found
New High-Res Scans	\$20.00	Done by museum staff on behalf of the public
Scans (already have a hi-res)	\$10.00	Done by museum staff on behalf of the public; this is an image that we have already scanned for an exhibit, conservation, or preservation.
B & W Photocopy (over 10 pages) Letter or Legal	\$0.50	Matches Admin fee of Dufferin County
B & W Photocopy (over 10 pages) Tabloid/11x17	\$1.00	Matches Admin fee of Dufferin County
Colour Photocopy (over 10 pages) Letter or Legal	\$1.00	Matches Admin fee of Dufferin County

SERVICE	BASE FEE	NOTES
Colour Photocopy (over 10 pages) Tabloid/11x17	\$2.00	Matches Admin fee of Dufferin County
Rush Request	double the base fee	Done by museum staff on behalf of the public – Rush = less than 48 hours' notice.
High Resolution Images - For Profit Publication	\$100 - 350	Varies depending on intended use and media. At the discretion of museum staff.

Group Programs & Tours

SERVICE	BASE FEE	HOUR	INCLUDED IN FEE
Parties – room rental with activity	\$250.00 Extra participants are \$12/per person	3	Includes 15 children + 2 adults, if for minors
Group Guided Tours	\$10 /person	1	Minimum group number is 6
Outreach Speaker - Non-Profit	\$3.50 /attendee	1.5	Museum staff go off-site to deliver a talk
Outreach Speaker - For-Profit	\$7 /attendee	1.5	Museum staff go off-site to deliver a talk
School Programs	Full day - \$14 Half Day - \$7	3-5	Full day is 5 hours; half day is 3 hours

AND THAT necessary by-law be presented to Council.

22. **COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #8**
Lake Erie Source Protection Member Nomination

THAT the correspondence from Grand River Conservation Authority, Township of Melancthon and Township of Amaranth, regarding appointing a member to the Lake Erie Source Protection, be received;

AND THAT Dufferin County nominate John Sepulis to be the Group 1 (Grey, Dufferin, Wellington, Halton) municipal representative on Lake Erie Region Source Protection Committee (SPC).

23. COMMUNITY DEVELOPMENT & TOURISM – February 23, 2023 – ITEM #9
Lake Simcoe Region Conservation Authority

THAT the correspondence from the Lake Simcoe Region Conservation Authority, dated February 14, 2023, regarding the Protection of raw sources of municipal drinking water through the Drinking Water Source Protection Program, be received.

24. **Manager of Corporate Finance, Treasurer’s Report – 2022 Statement of Council Remuneration and Expenses Paid**

A report from the Manager of Corporate Finance, Treasurer, dated March 9, 2023, to present to Council the Statement of the Treasurer of the Remuneration and Expenses paid to Members of Council, required by Section 284 (1) of the Municipal Act, 2001, for 2022.

Moved by Councillor Nix, seconded by Councillor Hall

THAT the report on 2022 Statement of Council Remuneration and Expenses Paid, from the Manager of Corporate Finance, Treasurer, dated March 9, 2023, be received.

-Carried-

25. **Administrator of Dufferin Oaks’ Report – Dufferin Oaks Declaration of Compliance**

A report from the Administrator of Dufferin Oaks, dated March 9, 2023, regarding the annual declaration of compliance of the Long Term Care Home Service Accountability Agreement (LSAA).

Moved by Councillor White, seconded by Councillor Hawkins

THAT the report of the Administrator of Dufferin Oaks, dated March 9, 2023, regarding the Declaration of Compliance, be received;

AND THAT Council authorize the Warden to sign the Declaration on behalf of Council for submission to Ontario Health – Central Region.

-Carried-

26. **Director of Development & Tourism’s Report – Municipal Comprehensive Review (MCR) Phase II Official Plan Amendment (OPA) - Schedule B, C, and E Changes**

A report from the Director of Planning & Tourism, dated March 9, 2023, to present the proposed second Official Plan Amendment (OPA) for the Dufferin County Municipal Comprehensive Review (MCR) to County Council for their review.

