



## **DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, April 13, 2023 immediately following the Statutory Planning Meeting  
W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville ON**

### **Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Janet Horner (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

### **Council Members Absent:**

Councillor Steve Soloman (Grand Valley)(prior notice)

### **Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Scott Burns, Director of Public Works/County Engineer  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator of Dufferin Oaks  
Silva Yousif, Senior Planner  
Sara MacRae, Manager of Climate & Energy

Councillor Hall joined the meeting at 7:20 p.m.

Warden Mills called the meeting to order after a recess at 7:38 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.  
Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, April 27, 2023 at the following times:  
Infrastructure & Environmental Services Committee – 9:00 a.m.  
General Government Services Committee – 11:00 a.m.  
Health & Human Services Committee – 1:00 p.m.  
Community Development & Tourism Committee – 3:00 p.m.

1. **APPROVAL OF THE AGENDA**

Warden Mills noted Item #7.5 Dufferin Climate Adaptation Plan will be moved to discuss prior to Item #7.1 Infrastructure and Environmental Services minutes.

**Moved by Councillor Taylor, seconded by Councillor Horner**

**THAT the Agenda and any Addendum distributed for the April 13, 2023 meeting of Council, as amended, be approved.**

**-Carried-**

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Post, seconded by Councillor Rentsch**

**THAT the minutes of the regular meeting of Council of March 9, 2023, and the special meeting of Council of April 4, 2023, be adopted.**

**-Carried-**

**PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

4. **Proclamation: Sikh Flag Raising**

Narinder Paul Singh requested the Sikh flag be raised at the Dufferin County office for the month of April 2023.

**Moved by Councillor Taylor, seconded by Councillor Gardhouse**

**THAT the Sikh flag be raised at the Dufferin County office for the month of April 2023.**

**-Carried-**

5. **Proclamation: National Volunteer Week – April 16 – 22, 2023**

Warden Mills proclaimed the week of April 16-22, 2023 to be National Volunteer week in the County of Dufferin.

Sheralyn Roman, Community Engagement Coordinator, Headwaters Communities In Action, accepted the proclamation and spoke about organizations and opportunities in Dufferin.

6. **Proclamation: Health & Safety Month – May 2023**

Warden Mills proclaimed the month of May 2023 to be Health and Safety Month in the County of Dufferin.

7. **PUBLIC QUESTION PERIOD**

There were no questions received from the public.

**PRESENTATION AND CONSIDERATIONS OF REPORTS**

8. **Director of Public Works/County Engineer's Report – Dufferin Climate Adaptation Plan**

A report from the Director of Public Works/County Engineer, dated April 13, 2023, to present the Dufferin Climate Adaptation Plan developed as part of the International Council for Local Environmental Initiatives (ICLEI) Canada's Advancing Adaptation Program.

Sara MacRae, Manager of Climate and Energy, presented the Climate Adaption Strategy to Council.

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT Report, Dufferin Climate Adaptation Strategy, dated April 13, 2023, from the Director of Public Works/County Engineer, be received;**

**AND THAT the Dufferin Climate Adaptation Strategy be adopted.**

**-Carried-**

9. **Infrastructure & Environmental Services Minutes – March 23, 2023**

**Moved by Councillor Hawkins, seconded by Councillor Horner**

**THAT the minutes of the Infrastructure and Environmental Services meeting held on March 23, 2023, and the recommendations set out, be adopted.**

**-Carried-**

10. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #1  
The Dufferin Rooftop Recreational Riders Association

THAT staff be authorized to enter into a Memorandum of Understanding with the Dufferin Rooftop Recreational Riders Association to use the Dufferin Rail Trail.

11. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #2  
Climate Action Report Card – 2022

THAT Report, Climate Action Report Card - 2022, dated March 23, 2023, from the Director of Public Works/County Engineer, be received.

12. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #3  
Financing the BetterHomes Dufferin Program

THAT Report, Financing the BetterHomes Dufferin Program, dated March 23, 2023, from the Director of Public Works/County Engineer, be received;

AND THAT staff be approved to advance an application to the Federation of Canadian Municipalities (FCM) Community Energy Financing Program;

AND THAT \$3.75 million from reserves be committed as recoverable debt for the BetterHomes Dufferin Program to be eligible for the maximum FCM funding of \$15 million.

