



COUNCIL MEETING AGENDA

Thursday, January 11, 2024 at 7:00 p.m.

W & M Edelbrock Centre, 30 Centre Street, Orangeville

The meeting will be live streamed on YouTube at the following link:

<http://www.youtube.com/@DufferinOne>

1. ROLL CALL

Verbal roll call by the Clerk.

2. APPROVAL OF THE AGENDA

THAT the Agenda and any Addendum distributed for the January 11, 2024 meeting of Council, be approved.

3. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

THAT the minutes of the Election of the Warden, Public Meeting and regular meeting of Council of December 14, 2023, be adopted.

5. PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

5.1. Upper Grand District School Board

Ralf Mesenbrink, Chair, and Lynn Topping, Trustee, Upper Grand District School Board, will be in attendance to discuss the Boundary Review process.

6. PUBLIC QUESTION PERIOD

Members of the Public in attendance are able to ask a question. If you are unable to attend and would like to submit a question, please contact us at info@dufferincounty.ca or 519-941-2816 ext. 2500 prior to 4:30 p.m. on January 10, 2024.

7. PRESENTATION AND CONSIDERATIONS OF REPORTS

7.1. Manager of Corporate Finance, Treasurer – Asset Retirement Obligations Policy

A report from the Manager of Corporate Finance, Treasurer, dated January 11, 2024, to adopt the attached Asset Retirement Obligation (ARO) policy as required per the Public Sector Accounting Board (PSAB) Handbook Section 3280.

THAT the report of the Manager of Corporate Finance, Treasurer, dated January 11, 2024, regarding Asset Retirement Obligations, be received;
AND THAT Policy #3-03-14 Asset Retirement Obligations, be approved.

7.2. Manager of Corporate Finance, Treasurer & Procurement Manager’s Report – Fourth Quarter Procurement Report

A report from the Manager of Corporate Finance, Treasurer and Procurement Manager, dated January 11, 2024, to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

THAT the Third Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated January 11, 2024, be received.

8. STRATEGIC PLAN UPDATE

REPORT TO BE DISTRIBUTED WHEN AVAILABLE.

9. CORRESPONDENCE

9.1. Town of Shelburne

A resolution from Town of Shelburne, dated November 28, 2023, to support the Township of Melancthon’s concerns regarding the Primrose Elementary School Boundary Review.

10. NOTICE OF MOTIONS

11. MOTIONS

11.1. Moved by Councillor Rentsch

THAT County owned property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley be declared as surplus and be disposed of in accordance with Policy #2-06-10 Disposal of County Property Through Sale.

12. CLOSED SESSION

13. BY-LAWS

2024-01 A by-law to authorize the borrowing of money to meet current expenditures of the Corporation of the County of Dufferin during the year 2024. (Borrowing By-Law)
Authorization: Council – January 11, 2024

2024-02 A by-law to adopt the estimates for the sums required during the year 2024 for general purposes of the Corporation of the County of Dufferin. (Estimates By-Law)
Authorization: Council – January 11, 2024

2024-03 A by-law to set tax ratios, and to set tax rate reductions, for prescribed property subclasses, for County purposes and lower-tier municipal purposes, for the year 2024. (Ratios By-Law)
Authorization: Council – January 11, 2024

2024-04 A by-law to establish property tax rates for upper-tier (County) purposes for the year 2024. (Tax Rates By-Law)
Authorization: Council – January 11, 2024

THAT By-Law 2024-01 through to By-Law 2024-04, inclusive, be read a first, second and third time and enacted.

14. OTHER BUSINESS

15. CONFIRMATORY BY-LAW

2024-xx A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on January 11, 2024.

THAT By-Law 2024-xx be read a first, second and third time and enacted.

16. ADJOURNMENT

THAT the meeting adjourn.



DUFFERIN COUNTY ELECTION OF THE WARDEN, PUBLIC MEETING & REGULAR COUNCIL MINUTES

Thursday, December 14, 2023 at 6:00 p.m.

W & M Edelbrock Centre, Lower Level, 30 Centre Street, Orangeville ON

Council Members Present:

Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Wade Mills (Shelburne)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Steve Soloman (Grand Valley)
Councillor Todd Taylor (Orangeville)
Councillor Darren White (Melancthon)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Rohan Thompson, Director of People & Equity
Anna McGregor, Director of Community Services
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic
Aimee Raves, Manager Corporate Finance, Treasurer

Sonya Pritchard, Chief Administrative Officer, called the meeting to order at 6:00 p.m.

1. LAND ACKNOWLEDGEMENT STATEMENT

The Chief Administrative Officer shared the Land Acknowledgement Statement.

2. ROLL CALL

The Clerk verbally took a roll call of the Councillors in attendance.

3. INTRODUCTIONS OF PAST WARDENS

The Chief Administrative Officer introduced past Wardens in attendance:

- Ed Crewson – 1999 and 2000 (Mayor, Shelburne)
- Rob Adams – 1995 to 1998 (Deputy Reeve, Orangeville 1995 to 1997, Mayor 1998)

Past Wardens currently on Council:

- John Creelman – 2001 and 2002 (Deputy Mayor, Mono)
- Wade Mills – 2022, 2023 (Mayor, Shelburne)
- Darren White – 2017, 2019, 2020, and 2021 (Mayor, Melancthon)

4. OUTGOING WARDEN REMARKS

Outgoing Warden Wade Mills noted there have been many challenges during his term as Warden and is proud that Council has not shied away from important and difficult discussions. He thanked his family, colleagues, and County staff for their support during his term as Warden and noted the community is best served when everyone works together. He wished both 2024 Warden nominees success in the year to come.

5. ELECTION OF 2024 WARDEN

The Clerk noted that nominations for the 2024 Warden were to be submitted to the Clerk's Office by December 8, 2023.

Two nominations were received for the position of Warden: Councillor Horner, moved by Councillor Gerrits, seconded by Councillor Hawkins; and Councillor White, moved by Councillor Mills, seconded by Councillor Post.

Councillor Horner and Councillor White both confirmed they were willing to stand for the position and addressed Council.

6. VOTE

The vote for Warden was conducted through a secret ballot. The Manager of Corporate Finance, Treasurer acted as the Returning Officer. The Returning Officer retired from the room to conduct the count, accompanied by Councillor Gerrits and Councillor Mills as scrutineers.

Results

Ballots Cast	15
Ballots Spoiled	0
Councillor Horner	5
Councillor White	10

The Clerk declared Councilor White to be the Warden Elect for the 2023-2024 term.

7. MOTION TO DESTROY THE BALLOTS

Moved by Councillor Mills, seconded by Councillor Gardhouse

THAT the Returning Officer be directed to destroy all ballots from the election of 2023-2024 Warden.

