



## **INFRASTRUCTURE & ENVIRONMENTAL SERVICES COMMITTEE MINUTES**

**Thursday, October 26, 2023 at 9:00 a.m.**

The Committee met at 9:00 a.m. at the W & M Edelbrock Centre, Dufferin Room, 30 Centre Street, Orangeville.

**Members Present:** Councillor Chris Gerrits (Chair)  
Councillor Shane Hall (joined at 9:03 a.m.)  
Councillor Janet Horner  
Councillor James McLean  
Councillor Fred Nix  
Councillor Steve Soloman  
Councillor Todd Taylor

**Members Absent:** Warden Wade Mills (prior notice)

**Staff Present:** Sonya Pritchard, Chief Administrative Officer  
Michelle Dunne, Clerk  
Rebecca Whelan, Deputy Clerk  
Scott Burns, Director of Public Works/County Engineer  
Bruce Hilbourn, Assistant Manager of Operations  
Aimee Raves, Manager of Corporate Finance,  
Treasurer

Chair Gerrits called the meeting to order at 9:01 a.m.

### **LAND ACKNOWLEDGEMENT STATEMENT**

Chair Gerrits shared the Land Acknowledgement Statement.

### **ROLL CALL**

The Clerk verbally took a roll call of Councillors in attendance.

## **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

## **PUBLIC QUESTION PERIOD**

There were no questions from the public.

## **REPORTS**

1. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 26, 2023 – ITEM #1  
Capital Workplan Update

A report from the Manager of Corporate Finance, Treasurer, dated October 26, 2023, to provide an update on the status of the 2023 approved capital workplan.

Councillor Hall joined the meeting at 9:03 a.m.

### **Moved by Councillor Soloman, seconded by Councillor McLean**

**THAT the report of the Manager of Corporate Finance, Treasurer, dated October 26, 2023, Capital Workplan Update, be received;**

**AND THAT capital workplan adjustments totalling \$49,000 as summarized below be approved:**

<b>Project</b>	<b>Division</b>	<b>2023 Workplan Adjustment</b>
<b>Resurface Dufferin Rd 18</b>	<b>Public Works</b>	<b>\$39,000</b>
<b>Heating, Ventilation and Air Conditioning (HVAC)</b>	<b>Corporate Facilities</b>	<b>\$10,000</b>

**-Carried-**

2. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – October 26, 2023 – ITEM #2  
Organizational Planning – Infrastructure and Environmental Services Staffing

A report from the Chief Administrative Officer and Director of Public Works/County Engineer, dated October 26, 2023, to provide an overview of the current staffing compliments, highlight areas experiencing capacity constraints, and identify future requirements.

**Moved by Councillor Nix, seconded by Councillor Horner**

**THAT the report of the Chief Administrative Officer and Director of Public Works/County Engineer, dated October 26, 2023, with respect to Organizational Planning – Infrastructure and Environmental Services, be received.**

**-Carried-**

**ADJOURNMENT**

The meeting adjourned at 9:24 a.m.

**NEXT MEETING:** Thursday, November 23, 2023  
W & M Edelbrock Centre, Dufferin Room, 30 Centre Street,  
Orangeville ON

Respectfully submitted,

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Councillor Chris Gerrits, Chair  
Infrastructure & Environmental Services Committee