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #4  
Dufferin County Forest Advisory Team (DCFAT) Restructure

THAT the report of the Director of Public Works/County Engineer, dated March 23, 2023, Dufferin County Forest Advisory Team - Restructure, be received;

AND THAT the Terms of Reference for the Dufferin Outdoor Recreation Advisory Team be approved;

AND THAT staff be directed to establish the Dufferin Outdoor Recreation Advisory Team in accordance with the approved Terms of Reference.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #5  
Dufferin County Forest Annual Report – 2022

THAT the report of the Director of Public Works/County Engineer, dated March 23, 2023, Dufferin County Forest Annual Report – 2022, be received.

15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #6  
Blue Box Transition Update – March 2023

THAT the report of the Director of Public Works/County Engineer, dated March 23, 2023, Blue Box Transition Update – March 2023, be received.

16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – March 23, 2023 – ITEM #7  
Capital Project Update – March 2023

THAT the report of the Director of Public Works/County Engineer, dated March 23, 2023, Capital Project Update – March 2023, be received.

17. **General Government Services Minutes – March 23, 2023**

**Moved by Councillor Post, seconded by Councillor Little**

**THAT the minutes of the General Government Services meeting held on March 23, 2023, and the recommendations set out, be adopted.**

**-Carried-**

18. GENERAL GOVERNMENT SERVICES – March 23, 2023 – ITEM #1  
2022 Year End Report

THAT the report from Headwaters Communities In Action, dated March 23, 2023, regarding the 2022 year-end report, be received.

19. GENERAL GOVERNMENT SERVICES – March 23, 2023 – ITEM #2  
Revisions to the Municipal Emergency Readiness Fund

THAT the report of the Manager – Preparedness, 911 & Corporate Projects, dated March 23, 2023, regarding Revisions to the Municipal Emergency Readiness Fund, be approved;

AND THAT the revisions, as amended, to the Municipal Emergency Readiness Fund be incorporated as proposed in this report effective April 14, 2023.

20. GENERAL GOVERNMENT SERVICES – March 23, 2023 – ITEM #3  
People & Equity: 2022 Activity Report

THAT the report of the Director People & Equity titled 2022 Activity Report, dated March 23, 2023, be received.

21. GENERAL GOVERNMENT SERVICES – March 23, 2023 – ITEM #4  
Advisory Committee Update: Recommended Appointments & Selection Process

THAT the report of the Director People & Equity, titled Advisory Committee Updates: Recommended Appointments & Selection Process, dated March 23, 2023, be received;

AND THAT the following people be appointed to the Access Dufferin Accessibility Advisory Committee and the Diversity Equity Inclusion Community Advisory Committee:

Accessibility Advisory Committee

- Diane Bailey
- Trevor Lewis
- David Vahey

Diversity Equity Inclusion Community Advisory Committee

- Sabina Greenley
- Arvandi Komal
- Trisha Linton
- Jordan Anthony Paltooram-Dedier

22. **Health and Human Services Minutes – March 23, 2023**

**Moved by Councillor Gardhouse, seconded by Councillor Little**

**THAT the minutes of the Health and Human Services meeting held on March 23, 2023, and the recommendations set out, be adopted.**

**-Carried-**

23. HEALTH & HUMAN SERVICES – March 23, 2023 – ITEM #1  
2022 Resident & Family Satisfaction Survey

THAT the report of the Administrator, dated March 23, 2023, with regards to the Dufferin Oaks 2022 Resident and Family Satisfaction Survey, be received.

24. HEALTH & HUMAN SERVICES – March 23, 2023 – ITEM #2  
2023 Accreditation Report

THAT the report of the Administrator, dated March 23, 2023, regarding the 2023 Accreditation Report, be received.

25. HEALTH & HUMAN SERVICES – March 23, 2023 – ITEM #3  
Quarterly Community Services Activity Report – Fourth Quarter 2022

THAT the report of the Director, Community Services, titled Quarterly Community Services Activity Report – Fourth Quarter, 2022, dated March 23, 2023, be received.

26. HEALTH & HUMAN SERVICES – March 23, 2023 – ITEM #4  
Reallocation of Funding Notice

THAT the report of the Administrator, dated March 23, 2023, regarding the Reallocation of Funding Notice be received;

AND THAT staff be directed to purchase a mobility van with funds allocated from Ontario Health.

27. **Director of Development & Tourism’s Report – Dufferin County Official Plan Amendment No. 02**

A report from the Director of Development and Tourism, dated April 13, 2023, to outline the Official Plan Amendment No. 02, which updates the policies and forecast tables of the Official Plan to conform with A Place to Grow: Growth Plan

for the Greater Golden Horseshoe (2020) and implement the County's Land Needs Assessment completed as part of the Dufferin County Municipal Comprehensive Review (MCR).