-Carried-

8. OATH OF OFFICE FOR 2024 WARDEN

The Clerk administered the Oath of Office for the Warden Elect White.

9. PRESENTATION OF THE CHAIN OF OFFICE, GAVEL AND WARDEN'S PIN

The Chief Administrative Officer presented the Chain of Office, gavel, and Warden's pin to Warden White.

10. REMARKS BY THE 2024 WARDEN

Warden White thanked Councillor Horner for being an excellent Mayor and County Councillor. He also thanked County Council for their support and he is looking forward to working together as a collective to address current and future challenges.

11. SELECTION OF COMMITTEE CHAIRS AND COMMITTEE MEMBERS

The Warden called for nominations for Committee Chairs starting with the Infrastructure and Environmental Services Committee.

Moved by Councillor Post, seconded by Councillor Gerrits

THAT Councillor Taylor be nominated for the position of Chair for the Infrastructure and Environmental Services Committee for the year 2024.

The Warden asked if there were any other nominations for position of Chair of the Infrastructure and Environmental Services Committee. No other nominations were

presented.

The Warden announced Councillor Taylor as Chair of the Infrastructure and Environmental Services Committee.

The Warden then called for nominations for the Chair of the General Government Services Committee.

Moved by Councillor Horner, seconded by Councillor Mills

THAT Councillor Creelman be nominated for the position of Chair for the General Government Services Committee for the year 2024.

The Warden asked if there were any other nominations for position of Chair of the General Government Services Committee. No other nominations were presented.

The Warden announced Councillor Creelman as Chair of the General Government Services Committee.

The Warden then called for nominations for the Chair of the Health and Human Services Committee.

Moved by Councillor Taylor, seconded by Councillor Gerrits

THAT Councillor Post be nominated for the position of Chair for the Health and Human Services Committee for the year 2024.

The Warden asked if there were any other nominations for position of Chair of the Health and Human Services Committee. No other nominations were presented.

The Warden announced Councillor Post as Chair of the Health and Human Services Committee.

The Warden then called for nominations for the Chair of the Community Development and Tourism Committee.

Moved by Councillor Gerrits, seconded by Councillor Little

THAT Councillor Horner be nominated for the position of Chair for the Community Development and Tourism Committee for the year 2024.

The Warden asked if there were any other nominations for position of Chair of the Community Development and Tourism Committee. No other nominations were

presented.

The Warden announced Councillor Horner as Chair of the Community Development and Tourism Committee.

Moved by Councillor Post, seconded by Councillor Nix

THAT the slate of Committee membership as set out below, be adopted:

Infrastructure and Environmental Services

Councillor Gerrits
Councillor Hall
Councillor Hawkins
Councillor Horner
Councillor Nix
Councillor Rentsch
Councillor Soloman
Councillor Taylor – Chair

General Government Services

Councillor Creelman – Chair
Councillor Gerrits
Councillor Hall
Councillor McLean
Councillor Mills
Councillor Soloman
Councillor Taylor

Health and Human Services

Councillor Gardhouse
Councillor Hawkins
Councillor Little
Councillor McLean
Councillor Nix
Councillor Post – Chair
Councillor Rentsch

Community Development and Tourism

Councillor Creelman
Councillor Gardhouse
Councillor Horner – Chair
Councillor Little

Councillor Mills
Councillor Post

-Carried-

Warden White called a recess until 7:30 p.m. at which time Council will continue with a public meeting in the Dufferin Room regarding Building Permit Fees.

The meeting resumed at 7:30 p.m.

PUBLIC MEETING

12. BUILDING PERMIT FEES

A public meeting was held in accordance with Section (7)(1)(c) of the Building Code Act to receive input regarding proposed changes to Building Permit Fees under the Building Code Act.

Under the Building Code Act, a Public Meeting must be held prior to passing a by-law to change the building permit fees. Public Notice was given during the month of November 2023 by the following means:

- Copies of the by-law available at the public counter at 30 Centre Street
- Copies made available to the local municipalities
- A copy available on our website
- Ads placed in the following newspapers on the following dates:
 - Creemore Echo on November 24, 2023
 - Dundalk Herald on November 22, 2023
 - Orangeville Citizen on November 23, 2023
 - Shelburne Free Press on November 23, 2023
 - Wellington Advertiser on November 23, 2023

Sean-Michael Stephen, Manager Partner, Watson & Associates Economists Ltd., presented information proposed changes to the Building Permit Fees.

Members of Council noted concerns that the open building permit fee of \$200 may not be significant enough to encourage permits to be completed and would like to see the fee implemented prior to 2025.

The Chief Administrative Officer suggested County staff could bring a report forward in January outlining issues open permits and alternative solutions for a further amendment to the open permit fee.

Councillor Gerrits asked where secondary dwelling units fall under the fee structure, as he is concerned a 28.4% increase is significant and may be a deterrent if they fall under the finished basements, garage alterations category. The Chief Administrative Officer noted the Chief Building Official and Planning Department are working together to create incentives through the housing strategy to encourage additional residential units.

There were no questions from members of the public.

REGULAR MEETING

Warden White announced the upcoming Committee meetings to be held at 30 Centre Street, Orangeville on Thursday, January 25, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 a.m.

General Government Services – 11:00 a.m.

Health & Human Services – 1:00 p.m.

Community Development & Tourism – 3:00 p.m.

13. APPROVAL OF THE AGENDA

Moved by Councillor Mills, seconded by Councillor McLean

THAT the Agenda and any Addendum distributed for the December 14, 2023 meeting of Council, be approved.

-Carried-

14. DECLARATION OF INTEREST BY MEMBERS

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Taylor declared a pecuniary interest regarding Item #7.6 – Update: Non-Union Total Compensation Survey and Item #7.8 – Budget Presentation (discussion on compensation), as a family member is employed at Dufferin County.

15. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Moved by Councillor Post, seconded by Councillor Gardhouse

THAT the minutes of the Economic Development Workshop on November 8, 2023 and November 9, 2023, the regular meeting of Council of November 9,

2023 and the special meeting of Council of November 23, 2023, be adopted.
-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

16. Youth Climate Activation Circle

Dufferin County's Youth Climate Activation Circle shared what they have learned and the impacts from their two workshops about reducing home energy consumption through landscaping.

17. PUBLIC QUESTION PERIOD

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

18. Community Development & Tourism Minutes – November 23, 2023

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT the minutes of the Community Development and Tourism meeting held on November 23, 2023, and the recommendations set out, be adopted.
-Carried-

19. COMMUNITY DEVELOPMENT & TOURISM – November 23, 2023 – ITEM #3 Dufferin County Tourism Tent at the 2023 International Plowing Match

THAT the report of the Manager of Economic Development, "Dufferin County Tourism Tent at 2023 International Plowing Match", dated November 23, 2023, be received.

