



**DUFFERIN COUNTY COUNCIL MINUTES**

**Thursday, July 13, 2023 at 7:00 p.m.**

**W & M Edelbrock Centre, 30 Centre Street, Orangeville ON**

**Council Members Present:**

Warden Wade Mills (Shelburne)  
Councillor John Creelman (Mono)  
Councillor Guy Gardhouse (East Garafraxa)  
Councillor Chris Gerrits (Amaranth)  
Councillor Shane Hall (Shelburne)  
Councillor Earl Hawkins (Mulmur)  
Councillor Gail Little (Amaranth)  
Councillor James McLean (Melancthon)  
Councillor Fred Nix (Mono)  
Councillor Lisa Post (Orangeville)  
Councillor Philip Rentsch (Grand Valley)  
Councillor Steve Soloman (Grand Valley)  
Councillor Todd Taylor (Orangeville)  
Councillor Darren White (Melancthon)

**Council Members Absent:**

Councillor Janet Horner (Mulmur)(prior notice)

**Staff Present:**

Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Aimee Raves, Manager of Corporate Finance, Treasurer  
Scott Burns, Director of Public Works/County Engineer  
Cody Joudry, Director of Development & Tourism  
Rohan Thompson, Director of People & Equity  
Anna McGregor, Director of Community Services  
Brenda Wagner, Administrator of Dufferin Oaks  
Tom Reid, Chief Paramedic

Warden Mills called the meeting to order at 7:03 p.m.

Warden Mills announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, August 24, 2023 at the following times:

Infrastructure and Environmental Services – 9:00 a.m.

General Government Services Committee – 11:00 a.m.

Health & Human Services Committee – 1:00 p.m.

Community Development & Tourism Committee – 3:00 p.m.

1. **APPROVAL OF THE AGENDA**

**Moved by Councillor Soloman, seconded by Councillor Gerrits**

**THAT the Agenda and any Addendum distributed for the July 13, 2023 meeting of Council, be approved.**

**-Carried-**

2. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Gerrits declared a conflict of interest in regard to the letter circulated from MHBC Planning with Official Plan Amendment comments. Councillor Gerrits has been retained by Aragon (Hockley) Development (Ontario) Corporation to work on the property referenced in the correspondence.

3. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

**Moved by Councillor Post, seconded by Councillor Taylor**

**THAT the minutes of the regular meeting of Council of June 8, 2023, be adopted.**

**-Carried-**

## **PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS**

### 4. **Proclamation: International Overdose Awareness Day – August 31, 2023**

Warden Mills declared August 31, 2023 as International Overdose Awareness Day in the County of Dufferin. Lynnette Pole-Langdon, Family Transition Place, accepted the proclamation on behalf of the Dufferin-Caledon Drug Strategy Committee. They will be hosting an event will be held at the Dufferin County Paramedics Headquarters on August 31, 2023 featuring guest speakers with lived experience.

### 5. **Proclamation: Fetal Alcohol Spectrum Disorder Awareness Day – September 9, 2023**

Warden Mills declared September 9, 2023 as Fetal Alcohol Awareness Day in the County of Dufferin.

### 6. **Delegation: Western Ontario Wardens' Caucus**

Kate Burns Gallagher, Executive Director, Western Ontario Wardens' Caucus (WOWC), delegated to Council regarding the 2023-2024 strategic priorities.

The strategic priorities are:

- Housing
- Workforce to support economic growth
- Mental health, addictions and homelessness
- Broadband
- Economic Development

Councillor White arrived at 7:11 p.m. during the delegation.

### 7. **PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **PRESENTATION AND CONSIDERATIONS OF REPORTS**

8. **General Government Services Minutes – June 22, 2023**

**Moved by Councillor Post, seconded by Councillor Hall**

**THAT the minutes of the General Government Services meeting held on June 22, 2023, and the recommendations set out, be adopted.**

**-Carried-**

9. GENERAL GOVERNMENT SERVICES – June 22, 2023 – ITEM #1  
Assessment of Emergency Shelter Generator Capacity

THAT the report of the Manager – Preparedness, 911 & Corporate Projects, dated June 22, 2023, regarding the Assessment of Emergency Shelter Generator Capacity, be received;

AND THAT staff be directed to develop an Emergency Power Generation Upgrade Action Plan which will include a current state assessment and recommendations with anticipated costs;

AND THAT funds of \$10,000-\$15,000 to cover the cost of developing the Action Plan be transferred from Municipal Emergency Management Readiness Reserve.