Moved by Councillor Nix, seconded by Councillor White

THAT the report of the Director of Development and Tourism, "Municipal Comprehensive Review (MCR) Phase II Official Plan Amendment (OPA) - Schedule B, C, and E Changes", dated March 9, 2023, be received;

AND THAT staff be directed to submit the draft Municipal Comprehensive Review Phase II Official Plan Amendment – Schedule B, C, and E Changes and related draft Official Plan Amendment to the Province for review.

-Carried-

27. **Chief Administrative Officer’s Report – Monthly Report from Outside Boards**

A report from the Chief Administrative Officer, dated March 9, 2023, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Post, seconded by Councillor Rentsch

THAT the report of the Chief Administrative Officer, dated March 9, 2023, with respect to Reports from Outside Boards, be received.

-Carried-

28. **Director of People & Equity’s Report – Dufferin County Equity Audit: Results of the Fall 2022 Audit**

A report from the Director of People and Equity, dated March 9, 2023, to provide the complete findings of the Dufferin County Equity Audit conducted in the Fall of 2022.

Moved by Councillor Taylor, seconded by Councillor White

THAT the report of the Director of People & Equity, dated March 3, 2023, regarding the Dufferin County Equity Audit Findings Report be received;

AND THAT staff be directed to report back to Council with a Draft Equity Strategy.

-Carried-

CORRESPONDENCE

29. **Town of Caledon**

Correspondence from the Town of Caledon, dated January 23, 2023, regarding appointing a staff representative to serve on the Dufferin Municipal Provincial Offences Act Board.

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT the correspondence from the Town of Caledon, dated January 23, 2023, regarding appointment of a staff representative to serve on the Dufferin Municipal Provincial Offences Act Board, be received;

AND THAT Dufferin County Clerk, Michelle Dunne, be appointed as the representative on the Dufferin Municipal Provincial Offences Act Board.

-Carried-

30. **Association of Municipalities Ontario (AMO)**

Correspondence from AMO, dated February 13, 2023, regarding its pre-budget submission to the Standing Committee on Finance and Economic Affairs and a request for members to pass a resolution regarding homelessness.

Moved by Councillor White , seconded by Councillor Post

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homeless crisis is identified as a priority need in various arenas, such as Provincially mandated Housing and Homelessness Plans and Community Safety and Well-Being Plans;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and importantly health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS designated Service Managers and their local communities are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario;

THEREFORE BE IT RESOLVED THAT the County of Dufferin calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;**
- b. Commit to ending homelessness in Ontario;**
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal;**

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association and the Western Ontario Warden's caucus.

-Carried-

NOTICE OF MOTIONS

31. Moved by Councillor Gerrits, seconded by Councillor Taylor

THAT Council suspend the requirement in Section 19.7 of the Procedural By-law.

-Carried-

32. **Moved by Councillor Post, seconded by Councillor Taylor**

WHEREAS driver and pedestrian safety is a priority of our Council;

AND WHEREAS Provincial Highway 10, from the northern border of Brampton to the northern border of Dufferin County, contains various uses such as urban and rural and experiences high traffic volumes, chronic speeding, and an increased number of commercial vehicles;

AND WHEREAS the projected growth will continue to exasperate these issues;

AND WHEREAS our neighbours to the South in the Town of Caledon have recently made a delegation at ROMA to ask the Province to work with the Town of Caledon to develop a terms of reference for a traffic and road safety study to be funded by the MTO, of the entire length of Highway 10 within Caledon;

AND WHEREAS the County of Dufferin would benefit from such a traffic and road safety study being done including the length of Highway 10 within the County of Dufferin;

THEREFORE BE IT RESOLVED that a letter of support be provided to the Town of Caledon regarding their request to the Province on behalf of Council;

AND FURTHER request that the Town of Caledon include the portion of Highway 10 that runs through the County of Dufferin in the proposed study;

AND THAT County of Dufferin staff be available for consultation as part of this project;

AND THAT a copy of the letter of support be sent to Premier Doug Ford, Deputy Premier, Sylvia Jones, Minister of Transportation, Caroline Mulroney, the Town of Caledon and all municipalities in Dufferin County.