**Moved by Councillor Taylor, seconded by Councillor Horner**

**THAT the report from the Director of Planning and Tourism, dated April 13, 2023, Dufferin County Official Plan Amendment No. 02 (Municipal Comprehensive Review, Phase 1 Growth Management), be received;**

**AND THAT the necessary bylaw be presented to County Council to adopt the proposed County of Dufferin Official Plan Amendment No. 02 (Municipal Comprehensive Review, Phase 1 Growth Management);**

**AND THAT Notice of Adoption of County of Dufferin Official Plan Amendment No. 02 (Municipal Comprehensive Review, Phase I Growth Management) be provided in accordance with the Planning Act;**

**AND THAT the Official Plan Amendment record of adoption be forwarded to the Minister of Municipal Affairs and Housing for approval.**

**-Carried-**

**28. Manager of Corporate Finance, Treasurer's Report – 2022 Financial Results**

A report from the Manager of Corporate Finance, Treasurer, dated April 13, 2023, to provide an overview of 2022 financial results. Highlighting transfers to and from reserves, as well as additional transfers that require Council approval.

**Moved by Councillor Post, seconded by Councillor White**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated April 13, 2023, regarding 2022 Year End Results, be received;**

**AND THAT the following 2022 reserve transfers be approved:**

<b>Reserve Name</b>	<b>Transfer Amount</b>
<b>Public Housing Capital Reserve Fund</b>	<b>-\$242,192</b>
<b>Childrens Services Reserve Fund</b>	<b>\$138,805</b>
<b>Reserve for Housing Programming</b>	<b>\$44,639</b>
<b>OCIF Reserve Fund</b>	<b>\$108,269</b>

**-Carried-**



29. **Manager of Corporate Finance, Treasurer & Procurement Manager's Report – First Quarter Procurement Report**

A report from the Manager of Corporate Finance, Treasurer and Procurement Manager, dated April 13, 2023 to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Hawkins, seconded by Councillor Gardhouse**

**THAT the First Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer and the Procurement Manager, dated April 13, 2023, be received.**

**-Carried-**

30. **Administrator of Dufferin Oaks' Report – 2023/24 Long Term Care Service Accountability Agreement**

A report from the Administrator of Dufferin Oaks, dated April 13, 2023, to complete the required agreement to the Long Term Care Service Accountability Agreement (LSAA) with Ontario Health.

**Moved by Councillor Hawkins, seconded by Councillor Horner**

**THAT the report of the Administrator, dated April 13, 2023, regarding the Long Term Care Service Accountability Agreement, be received;**

**AND THAT the County of Dufferin signs the Service Accountability Agreement with the Central West Region for the period April 1, 2023 to March 31, 2024.**

**-Carried-**

31. **Chief Administrative Officer's Report – Monthly Report from Outside Boards**

A report from the Chief Administrative Officer, dated April 13, 2023, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Post, seconded by Councillor Taylor**

**THAT the report of the Chief Administrative Officer, dated April 13, 2023, with respect to Reports from Outside Boards, be received.**

**-Carried-**

**CORRESPONDENCE**

**32. Niagara Escarpment Commission**

Correspondence from the Niagara Escarpment Commission (NEC), dated March 13, 2023, requesting an additional nomination for appointment to the Niagara Escarpment Commission.

**Moved by Councillor White, seconded by Councillor Taylor**

**THAT Councillor Little's name be submitted as an additional candidate to be appointed to the Niagara Escarpment Commission.**

**-Carried-**

**33. Association of Ontario Road Supervisors**

Correspondence from the Association of Ontario Road Supervisors, dated March 27, 2023, to request Council support in opposing a proposed fee from Enbridge Gas.

**Moved by Councillor Little, seconded by Councillor White**

**WHEREAS Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;**

**AND WHEREAS third-party contractors include Ontario municipalities;**

**AND WHEREAS these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;**

**AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;**

**AND WHEREAS** if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

**THEREFORE IT BE RESOLVED** that the County of Dufferin strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

**AND THAT** the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

**AND THAT** this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, Dufferin County's MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

**-Carried-**

34. **NOTICE OF MOTIONS**

35. **MOTIONS**

**Moved by Councillor Creelman, seconded by Councillor Post**

**WHEREAS** it is desirous to ensure municipalities in Dufferin County are purchasing goods and services in the most cost effective and efficient way;

**AND WHEREAS**, cost economies and efficiencies may be realized through group purchasing and participation with Group Purchasing Organizations (GPOs) such as the Canoe Procurement Group of Canada (LAS/AMO), Sourcewell, Kinetic as well as federal and provincial organized buying opportunities to name but a few examples;