20. COMMUNITY DEVELOPMENT & TOURISM – November 23, 2023 – ITEM #4 Dufferin County Tourism Brand – Update

THAT the report of the Manager of Economic Development, "Dufferin County Tourism Brand - Update", dated November 23, 2023, be received;

AND THAT the continued rollout of the newly developed Dufferin County tourism brand be approved.

21. COMMUNITY DEVELOPMENT & TOURISM – November 23, 2023 – ITEM #1
Museum Exhibition Policy Update

THAT the report of the Acting Museum Services Manager, "Museum Exhibition Policy Update", dated November 23, 2023, be received.

AND THAT the Museum of Dufferin Exhibition Policy be approved.

22. COMMUNITY DEVELOPMENT & TOURISM – November 23, 2023 – ITEM #2
Museum Deaccession Report

THAT the report of the Acting Museum Services Manager, "Museum Deaccession Report", dated November 23, 2023, be received;

AND THAT the objects identified in the "Museum Deaccession Report" be deaccessioned in accordance with the Museum of Dufferin's Collections Management Policy.

23. COMMUNITY DEVELOPMENT & TOURISM – November 23, 2023 – ITEM #5
Phase III Official Plan Amendment – Statutory Engagement Activities

THAT the report of the Senior Planner, "Phase III Official Plan Amendment – Statutory Engagement Plan", dated November 23, 2023, be received.

24. Clerk's Report – Amendments to User Fee By-Law

A report from the Clerk, dated December 14, 2023, to outline updates Schedule B of the User Fee By-Law.

Moved by Councillor Nix, seconded by Councillor Mills

THAT the report from the Clerk, dated December 14, 2023, titled 'Amendments to User Fee By-Law', be received;

AND THAT the fee adjustments as outlined in the report be approved;

AND THAT the necessary by-law be enacted.

-Carried-

25. Director of Community Services' Report – Dufferin Men's Shelter Update#2

A report from the Director of Community Services, Treasurer and Procurement Manager, dated December 14, 2023, to provides an update on work the shelter has conducted so far.

Moved by Councillor Horner, seconded by Councillor McLean

THAT the report of the Director of Community Services, titled Dufferin Men's Shelter Update 2, dated December 14, 2023, be received.

-Carried-

26. Manager of Corporate Finance, Treasurer's Report – Development Charges Indexing

A report from the Manager of Corporate Finance, Treasurer, dated December 14, 2023, to inform Council of the Development Charge rates for 2024 based on annual indexing per the Bylaw 2022-28 Development Charges.

Moved by Councillor Post, seconded by Councillor Hawkins

THAT the report of the Manager of Corporate Finance, Treasurer, dated December 14, 2023, regarding 2024 Development Charge Indexing, be received.

-Carried-

27. Manager of Corporate Finance, Treasurer's Report – Signing Authority Policy

A report from the Manager of Corporate Finance, Treasurer, dated December 14, 2023, to adopt a Bank Signing Authority policy.

Moved by Councillor Taylor, seconded by Councillor Mills

THAT the report of the Manager of Corporate Finance, Treasurer, dated December 14, 2023, regarding a Signing Authority Policy, be received;

AND THAT Policy #3-6-10 Bank Signing Authority, be approved.

-Carried-

Councillor Taylor declared a pecuniary interest regarding the Update: Non-Union Total Compensation Review and left the room at 8:35 p.m.

28. Director of People & Equity's Report – Update: Non-Union Total Compensation Review

A report from the Director of People and Equity, dated December 14, 2023, to outline changes to insured benefits, vacation, and personal leave.

Moved by Councillor Nix, seconded by Councillor Soloman

THAT the report of the Director of People & Equity, titled Update: Non-Union Total Compensation Review, dated December 14, 2023, be received;

AND THAT the changes to the total compensation outlined in the report be approved.

Moved by Councillor Hawkins, seconded by Councillor Gerrits

THAT the motion be referred to the next meeting of the General Government Services Committee for review and discussion.

-Carried-

Councillor Taylor rejoined the meeting at 8:59 p.m.

29. Chief Administrative Officer's Report – Monthly Update from Outside Boards

A report from the Chief Administrative Officer, dated December 14, 2023, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor Post, seconded by Councillor Creelman

THAT the report of the Chief Administrative Officer, dated December 14, 2023, with respect to Reports from Outside Boards, be received.

-Carried-

30. Manager of Corporate Finance, Treasurer's Report – Budget Presentation

The Manager of Corporate Finance, Treasurer, provided a recap of the draft 2024 budget, including the revisions as discussed at the November 23, 2023 meeting of Council.

Moved by Councillor Gerrits, seconded by Councillor Nix

THAT \$350,000 be added to the Emergency Management budget to upgrade the fire services communication system.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)		x
Councillor Gardhouse (2)		x
Councillor Gerrits (1)	x	

	Yay	Nay
Councillor Hall (2)		x
Councillor Hawkins (1)		x
Councillor Horner (1)		x
Councillor Little (1)		x
Councillor McLean (1)		x
Councillor Mills (2)		x
Councillor Nix (2)		x
Councillor Post (8)		x
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor Taylor (7)		x
Warden White (1)		x
Total (34)	1	33
	-LOST-	

Moved by Councillor Mills, seconded by Councillor Nix

THAT the 2024 budget with tax levy requirements of \$47,469,913, be approved.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)		x
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)	x	
Councillor Taylor (7)	x	
Warden White (1)	x	
Total (34)	31	3
	-CARRIED-	

31. STRATEGIC PLAN UPDATE

There is no strategic update for this month.

CORRESPONDENCE

32. Western Ontario Wardens' Caucus

A resolution from Western Ontario Wardens' Caucus, dated October 24, 2023, regarding Strong Mayor Powers.

Moved by Councillor Little, seconded by Councillor Mills

THAT Council support the resolution from the Western Ontario Wardens' Caucus, dated October 24, 2023, regarding Strong Mayor Powers.

-Carried-

33. Town of Mono (Circulated on desk)

A resolution from the Town of Mono, dated December 13, 2023, to oppose Strong Mayor Powers.

Moved by Councillor Creelman, seconded by Councillor Gerrits

THAT Council support the resolution from Town of Mono, dated December 13, 2023, to oppose Strong Mayor Powers.

-Carried-

NOTICE OF MOTIONS

34. Moved by Councillor Rentsch

THAT County owned property located at 195620 and 195594 Amaranth-East Luther Townline, Grand Valley be declared as surplus and be disposed of in accordance with Policy #2-06-10 Disposal of County Property Through Sale.

35. MOTIONS

Moved by Councillor Rentsch, seconded by Councillor Mills

THAT Councillor Little be appointed as Dufferin County Council's representative on the Dufferin Board of Trade (DBOT).