-Carried-

33. **Moved by Councillor Creelman**

WHEREAS it is desirous to ensure municipalities in Dufferin County are purchasing goods and services in the most cost effective and efficient way;

AND WHEREAS, cost economies and efficiencies may be realized through group purchasing and participation with Group Purchasing Organizations (GPOs) such as the Canoe Procurement Group of Canada (LAS/AMO), Sourcewell, Kinetic as well as federal and provincial organized buying opportunities to name but a few examples;

AND WHEREAS group purchase of goods and services by Dufferin municipalities appears fragmented and, at the very least, better explained and promoted;

THEREFORE BE IT RESOLVED that Council receive a report from municipal staff indicating the following information:

- **GPOs and others engaged by the municipality to realize group purchasing opportunities**
- **Examples of group purchasing experiences over the previous calendar year and where possible, information regarding outcomes**
- **Targets and objectives for the upcoming year to achieve economies and efficiencies in the purchase of goods and services for the municipality;**

AND THAT such a report be presented to Council ideally along with the annual budget but no later than May 1st of every year.

34. **MOTIONS**

35. **CLOSED SESSION**

Moved by Councillor Hall, seconded by Councillor Gerrits

THAT the Closed Session minutes from the February 9, 2023 meeting of Council, be adopted.

-Carried-

36. **BY-LAWS**

- 2023-12 A by-law to amend By-Law 2019-10 requiring pre-consultation on Planning Act applications in the County of Dufferin. (Pre-Consultation By-Law)
Authorization: Community Development & Tourism – February 23, 2023
- 2023-13 A by-law to amend By-Law 2015-38, tariff of fees for planning matters in the County of Dufferin. (Amend Schedule A)
Authorization: Community Development & Tourism – February 23, 2023
- 2023-14 A by-law to adopt the estimates for the sums required during the year 2023 for general purposes of the Corporation of the County of Dufferin.
Authorization: Council – February 23, 2023
- 2023-15 A by-law to set tax ratios, and to set tax rate reductions, for prescribed property subclasses, for County purposes and lower-tier municipal purposes, for the year 2023.
Authorization: Council – February 23, 2023
- 2023-16 A by-law to establish property tax rates for upper-tier (County) purposes for the year 2023.
Authorization: Council – February 23, 2023
- 2023-17 A by-law to provide tax relief to certain low-income seniors and low-income persons with disabilities, who are owners of real property in the County of Dufferin, for the year 2023.
Authorization: Council – February 23, 2023
- 2023-18 A by-law to amend By-Law 2015-41, fees and charges for services and activities provided by the County of Dufferin. (Schedule "A" – Museum of Dufferin)
Authorization: Community Development & Tourism – February 23, 2023

2023-19 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin (Dufferin Oaks Long Term Care Home) and the Ontario Nurses Association (ONA). (Memorandum of Understanding – Collective Agreement)
Authorization: Council – February 9, 2023

Moved by Councillor Post, seconded by Councillor Creelman

THAT By-Law 2023-12 through to 2023-19, inclusive, be read a first, second and third time and enacted.

-Carried-

37. **OTHER BUSINESS**

Councillor White thanked the Museum of Dufferin staff for the recent exhibit opening of “Our Story: Past and Present” on March 3, 2023.

Councillor White would also directed staff to request a delegation at the upcoming Ontario Good Roads Association (OGRA) Conference regarding homelessness.

38. **CONFIRMATORY BY-LAW**

2023-20 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on March 9, 2023.

Moved by Councillor Gerrits, seconded by Councillor Taylor

THAT By-Law 2023-20, be read a first, second and third time and enacted.

-Carried-

39. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Soloman

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 9:28 p.m.

Next meeting: Thursday, April 13, 2023
 W & M Edelbrock Centre, Dufferin Room, 30 Centre Street,
 Orangeville ON

Wade Mills, Warden

Michelle Dunne, Clerk