



ACCESS DUFFERIN COMMITTEE MINUTES
Wednesday, October 18, 2023 at 7:00 p.m.

The Committee met at 7:00 p.m. by video conference.

Members Present: David Vahey
Trevor Lewis

Members Absent: Sean Johnson (Chair)(prior notice)

Staff Present: Kareem Sookdeo, Diversity, Equity and Inclusion
Advisor
Michelle Dunne, Clerk
Brian Boston, Technical Solutions Analyst
Michelle Hargrave, Administrative Support Specialist

The meeting was called to order at 7:11 p.m.

LAND ACKNOWLEDGEMENT STATEMENT

The Diversity, Equity and Inclusion Advisor read the Land Acknowledgement Statement.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

REPORTS

1. ACCESS DUFFERIN – October 18, 2023 – ITEM #1
Website Project Overview

Brian Boston, Technical Solutions Analyst, provided a review of the new County website project, including the accessibility plan created by the provider Cinnamin Toast (CT). The new website is expected to be launched in mid-March 2024. The project is in the initial stages of design and mapping.

Access Dufferin will have the opportunity to review the website design and layout as it is developed. The website will align with the Dufferin County branding and be compliant with AODA (Accessibility for Ontarians with Disabilities Act) standards.

2. ACCESS DUFFERIN – October 18, 2023 – ITEM #2
Office of the CAO (Chief Administrative Officer) Division Review

Michelle Dunne, Clerk, provided a presentation regarding the roles and responsibilities of the Office of the CAO and Corporate Services Department which includes:

- CAO's Office
- Clerk's (including Council)
- Communications
- Emergency Preparedness
- Corporate Services
 - Information Technology
 - Finance
 - Procurement

OTHER BUSINESS

Trevor Lewis asked if there was any update on the accessible parking spaces and line painting at the Edelbrock Centre. Staff advised that the parking lot work is expected to be completed by the end of the month. A member of the public in attendance asked if the parking lot at the Dufferin Courthouse was included in the accessible spot review and if the lines would be repainted. Staff will consult with the Facilities department and follow up.

Trevor also inquired if a liaison has been appointed to communicate between the Orangeville Accessibility Committee and Access Dufferin. The Clerk advised she will contact Town of Orangeville staff to approach their accessibility committee to see if they would like a liaison.

Trevor Lewis also noted an accessibility concern with some of the Town of Orangeville transit buses. Currently, if a transit bus is not operational or out of service, a school bus is used to pick up passengers. Unfortunately, the school buses are not accessible for those using mobility assistive devices. Mr. Lewis will contact Town of Orangeville staff to discuss his concern.

ADJOURNMENT

The meeting adjourned at 7:35 p.m.

NEXT MEETING: Wednesday, November 15, 2023
Edelbrock Centre, 30 Centre Street, Orangeville ON