-Carried-

36. CLOSED SESSION

Moved by Councillor Mills, seconded by Councillor Creelman

THAT the open session and closed session minutes from the Dufferin County Property and Facility Portfolio Workshop on November 30, 2023, be approved.

-Carried-

37. Moved by Councillor Rentsch, seconded by Councillor Taylor

THAT staff be directed to schedule a Council workshop, no later than May 2024, to discuss the remaining items presented at the November 30th a property and facility portfolio workshop.

-Carried-

38. BY-LAWS

- 2023-57 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Services and Housing in the Province. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – December 14, 2023
- 2023-58 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Hospice Dufferin. (Lease Agreement – Edelbrock Centre)
Authorization: Council – December 14, 2023
- 2023-59 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and OPTrust Amaranth 6 Inc. (Temporary Intersection Improvements Agreement)
Authorization: Council – May 11, 2023
- 2023-60 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Automotive Materials Stewardship Inc. (Municipal and First Nations Automotive Materials Services Amending Agreement)
Authorization: Council – February 13, 2020

- 2023-61 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and the Corporation of the County of Grey. (Winter Maintenance Agreement Renewal)
Authorization: Council – March 12, 2020
- 2023-62 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and Headwaters Communities In Action. (Partnership Renewal Agreement)
Authorization: General Government Services – October 26, 2023
- 2023-63 A by-law to amend By-Law 2015-41, fees and charges for services and activities provided by the County of Dufferin. (Amend Schedule "B" – Dufferin Oaks Long Term Care Home)
Authorization: Council – December 14, 2023

Moved by Councillor McLean, seconded by Councillor Mills

THAT By-Law 2023-57 through to By-Law 2023-63, inclusive, be read a first, second and third time and enacted.

-Carried-

- 2023-64 A by-law to amend By-Law 2020-14, being a by-law under the Building Code Act respecting permits and related matters. (Amend Schedule 'A' – Fees Payable for Building Permits)
Authorization: Council – December 14, 2023

Moved by Councillor Rentsch, seconded by Councillor Post

THAT By-Law 2023-64, be read a first, second and third time and enacted.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	

	Yay	Nay
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)		x
Councillor Taylor (7)	x	
Warden White (1)	x	
Total (34)	32	2
	-CARRIED-	

39. OTHER BUSINESS

40. CONFIRMATORY BY-LAW

2023-65 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on December 14, 2023.

Moved by Councillor Hall, seconded by Councillor Horner

THAT By-Law 2023-65 be read a first, second and third time and enacted.

-Carried-

41. ADJOURNMENT

Moved by Councillor Gardhouse, seconded by Councillor Soloman

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 9:44 p.m.

Next meeting: Thursday, January 11, 2024
 Edelbrock Centre, 30 Centre Street, Orangeville ON

Darren White, Warden

Michelle Dunne, Clerk



Report To: Warden White and Members of County Council

Meeting Date: January 11, 2024

Subject: Asset Retirement Obligations Policy

From: Aimee Raves, Manager of Corporate Finance, Treasurer

Recommendation

THAT the report of the Manager of Corporate Finance, Treasurer, dated January 11, 2024, regarding Asset Retirement Obligations, be received;

AND THAT Policy #3-03-14 Asset Retirement Obligations, be approved.

Executive Summary

The purpose of this report is to adopt the attached Asset Retirement Obligation (ARO) policy as required per the Public Sector Accounting Board (PSAB) Handbook Section 3280.

Background & Discussion

Per the October 26, 2023 report, Asset Retirement Obligations, beginning in 2023, municipalities are required to account for Asset Retirement Obligations per Public Sector Accounting Board (PSAB) Standard 3280. This requires municipalities to identify, measure, and report certain costs associated with asset retirement.

In order to comply with the requirements, municipalities are required to prepare an ARO policy. The policy has been reviewed by BDO Canada LLP who is assisting in determining our liability for 2023 reporting purposes.

Financial, Staffing, Legal, or IT Considerations

Any identified liabilities will be measured and reported in audited financial statements beginning with December 31, 2023.

In Support of Strategic Plan Priorities and Objectives

Good Governance – ensure transparency, clear communication, prudent financial management

Respectfully Submitted By:

Aimee Raves, CPA, CMA
Manager of Corporate Finance, Treasurer

Attachment: Asset Retirement Obligations Policy

Reviewed by: Sonya Pritchard, Chief Administrative Officer



POLICY & PROCEDURE MANUAL

SECTION	FINANCE AND TREASURY	POLICY NUMBER	3-03-14
SUB-SECTION	Asset Management	EFFECTIVE DATE	January 11, 2024
SUBJECT	Asset Retirement Obligations Policy		
AUTHORITY	Council		

PURPOSE:

To document processes by which asset retirement obligations will be recognized, measured, updated, and integrated into existing processes, and related roles and responsibilities.

STATEMENT:

A policy governing the recording of qualifying Asset Retirement Obligations (AROs) under Public Sector Accounting Board (PSAB) Section 3280. A copy of Policy 3-03-14 is attached.



ASSET RETIREMENT OBLIGATIONS POLICY

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SUBJECT	Asset Retirement Obligations	POLICY NUMBER	3-03-14
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1. Introduction

- 1.1. Recent changes to report standards by the Public Sector Accounting Board (PSAB) require municipalities to identify, measure, and report certain costs associated with asset retirement.

Municipalities must prepare an Asset Retirement Obligation Policy that establishes guidelines to ensure compliance with the new standard PSAB 3280 – Asset Retirement Obligations.

2. Scope

- 2.1. This Policy applies to all departments, boards, and agencies included in the financial reporting of The Corporation of the County of Dufferin, that possess assets with asset retirement obligations including:
 - a) Assets with legal title held by the County of Dufferin;
 - b) Assets controlled by the County of Dufferin including lease agreements;
 - c) Assets reported in any entities that are consolidated with The County of Dufferin for financial statement purposes; and
 - d) Assets that have not been capitalized or recorded as tangible capital assets for financial statement purposes.

The entities that are currently consolidated with the County of Dufferin include:

- a) Wellington Dufferin Public Health Unit
- 2.2. Scope of applicability is detailed in a decision tree which is attached to this Policy as Appendix A.

3. Legislative Authority

- 3.1. *Municipal Act, 2001, S.O. 2001, c. 25 (Municipal Act)*

4. Definitions

Accretion expense is the increase in the carrying amount of the liability for asset retirement obligations due to the passage of time.

Asset retirement activities include all activities related to an asset retirement obligation. These may include, but are not limited to:

- a) decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed;
- b) post-retirement activities such as monitoring; and

SUBJECT	Asset Retirement Obligations	POLICY NUMBER	3-03-14
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- c) constructing other tangible capital assets to perform post-retirement activities.

Asset retirement cost is the estimated amount required to retire a tangible capital asset.

Asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset.

