



GENERAL GOVERNMENT SERVICES COMMITTEE MINUTES

Thursday, October 26, 2023 at 11:00 a.m.

The Committee met at 11:00 a.m. at the W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville.

Members Present: Councillor John Creelman (Chair)
Councillor Guy Gardhouse
Councillor Chris Gerrits
Councillor Shane Hall
Warden Wade Mills
Councillor Steve Soloman
Councillor Todd Taylor

Members Absent: Councillor Philip Rentsch

Staff Present: Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Rohan Thompson, Director of People & Equity
Steve Murphy, Manager of Preparedness, 911 & Corporate Projects

Chair Creelman called the meeting to order at 11:00 a.m.

LAND ACKNOWLEDGEMENT STATEMENT

Chair Creelman shared the Land Acknowledgement Statement.

ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PUBLIC QUESTION PERIOD

There were no questions from the public.

REPORTS

1. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #1
Access Dufferin Minutes

Minutes from the Access Dufferin meetings on August 30, 2023 and October 18, 2023.

Moved by Councillor Gerrits, seconded by Councillor Gardhouse

THAT the minutes from the Access Dufferin meetings on August 30, 2023 and October 18, 2023, be adopted.

-Carried-

2. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #2
Headwaters Communities In Action Partnership Agreement Renewal 2024-2027

A report from Jennifer Payne, Executive Director of Headwaters Communities In Action (HCIA), dated October 26, 2023, to review the proposed partnership renewal agreement.

Moved by Councillor Hall, seconded by Councillor Gerrits

THAT the report from the Executive Director of Headwaters Communities In Action (HCIA), dated October 26, 2023, be received;

AND THAT the partnership agreement with HCIA be approved for the period of January 1, 2024 to December 31, 2027 with an annual funding contribution of \$50,000.

-Carried-

3. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #3
Community Grant Program Criteria Update

A report from the Clerk and Executive Director of Headwaters Communities In Action, dated October 26, 2023, to inform Council of proposed revisions to the Dufferin County Community Grant program criteria.

Moved by Councillor Taylor, seconded by Councillor Gerrits

THAT staff be directed to review the Community Grant budget based on accounting for inflationary factors since its initial approval and report back.

-Carried-

Moved by Councillor Gardhouse, seconded by Councillor Hall

THAT the report from the Clerk and Executive Director of Headwaters Communities in Action (HCIA), dated October 26, 2023, regarding proposed changes to the Community Grant Program criteria, be received;

AND THAT the draft Community Grant Policy #1-02-12 be approved.

-Carried-

4. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #4
Review of Council Policies – Report #1

A report from the Clerk, dated October 26, 2023, to inform Council that staff are conducting a review of accountability-related Council policies and policies under Section 270 of the Municipal Act.

Moved by Councillor Taylor, seconded by Warden Mills

THAT the report from the Clerk dated October 26, 2023, regarding a review of Council Policies, be received;

AND THAT Council Closed Session – Policy #1-02-05 be repealed;

AND THAT the attached draft Council Alternate Member Attendance – Policy #1-02-09 be approved.

-Carried-

5. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #5
2024 Municipal Emergency Readiness Initiatives

A report from the Manager of Preparedness, 911 & Corporate Projects, dated October 26, 2023, to review Municipal Emergency Readiness Initiative applications submitted for consideration.

Moved by Councillor Gardhouse, seconded by Councillor Gerrits

THAT the report of the Manager of Preparedness, 911 and Corporate Projects, titled 2024 Municipal Emergency Readiness Initiatives, dated October 26, 2023, be received;

AND THAT funding for the Township of East Garafraxa’s initiative be approved in the amount of \$11,000;

AND THAT funding for the Township of Mulmur’s initiative be approved in the amount of \$11,257.50;

AND THAT funding for the Town of Mono’s initiative be approved in the amount of \$2,566.74;

AND THAT funding for the Town of Shelburne’s initiative be approved in the amount of \$10,000;

AND THAT the necessary funds be drawn from the Emergency Management Reserve.

-Carried-

6. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #6
Capital Workplan Update

A report from the Manager of Corporate Finance, Treasurer, dated October 26, 2023, to provide an update on the status of the 2023 approved capital workplan.

Moved by Councillor Gerrits, seconded by Councillor Hall

THAT the report of the Manager of Corporate Finance, Treasurer, dated October 26, 2023, Capital Workplan Update, be received.

-Carried-

7. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #7
Organizational Planning – General Government Services Staffing

A report from the Chief Administrative Officer and Director of People & Equity, dated October 26, 2023, to provide an overview of the current staffing compliments, highlight areas experiencing capacity constraints, and identify future requirements.

Moved by Councillor Hall, seconded by Councillor Gerrits

THAT the report of the Chief Administrative Officer, dated October 26, 2023, with respect to Organizational Planning – General Government Services, be received.

-Carried-

8. GENERAL GOVERNMENT SERVICES – October 26, 2023 – ITEM #8
Asset Retirement Obligations (REPORT CIRCULATED ON DESK)

A report from the Manager of Corporate Finance, Treasurer, dated October 26, 2023, to seek permission to engage a consultant to do the required investigative work in order to meet the 2023 reporting requirements of Public Sector Accounting Board (PSAB) standard 3280, Asset Retirement Obligations.

Moved by Councillor Taylor, seconded by Councillor Soloman

THAT the report of the Manager of Corporate Finance, Treasurer, dated October 26, 2023, Asset Retirement Obligations, be received;

AND THAT funds up to \$75,000 be drawn from the rate stabilization for said work;

AND THAT staff engage Pinchin Ltd. to conduct the required investigative work.

-Carried-

ADJOURNMENT

The meeting adjourned at 12:30 p.m.

NEXT MEETING: Thursday, November 23, 2023
W & M Edelbrock Centre, Dufferin Room, 30 Centre Street,
Orangeville ON

Respectfully submitted,

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Councillor John Creelman, Chair
General Government Services Committee