**AND WHEREAS** group purchase of goods and services by Dufferin municipalities appears fragmented and, at the very least, better explained and promoted;

**THEREFORE BE IT RESOLVED that Council receive a report from municipal staff indicating the following information:**

- **GPOs and others engaged by the municipality to realize group purchasing opportunities**
- **Examples of group purchasing experiences over the previous calendar year and where possible, information regarding outcomes**
- **Targets and objectives for the upcoming year to achieve economies and efficiencies in the purchase of goods and services for the municipality;**

**AND THAT such a report be presented to Council ideally along with the annual budget but no later than May 1st of every year.**

Councillor Nix left the meeting at 8:49 p.m.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)		x
Councillor Gerrits (1)	x	
Councillor Hall (2)	x	
Councillor Hawkins (1)		x
Councillor Horner (1)		x
Councillor Little (1)		x
Councillor McLean (1)	x	
Councillor Mills (2)		x
Councillor Nix (2)	ABSENT	
Councillor Post (8)		x
Councillor Rentsch (1)		x
Councillor Soloman (1)	ABSENT	
Councillor Taylor (7)		x
Councillor White (1)		x
Total (31)	7	24
<b>-MOTION LOST-</b>		

36. **CLOSED SESSION**

**Moved by Councillor Taylor, seconded by Councillor Hawkins**

**THAT the Closed session minutes from the March 9, 2023 meeting of Council be adopted.**

**-Carried-**

37. **BY-LAWS**

2023-22 A by-law ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Orwill Allergy Products Limited. (Lease Agreement – Mel Lloyd Centre)

Authorization: Council – April 13, 2023

2023-23 A by-law to ratify the actions of the Warden and Clerk for executing an agreement between the Corporation of the County of Dufferin and Ontario Health. (Long Term Care Homes Service Accountability Agreement)

Authorization: Council – April 13, 2023

2023-24 A by-law to authorize the Warden and Clerk to execute an agreement between the Corporation of the County of Dufferin and Upper Grand

District School Board. (Lease Agreement – Mel Lloyd Centre)

Authorization: Council – April 13, 2023

2023-25 A by-law to adopt Amendment No. 2 to the Official Plan for the County of Dufferin.

Authorization: Council – April 13, 2023

2023-26 A by-law to appoint Aaron Ryckman as a Building Inspector under the Building Code Act and to repeal By-Law #2019-16.

Authorization: Council – April 13, 2023

**Moved by Councillor White, seconded by Councillor Post**

**THAT By-Laws 2023-22 through to 2023-26, inclusive, be read a first, second and third time and enacted.**

**-Carried-**

38. **OTHER BUSINESS**

Warden Mills noted Dufferin County will be hosting an Emergency Management Forum on May 31, 2023. All Councillors are encouraged to attend as part of Provincially mandated training.

Sonya Pritchard, Chief Administrative Officer, noted the requested homelessness delegation at the Ontario Good Roads Association was not granted.

Councillor Taylor noted he likes hybrid meetings but he believes better equipment is needed. Staff noted we are currently working with an audio visual company to source better equipment for all the meeting rooms in the building and enhanced equipment should help with the concerns.

Councillor White advised he would like County Council to support Bill 5 – Stop Harassment and Abuse by Local Leaders Act. Many municipalities have supported Bill 5 already.

**Moved by Councillor White, seconded by Councillor Post**

**THAT Dufferin County Council supports Bill 5 - Stopping Harassment and Abuse by Local Leaders Act;**

**AND THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs.**

**-Carried-**

Councillor Horner noted former Premier, Kathleen Wynne , presented to Mulmur Council regarding an overview of Bill 5. Councillor Post noted they are receiving the same presentation at Orangeville Council. The Clerk noted an invitation has been extended to Kathleen Wynne to present to County Council.

39. **CONFIRMATORY BY-LAW**

2023-27      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on April 13, 2023.

**Moved by Councillor Horner, seconded by Councillor Hawkins**

**THAT By-Law 2023-27, be read a first, second and third time and enacted.**

**-Carried-**

40. **ADJOURNMENT**

**Moved by Councillor White, seconded by Councillor Gardhouse**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:59 p.m.

Next meeting:       Thursday, May 11, 2023  
                          W & M Edelbrock Centre, Dufferin Room, 30 Centre Street,  
                          Orangeville ON

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Wade Mills, Warden

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Michelle Dunne, Clerk