Productive use means the tangible capital asset is held for use in the production or supply of goods and services, for rental to others, for administrative purposes, or for the development, construction, maintenance, or repair of other tangible capital assets.

Promissory estoppel is defined in Black's Law Dictionary as "the principle that a promise made without consideration may nonetheless be enforced to prevent injustice if the promisor should have reasonably expected the promisee to rely on the promise and the promisee did actually rely on the promise to his or her detriment."

Retirement of a tangible capital asset is the permanent removal of a tangible capital asset from service. This term encompasses sale, abandonment, or disposal in some other manner but not its temporary idling.

5. Administration and Accountability

5.1. Department Heads are required to:

- a) Communicate to Treasurer any retirement obligations, and any changes in asset condition or retirement timelines;
- b) Assist in the preparation of cost estimates for retirement obligations and are responsible for providing cost-effective projections of asset retirement obligations, by consulting with engineers, technicians, and others familiar with the assets and conditional assessments, collecting the relevant information required to minimize service cost, and providing the information to the Treasurer for processing; and
- c) Inform the Treasurer of any legal or contractual obligations at the inception of any such obligation.

5.2. The treasurer is responsible for the development of and adherence to policies for the accounting and reporting of asset retirement obligations in

SUBJECT	Asset Retirement Obligations	POLICY NUMBER	3-03-14
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accordance with Public Sector Accounting Board PS 3280. This includes responsibility for:

- a) Monitoring the application of this Policy;
- b) Managing processes within the accounting systems;
- c) Investigating issues and working with asset stewards to resolve issues;
- d) Ensuring asset management records reflect accurate asset retirement obligation costs; and
- e) Reporting asset retirement obligations in the financial statements of The County of Dufferin and other statutory financial documents.

6. Reporting Requirements

- 6.1. The Treasurer shall, for each fiscal year, prepare annual financial statements for the County of Dufferin in accordance with Generally Accepted Accounting Principles (GAAP) for municipalities as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. This includes the reporting of ARO in the annual financial statements in accordance with PSAB PS 3280.

There are no additional reporting requirements at the time of the development of this policy.

7. Guiding Principles

- 7.1. Existing provincial and federal laws and regulations require municipalities to take specific actions to retire certain tangible capital assets at the end of their useful lives. This includes activities such as the removal of asbestos and the retirement of landfills. Other obligations to retire tangible capital assets may arise from contracts, court judgments, or lease arrangements.
- 7.2. The legal obligations, including obligations created by promises made without formal consideration, associated with the retirement of tangible capital assets controlled by the County of Dufferin, will be recognized as a liability in the books of The County of Dufferin, in accordance with PSAB PS 3280 effective January 1, 2023.
- 7.3. Asset retirement obligations result from the acquisition, construction, development, or normal use of an asset. These obligations are predictable, likely to occur, and unavoidable. Asset retirement obligations are separate and distinct from contaminated site liabilities. The liability for contaminated sites is normally resulting from unexpected contamination exceeding the

SUBJECT	Asset Retirement Obligations	POLICY NUMBER	3-03-14
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environmental standards. Asset retirement obligations are not necessarily associated with contamination.

8. Recognition

- 8.1. A liability should be recognized when, as at the reporting date:
 - a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
 - b) the past transaction or event giving rise to the liability has occurred;
 - c) it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made.
- 8.2. The estimate of the liability would be based on requirements in existing agreements, contracts, legislation, or legally enforceable obligations, and technology expected to be used in asset retirement activities.
- 8.3. The estimate of liabilities should include costs directly attributable to asset retirement activities. Costs would include post-retirement operation, maintenance, and monitoring which are an integral part of the retirement of the tangible capital asset.
- 8.4. Directly attributable costs would include, but are not limited to, payroll and benefits, equipment and facilities, materials, legal and other professional fees, and overhead costs directly attributable to the asset retirement activity.
- 8.5. Upon initial recognition of a liability for an asset retirement obligation, The County of Dufferin will recognize an asset retirement cost by increasing the carrying amount of the related tangible capital asset (or a component thereof) by the same amount as the liability. Where the obligation relates to an asset that is no longer in service, and not providing economic benefit, or to an item not recorded by The County of Dufferin as an asset, the obligation is expensed upon recognition.
- 8.6. The capitalization thresholds as per 3-6-02 Capital Asset Policy applicable to the different asset categories will also be applied to the asset retirement obligations to be recognized within each of those asset categories.

9. Subsequent Measurement

- 9.1. The asset retirement costs will be capitalized and amortized allocating the future costs of the retirement in a rational and systematic allocation (straight-

SUBJECT	Asset Retirement Obligations	POLICY NUMBER	3-03-14
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line method) over the useful life of the tangible capital asset or a component of the asset.

- 9.2. On an annual basis, the existing asset retirement obligations will be assessed for any changes in expected cost, term to retirement, discount rate or any other changes that may impact the estimated obligation. In addition, any new obligations identified will also be assessed.