10. GENERAL GOVERNMENT SERVICES – June 22, 2023 – ITEM #2  
Insurance Renewal

THAT the report of the Manager of Corporate Finance, Treasurer, dated June 22, 2023, be received;

AND THAT Intact Public Entities be engaged to provide insurance services for the 2024 fiscal year.

11. GENERAL GOVERNMENT SERVICES – June 22, 2023 – ITEM #3  
IT & GIS Status Report

THAT the Report from the Manager of Information Technology & Geographic Information Systems, dated June 22, 2023, titled IT & GIS Status Report, be received.

12. **Health and Human Services Minutes – June 22, 2023**

**Moved by Councillor Gerrits, seconded by Councillor Little**

**THAT the minutes of the Health and Human Services meeting held on June 22, 2023, and the recommendations set out, be adopted.**

**-Carried-**

13. HEALTH & HUMAN SERVICES – June 22, 2023 – ITEM #1  
Headwaters Health Care Centre & Headwaters Health Care Foundation

14. HEALTH & HUMAN SERVICES – June 22, 2023 – ITEM #2  
2023/24 Multi-Sector Service Accountability Agreement (MSAA)

THAT the report of the Administrator, dated June 22, 2023, regarding the Multi Sector Service Accountability Agreement, be received;

AND THAT the County of Dufferin signs the Service Accountability Agreement with the Central West Region for the period April 1, 2023 to March 31, 2024.

15. HEALTH & HUMAN SERVICES – June 22, 2023 – ITEM #3  
Community Safety & Well Being Plan 2022 Annual Report

THAT the report of the Director, Community Services, titled Community Safety and Well-Being Plan 2022 Annual Report, as amended, dated June 22, 2023, be received;

AND THAT staff be directed to forward the annual report to each lower tier municipalities for their review;

AND THAT Council approve up to \$15,000 to be set aside from the Rate Stabilization Reserve, in 2023, to continue to assist with ongoing engagement, administration and data gathering costs for the plan.

16. HEALTH & HUMAN SERVICES – June 22, 2023 – ITEM #4  
New Podcast Series "Merrily...Taking Early Years Conversations Upstream and Down"

THAT the report of the Director, Community Services, titled New Podcast Series "Merrily...Taking Early Years Conversations Upstream and Down", dated June 22, 2023, be received.

17. **Community Development & Tourism Minutes – June 22, 2023**

**Moved by Councillor Soloman, seconded by Councillor White**

**THAT the minutes of the Community Development and Tourism meeting held on June 22, 2023, and the recommendations set out, be adopted.**

**-Carried-**

18. COMMUNITY DEVELOPMENT & TOURISM – June 22, 2023 – ITEM #1  
More Museum Records Online

THAT the report of the Director of Development and Tourism, “More Museum Records Online”, dated June 22, 2023, be received.

19. COMMUNITY DEVELOPMENT & TOURISM – June 22, 2023 – ITEM #2  
Phase III Official Plan Amendment (OPA) – Policy Framework, Redline Copy

THAT the report of the Director of Development and Tourism, “Phase III Official Plan Amendment (OPA) – Policy Framework, Redline Copy”, dated June 22, 2023, be received.

20. COMMUNITY DEVELOPMENT & TOURISM – June 22, 2023 – ITEM #3  
Land Use Planning – One Year Department Progress Status

THAT the report of the Director of Development and Tourism, “Land Use Planning – One Year Department Progress Status”, dated June 22, 2023, be received;

AND THAT staff be authorized to create a 2-year Planner contract position;

AND THAT the cost for the remainder of 2023 be offset through a reduction in consulting expense and the 2024 amount be added to the DRAFT budget.

21. **Director of Development & Tourism’s Report – Dufferin County Official Plan Amendment No. 03**

A report from the Director of Development and Tourism, dated July 13, 2023, to outline the Official Plan Amendment No. 03 is to update the policies and land use schedules of the Official Plan to conform with A Place to Grow: Growth Plan for the Greater Golden Horseshoe (2020) and implement the County’s Land Needs Assessment completed as part of the Dufferin County Municipal Comprehensive Review (MCR).