10. Presentation and Disclosure

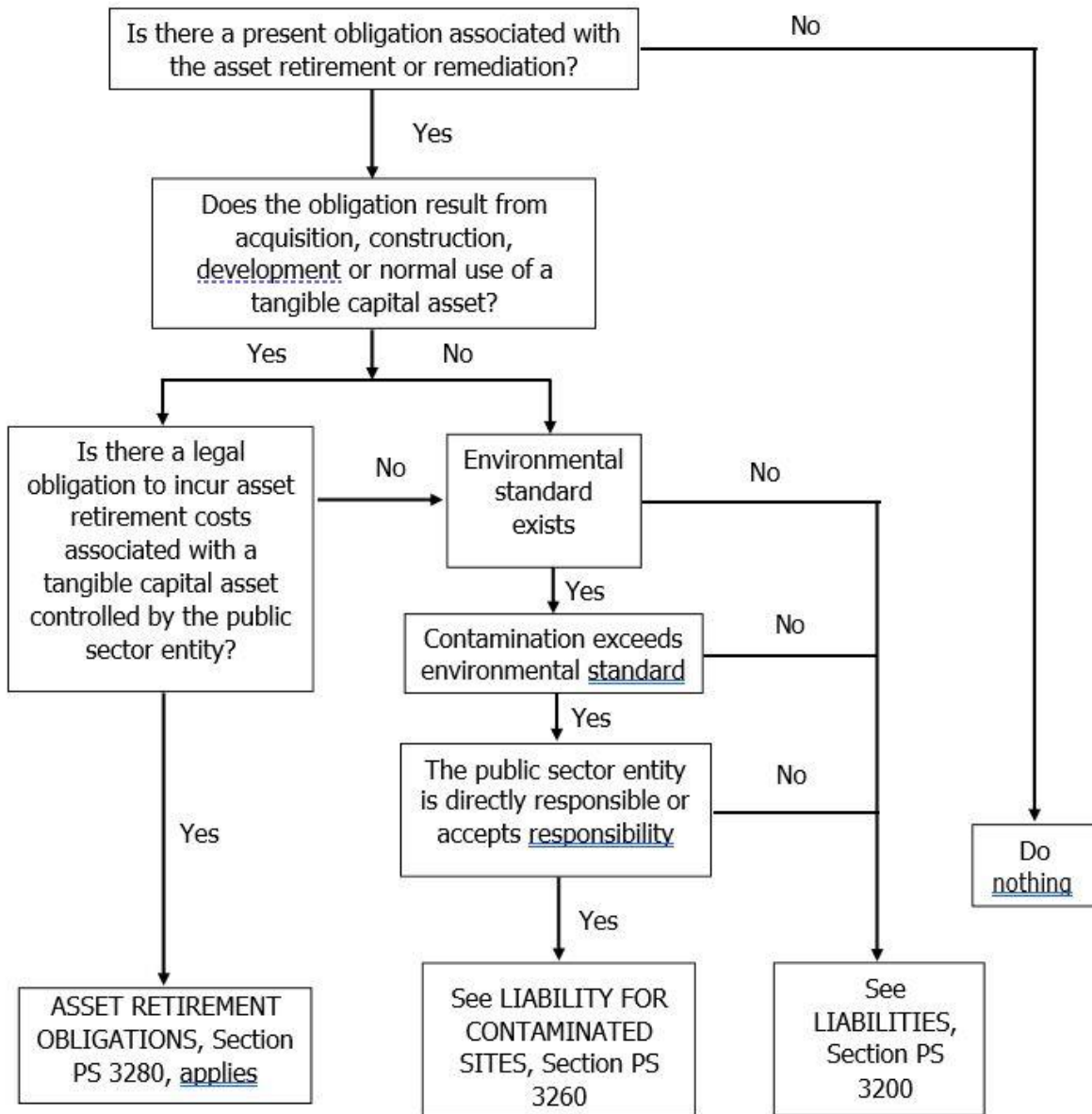
- 10.1. The liability for asset retirement obligations will be disclosed in accordance with the requirements of PS Section 3280, Asset Retirement Costs.

11. Policy Review

- 11.1. This policy will be reviewed every five years, or upon the direction of The County of Dufferin Council, or if staff identify an issue requiring a revision to occur.

Appendix A

Decision Tree – Scope of Applicability





Report To: Warden White and Members of County Council

Meeting Date: January 11, 2024

Subject: Fourth Quarter Procurement Report

**From: Aimee Raves, Manager of Corporate Finance, Treasurer
Chris (C.J.) Hasson, Procurement Manager**

Recommendation

THAT the Third Quarter Procurement Report, from the Manager of Corporate Finance, Treasurer, and the Procurement Manager, dated January 11, 2024, be received.

Executive Summary

The purpose of this report is to provide the quarterly update on all Request for Tenders and Request for Proposals in accordance with By-law 2017-33 Procurement of Goods and Services 2017, Section (4.2.7).

Background & Discussion

This report covers the period from October 1, 2023 through December 31, 2023.

The table below provides the details of the Requests for Tender and the Requests for Proposal (where amounts were greater than \$50,000 as per By-Law 2017-33) for the reporting period outlined.

All procurement of goods and services, by every department in the County, is governed by guidelines of the Procurement Policy By-Law 2017-33. There are multiple approval stages, creating a system of checks and balances, to purchases, as outlined in the Policy. Department Heads, or their Authorized Delegate(s) initiate purchases for values up to \$10,000.

As outlined in the Policy, further steps are taken in the case of purchases of greater than \$10,000 to obtain competitive quotes. For purchases greater than \$50,000 there are additional steps for formal Tenders and/or Requests for Proposals, including detailed evaluation of bids received. Further, these purchases are reported to Council on a quarterly basis. Additional steps are required, as outlined in the Policy, for situations where vendor price bids are above the approved annual budget.

Tender/RFP Number	Description	Status	Vendor	Budget Value	Contract Value (No Tax)
RFP2023 FA-23-04	Video Management System - Community Housing	Awarded	Pinder's Security Products a Division of Allmar Inc.	\$178,000	\$154,478
NRFP2023 DO-23-03	Pharmacy Provider	Awarded	Silver Fox Pharmacy Inc	N/A	N/A ¹
T2023 FA-23-08	Snow Removal Services for Various County Owned Facilities	Awarded	Area 1 – Forest Ridge Landscaping Inc. Area 2-5 – Fermar Paving	\$185,900 (annually)	\$588,471 ²
T2023 DO-23-08	Snow Removal Services at Dufferin Oaks Long Term Care Centre	Awarded	Forest Ridge Landscaping Inc.	\$75,000 (annually)	\$156,081 ²
T2023 PW-23-07	Supply and Delivery of one (1) accessible Van for Dufferin County Community Support Services/Dufferin Oaks Long Term Care Home	Awarded	2147787 Ontario Inc. o/a Universal Motion	\$80,000	\$75,945
T2023 PW-23-12	Dufferin County Road 109 and 2nd Line Temporary Traffic Signal	Awarded	Cox Construction Limited	N/A ³	\$489,989
NRFP2023 FA-23-01	Finance/HR Software	Closed: Evaluation stage	-	\$1,000,000	-
T2023 CF-23-02	Timber Sales (Revenue)	Awarded	Penguin Poles Limited	\$50,000	\$116,680 ⁴
NRFP2023 PW-23-05	Public Works Operation Centre Land Purchase Consultant	Closed: Evaluation stage	-	\$250,000	-
NRFP2023 CAO-23-01	Multi-Jurisdictional Fire Prevention and Protection Modernization Plan	Closed: Evaluation stage	-	\$75,000	-

Tender/RFP Number	Description	Status	Vendor	Budget Value	Contract Value (No Tax)
T2023 PW-23-13	Supply and Delivery of 1 (one) Landscape Truck	Awarded	Blue Mountain Chrysler Ltd.	\$90,000	\$104,261
T2023 PW-23-14	Supply and Delivery of 5 (five) Battery Electric Sport Utility Vehicles	Awarded	1812362 Ontario Limited o/a Orangeville KIA	\$400,000	\$302,605
Consulting Services for Dufferin County	Anti-Racism and Intersectional Oppression Training Program and Institutional Transformation	Sole-source (Council approved September 2023)	EA Connors Psychology Professional Corp (training)	\$200,000	\$200,000
Co-op Canoe GPO Contract	eScribe Agenda Software	Awarded	SHI International	\$35,000 (2024)	\$102,437 ²

Notes:

1. There are no costs to the County for pharmacy services.
2. Multi-year contracts
3. Project to be funded by developers, \$650,000 included 2024 capital work plan.
4. Timber sales are a source of revenue.

In Support of Strategic Plan Priorities and Objectives

Good Governance - identify opportunities to improve governance and service delivery

Respectfully Submitted by:

Aimee Raves, CPA, CMA
 Manager of Corporate Finance, Treasurer

Chris (C.J.) Hasson, CSCMP, CPSM
 Procurement Manager

Reviewed by: Sonya Pritchard, Chief Administrative Officer

From: [Michelle Dunne](#)
To: [Michelle Hargrave](#)
Cc: [Rebecca Whelan](#)
Subject: FW: Resolution from Shelburne Council regarding the Primrose boundary review process
Date: Tuesday, November 28, 2023 2:31:50 PM
Attachments: [Township of Melancthon letter to UGDSB.pdf](#)

Michelle Dunne, Dipl.M.M.|Clerk| Office of the CAO

County of Dufferin|Phone: 519-941-2816 Ext. 2504| mdunne@dufferincounty.ca |30 Centre Street, Orangeville, ON L9W 2X1

[Collaboration](#) | [Accountability](#) | [Innovation](#) | [Compassion](#) | [Courage](#)

From: Jennifer E. Willoughby <jwilloughby@shelburne.ca>

Sent: Tuesday, November 28, 2023 2:28 PM

To: Ruchika Angrish <Ruchika.Angrish@ugdsb.on.ca>; Karen Farace <Karen.Farace@ugdsb.on.ca>; Planning Info <Planning.Info@ugdsb.on.ca>; Lynn Topping <Lynn.Topping@ugdsb.on.ca>; 'sylvia.jones@pc.ola.org' <sylvia.jones@pc.ola.org>; premier@ontario.ca; Stephen.Lecce@pc.ola.org

Cc: Denyse Morrissey <dmorrissey@shelburne.ca>; Carey Holmes <cholmes@shelburne.ca>; Steve Wever <swever@gspgroup.ca>; Alice Byl <abyl@shelburne.ca>; Jessica Kennedy <jkennedy@eastgarafraxa.ca>; svangerven@amaranth.ca; Meghan Townsend <mtownsend@townofgrandvalley.ca>; Denise Holmes <dholmes@melancthontownship.ca>; Fred Simpson <fred.simpson@townofmono.com>; Tracey Atkinson - County of Dufferin (tatkinson@mulmur.ca) <tatkinson@mulmur.ca>; rknechtel@mulmur.ca; Tracy MacDonald <tmacdonald@orangeville.ca>; Michelle Dunne <mdunne@dufferincounty.ca>; Rebecca Whelan <rwhelan@dufferincounty.ca>

Subject: Resolution from Shelburne Council regarding the Primrose boundary review process

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the contents to be safe.

Good Afternoon

At the November 27, 2023 meeting of Shelburne Town Council the following resolution was passed:

Moved By: Councillor Kyle Fegan
Seconded By: Councillor Len Guchardi

WHEREAS the Town of Shelburne received a copy of the letter from the Township of Melancthon dated November 6, 2023 and addressed to the Upper Grand District School Board;

WHEREAS Shelburne Council members have heard from many community members that have expressed concerns about the Primrose Elementary Boundary School Review process and Shelburne Council echoes those sentiments;

WHEREAS Shelburne Council respects the Primrose Elementary School Boundary

review process that is currently underway;

BE IT RESOLVED THAT the Council of the Town of Shelburne has concerns with the process and timing of the Primrose Elementary Boundary School Review as it does not align with fulsome community engagement;

AND THAT this resolution be sent to all municipalities within Dufferin County, Sylvia Jones MPP, Premier Doug Ford and Minister of Education Stephen Lecce along with the Upper Grand District School Board

Carried, Mayor Wade Mills

Please find a copy of the letter from the Township of Melancthon attached.

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk

Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca

Town Hall will be open to the public Monday to Friday from 8:30 am to 12:00 pm and 1:00 pm and 4:30 pm. The office will be closed between 12:00 pm to 1:00 pm. There will be no public access to Town Hall each day from 12:00 pm to 1:00 pm.

We are encouraging everyone to continue to take advantage of digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage **[Paying My Bills](#)**. Appointments at Town Hall are available upon request. You can request an appointment by visiting **[Save my Spot](#)** on our website.



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

Monday November 6, 2023

Upper Grand District School Board
Guelph, Ontario

Dear Board members:

The Township of Melancthon has significant concerns with the process Upper Grand District School Board (UGDSB) is undertaking to address capacity constraints at Primrose Elementary School. In response, Township Council is requesting that UGDSB postpone its decision to adjust the Primrose-Centennial Hylands school boundaries until a more thorough process can be completed.

The decision to move children from one school to another cannot be made lightly. It must balance short-term needs with medium-term trends that will impact all involved. Melancthon Council is concerned that those who are most impacted by the boundary change – Melancthon families – have not been adequately engaged while UGDSB staff developed their proposed options.

Further, it's unclear why the Township, County and surrounding municipalities were not consulted throughout the boundary review process. Our staff have unique insights on future development projects that will impact schools over the short- and medium-term. Municipal staff and UGDSB staff should be working together to account for actual growth, ensuring that interim solutions align with the medium-term trends we are seeing.

Growth trends in Dufferin County

Dufferin County and its municipalities are experiencing unprecedented growth. In Melancthon alone, a series of subdivisions are in the early stages of development to be built over the next decade. What's more, Shelburne's newest subdivisions are expected to be completed soon. Together, these developments fall within the Centennial Highlands and Hyland Heights boundaries, and will place added pressure on school facilities and staff.

We appreciate the need to alleviate capacity constraints at Primrose Elementary. However, it's not clear how any of the interim solutions align with these and other growth trends in the County.

Parent/guardian concerns

Melancthon families have expressed three concerns with UGDSB's boundary review process:

First, many believe that the process was devoid of any meaningful engagement. School boards are publicly funded entities and, like other public institutions, are expected to engage constituents at the beginning, middle and end of processes. Distributing a survey and inviting delegations *after* options have been tabled is not a serious approach to public engagement.

Second, parents are concerned that the recommended solution (Option #2) would unnecessarily separate cohorts while doing nothing to address medium-term growth trends. Children who transferred to Primrose during the 2017 boundary adjustment are now being asked to return to Centennial. Understandably, families are wondering what will happen to their children as new subdivisions are completed and Centennial's capacity constraints worsen.

Third, families are concerned about the psychological toll of separating children from their friends. Some of these kids have already experienced one boundary adjustment, and most have been impacted by two years of COVID-19 disruptions. It is our collective responsibility to ensure that all options have been exhausted before putting additional emotional stress on to these children.

Melancthon families are not unreasonable – they understand the pressures that UGDSB is facing. Indeed, their kids live those pressures every day. Engaging families throughout the process would ensure that all perspectives and options have been appropriately considered.