**Moved by Councillor Nix, seconded by Councillor Post**

**THAT the report from the Director of Planning and Tourism, dated July 13, 2023, Dufferin County Official Plan Amendment No. 03 (Municipal Comprehensive Review, Phase II Schedules and Maps), be received;**

**AND THAT the necessary bylaw be presented to County Council to adopt the proposed County of Dufferin Official Plan Amendment No. 03 (Municipal Comprehensive Review, Phase II Schedules and Maps);**

**AND THAT Notice of Adoption of County of Dufferin Official Plan Amendment No. 03 (Municipal Comprehensive Review, Phase II Schedules and Maps) be provided in accordance with the Planning Act;**

**AND THAT the Official Plan Amendment record of adoption be forwarded to the Minister of Municipal Affairs and Housing for approval.**

**-Carried-**

22. **Manager of Corporate Finance, Treasurer/ Procurement Manager – Second Quarter Procurement Report**

A report from the Manager of Corporate Finance, Treasurer and the Procurement Manager, dated July 13, 2023, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

**Moved by Councillor Gerrits, seconded by Councillor Hall**

**THAT the Second Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated July 13, 2023, be received.**

**-Carried-**

23. **Manager of Corporate Finance, Treasurer's Report – Capital Workplan Update**

A report from the Manager of Corporate Finance, Treasurer, dated July 13, 2023, to provide an update on the status of the 2023 approved capital workplan.

**Moved by Councillor Gardhouse, seconded by Councillor Post**

**THAT the Capital Workplan Update, from the Manager of Corporate Finance, Treasurer, dated July 13, 2023, be received;**

**AND THAT the capital workplan adjustments totalling \$1,994,000 as summarized below, be approved:**

<b>Project</b>	<b>Division</b>	<b>2023 Workplan Adjustment</b>
<b>Operations Pickup</b>	<b>Transportation</b>	<b>\$56,000</b>
<b>004-0027 – Bridge No. 11</b>	<b>Transportation</b>	<b>\$40,000</b>
<b>938104XC – Culvert</b>	<b>Transportation</b>	<b>\$40,000</b>
<b>Pavement Preservation</b>	<b>Transportation</b>	<b>\$115,000</b>
<b>DR 109 (Joint project with County of Wellington)</b>	<b>Transportation</b>	<b>\$150,000</b>
<b>Touchless Upgrades</b>	<b>Corporate Facilities</b>	<b>\$12,000</b>
<b>Facilities Pickup</b>	<b>Corporate Facilities</b>	<b>\$60,000</b>
<b>HVAC</b>	<b>Long Term Care</b>	<b>\$165,000</b>
<b>Resident Lounge Furniture</b>	<b>Long Term Care</b>	<b>\$46,000</b>
<b>Nurse Call System</b>	<b>Long Term Care</b>	<b>\$400,000</b>
<b>Security</b>	<b>Long Term Care</b>	<b>\$50,000</b>
<b>Emergency Response Vehicles</b>	<b>Paramedic Services</b>	<b>\$35,000</b>
<b>Appliance Replacement</b>	<b>Long Term Care</b>	<b>\$3,000</b>
<b>Laundry Equipment</b>	<b>Long Term Care</b>	<b>\$13,000</b>
<b>Appliance Replacement</b>	<b>McKelvie Burnside Village</b>	<b>\$3,000</b>
<b>Garage Doors</b>	<b>Paramedic Services</b>	<b>\$23,000</b>
<b>Exterior Walls</b>	<b>Housing Services</b>	<b>\$223,000</b>
<b>Structural</b>	<b>Housing Services</b>	<b>\$515,000</b>
<b>Roof Replacement</b>	<b>Housing Services</b>	<b>\$20,000</b>
<b>Roof Replacement</b>	<b>Housing Services</b>	<b>\$25,000</b>

**-Carried-**



24. **Director of Public Works/County Engineer's Report – Appointments to the Dufferin Outdoor Recreation Advisory Team (DORAT) Appointments**

A report from the Director of Public Works/County Engineer, dated July 13, 2023, recommending two public members be appointed to the Dufferin Outdoor Recreation Advisory Team (DORAT).

**Moved by Councillor Soloman, seconded by Councillor White**

**THAT the report of the Director of Public Works/County Engineer, dated July,13, 2023, regarding Appointments to the Dufferin Outdoor Recreation Advisory Team (DORAT), be received;**

**AND THAT Darryn Stevenson and Tani Mogensen be appointed to the Dufferin Outdoor Recreation Advisory Team.**

**-Carried-**

25. **Chief Administrative Officer's Report – Strategic Plan Monthly Update #1 – Next Steps**

A report from the Chief Administrative Officer, dated July 13, 2023, to outline next steps to move forward with the implementation of the 2023-2026 Strategic Plan.

**Moved by Councillor Nix, seconded by Councillor Post**

**THAT the report of the Chief Administrative Officer, dated July 13, 2023, with respect to Strategic Plan Monthly Update #1 – Next Steps, be received;**

**AND THAT a transfer of funds from the Rate Stabilization Reserve in the amount of \$25,000 to support the development of Housing Needs Assessment Study be approved.**

**-Carried-**

26. **Chief Administrative Officer's Report – Outside Boards Report**

A report from the Chief Administrative Officer, dated July 13, 2023, to provide Council with an update of activities from outside boards and agencies.

**Moved by Councillor Soloman, seconded by Councillor Gerrits**

**THAT the report of the Chief Administrative Officer, dated July 13, 2023, with respect to Reports from Outside Boards, be received.**

**-Carried-**

**CORRESPONDENCE**

**27. ADR Chambers – Integrity Commission Annual Report**

Correspondence from ADR Chambers, dated June 8, 2023, to present the annual Integrity Commissioner Report for the period of April 8, 2022 to April 7, 2023.

**Moved by Councillor Hawkins, seconded by Councillor Creelman**

**THAT the report from ADR Chambers, dated June 8, 2023, regarding the annual Integrity Commissioner Report for the period of April 8, 2022 to April 7, 2023, be received.**

**-Carried-**

**28. County Fire Prevention and Fire Protection Services**

**i. Township of Melancthon**

A resolution from the Township of Melancthon, dated May 23, 2023, regarding County fire prevention and protection services.

**ii. Resolutions**

Resolutions from the Shelburne & District Fire Board and the Town of Shelburne regarding support of the Township of Melancthon's fire prevention and protection services resolution.

**iii. Motion Deferred from June 8, 2023 Council Meeting**

**Moved by Councillor White, seconded by Councillor Nix**

**THAT staff prepare a report on the process of the County engaging subject matter experts to support a study on fire protection and prevention services in Dufferin County, and supply a report that**

**details options and recommendations for the appropriate provision of fire prevention and protection services across Dufferin County;**

**AND THAT the funds for the study be taken from the County of Dufferin Emergency Management Preparedness Reserve Fund.**

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	ABSENT	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Councillor White (1)	x	
Total (33)	32	1
	<b>-CARRIED-</b>	

29. **NOTICE OF MOTIONS**

30. **MOTIONS**

31. **CLOSED SESSION**

32. **BY-LAWS**

2023-37      A by-law to amend By-Law 2015-41, fees and charges for services and activities provided by the County of Dufferin. (Schedule "C" – Public Works)  
 Authorization: Infrastructure and Environmental Services – April 27, 2023

- 2023-38 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin (Dufferin Oaks Long Term Care Home) and the Canadian Union of Public Employees (CUPE). (Collective Agreement)  
Authorization: Council – July 13, 2023
- 2023-39 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin (Dufferin Oaks Long Term Care Home) and the Ontario Nurses' Association (ONA). (Collective Agreement)  
Authorization: Council – July 13, 2023
- 2023-40 A by-law to appoint Dallas Bridle as a Building Inspector under the Building Code Act and to repeal By-Law 2019-41.  
Authorization: Council – July 13, 2023
- 2023-41 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Circular Materials Ontario. (Promotion and Education of Blue Box Material Agreement)  
Authorization: Infrastructure and Environmental Services – May 26, 2022
- 2023-42 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and GFL Environmental Inc. (Solid Waste Collection Service Contract)  
Authorization: Council – July 13, 2023
- 2023-43 A by-law to adopt Amendment No. 3 to the Official Plan for the County of Dufferin.  
Authorization: Council – July 13, 2023

**Moved by Councillor Gerrits, seconded by Councillor Hall**

**THAT By-Law 2023-36 through to By-Law 2023-43, be read a first, second and third time and enacted.**

**-Carried-**

33. **OTHER BUSINESS**

Councillor Post advised the Town of Caledon has received a response from the Ministry of Transportation. Their request for an Operational Review of Highway 10 in Caledon was approved.

Sonya Pritchard, Chief Administrative Officer, noted the County received a letter to advise an Operational Performance Review will be completed for the Dufferin portion of Highway 10 as well from Highway 9 northerly to the intersection of Highway 10 and Southgate Road 24/Melancthon-Artemesia Townline.

34. **CONFIRMATORY BY-LAW**

2023-44      A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on July 13, 2023.

**Moved by Councillor Taylor, seconded by Councillor Rentsch**

**THAT By-Law 2023-44, be read a first, second and third time and enacted.**

**-Carried-**

35. **ADJOURNMENT**

**Moved by Councillor Gardhouse, seconded by Councillor Hall**

**THAT the meeting adjourn.**

**-Carried-**

The meeting adjourned at 8:27 p.m.

Next meeting:      Thursday, September 14, 2023  
W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

---

Wade Mills, Warden

---

Michelle Dunne, Clerk