Pausing the boundary review decision to allow for medium-term planning

Upper Grand and municipal leaders should work together to develop a broad system plan that addresses short- and medium-term population pressures. Through collaboration, we'd be better positioned to reduce costs, improve planning, address pressures, and create public "buy in."

In keeping with this, Melancthon Council respectfully requests that UGDSB pause its boundary review decision for a period of 12 months. UGDSB could use the next year to:

- work with the municipalities to assess trends, and develop a medium-term plan;
- refine modelling based on new data as more subdivisions come online, and;
- launch a thorough public engagement session with affected families.

The current process is forcing a quick but significant decision for the 2024-25 school year. Pausing the decision by 12 months will give the Committee time for a more considered approach that balances immediate and medium-term needs. Should an interim decision be absolutely necessary, we ask that you select a less disruptive option until a more thorough review process can be completed.

We trust that you will consider our request. We would welcome the opportunity to speak with you about the boundary change process and how we can better collaborate moving forward.

Sincerely,

Darren White
Mayor

James McLean
Deputy Mayor

Ralph Moore
Councillor

Bill Neilson
Councillor

Ruth Plowright
Councillor

cc. Lynn Topping, Trustee
Glen Regier, Executive Superintendent – Business Services
Sylvia Jones, Member of Provincial Parliament, Dufferin-Caledon
Janet Horner, Mayor, Township of Mulmur
Wade Mills, Mayor, Town of Shelburne
John Creelman, Mayor, Township of Mono
Belal Taha, Superintendent of Education – Equity & Inclusion Services
Ralf Mesenbrink, Chair of the Board
Jasmine Vorkapic, Manager Trustee Secretariat

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW 2024-01

A BY-LAW TO AUTHORIZE THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE CORPORATION OF THE COUNTY OF DUFFERIN DURING THE YEAR 2024.

WHEREAS it may be necessary to borrow certain sums of money to meet current expenditures of the Corporation of the County of Dufferin during the year 2024;

AND WHEREAS the *Municipal Act*, 2001, Part XIII, Section 407(1) to 407(5), empowers the Corporation of the County of Dufferin to borrow such sums;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. THAT the Warden and Treasurer be and they are hereby authorized to borrow from any Chartered Bank, Corporation or person, from time to time, as they may deem necessary, to an amount not exceeding the whole sum of approximately \$3,000,000.00 at any one time to meet current expenditures of the Corporation for the year 2024.
2. THAT the Warden and Treasurer are hereby authorized and empowered on behalf of the said Corporation and for the purposes aforesaid, to sign and execute under the seal of the said Corporation, such promissory note, notes and other instruments as may be necessary and agreed upon between the Warden and Treasurer and such Chartered Bank, Corporation or person, to secure the repayment of the money borrowed with interest at the least obtainable rate per annum, and also execute in like manner, renewals therefore, in whole or in part until such advances are fully paid.
3. THAT the said promissory note or notes and renewals thereof (if any) shall be paid at such date or dates as may be agreed upon.
4. THAT the Warden and Treasurer are hereby authorized to execute an Agreement that may be required by such Chartered Bank, Corporation, or person, in the form of Schedule A attached, or in a form substantially the same as Schedule "A" attached.

READ a first, second and third time and finally passed this 11th day of January, 2024.

Darren White, Warden



Michelle Dunne, Clerk

SCHEDULE "A" OF BY-LAW 2024-01

AGREEMENT

WHEREAS the Council of the Corporation of the County of Dufferin (hereinafter called the "County") deems it necessary to borrow the sum of up to \$3,000,000.00 to meet, until the revenues are collected, the current expenditures of the County for the year 2024;

AND WHEREAS the total amount of the estimated revenues of the County as set forth in the estimates adopted for the year 2023 was \$104,270,362,

AND WHEREAS pursuant to subsection 407(2) of the Municipal Act 2001, Part XIII, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection.

THEREFORE the Council of the County of Dufferin hereby enacts as follows:

1. The Warden and Treasurer are hereby authorized on behalf of the County to borrow from time to time by way of promissory note, from THE BANK OF NOVA SCOTIA (hereinafter called the "Bank"), a sum or sums not exceeding in the aggregate \$3,000,000.00 to meet, until the revenues are collected, the current expenditures of the County for the year, including the amounts required for the purposes mentioned in subsection (1) of Section 407 of the Municipal Act, and to give on behalf of the County to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Warden and Treasurer for the moneys so borrowed, with interest at such rate as may be agreed upon from time to time with the Bank.
2. All sums borrowed pursuant to the authority of this By-law, as well as all other sums borrowed in this year and in previous years from the Bank for any or all of the purposes mentioned in the said Section 407, shall, with interest thereon, be a charge upon the whole of the revenues of the County for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.

Darren White, Warden

Aimee Raves, Treasurer

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2024-02

A BY-LAW TO ADOPT THE ESTIMATES FOR THE SUMS REQUIRED DURING THE YEAR 2024 FOR GENERAL PURPOSES OF THE CORPORATION OF THE COUNTY OF DUFFERIN.

WHEREAS the Corporation of the County of Dufferin (hereinafter referred to as "the County") shall in each year prepare and adopt a budget, including Estimates of the sums it requires during the year for the general purposes of the County, pursuant to Section 289(1), the *Municipal Act, 2001*, as amended (hereinafter referred to as "the Municipal Act");

AND WHEREAS the general upper-tier Levy shall be determined from the Estimates adopted in the budget;

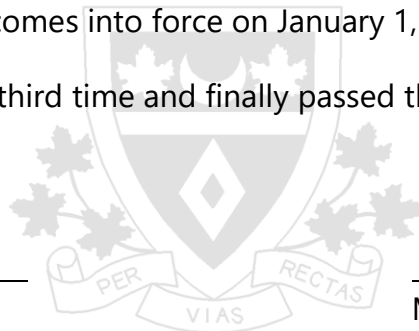
AND WHEREAS the County has agreed that any changes to the 2024 Annual Estimates that would arise from the PSAB 3150 capital asset accounting rules are to be disregarded, as permitted by *O. Reg. 284/09*, for the purposes of Schedule "A" to this By-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AS FOLLOWS:

1. THAT the County adopt the Levy of Forty-Seven Million, Four Hundred Sixty-Nine Thousand, Nine Hundred Thirteen Dollars (**\$47,469,913**) as detailed in Schedule A, attached hereto, as its estimate of the Property Tax Levy required during the year 2024 for the general purposes of the County.
2. THAT the various bodies, local boards, and departments of the County are hereby authorized to proceed with the expenditures and approved programs as provided for by the Annual Estimates, subject to any approved County policies respecting same.
3. THAT this by-law comes into force on January 1, 2024.

READ a first, second and third time and finally passed this 11th day of January, 2024.

Darren White, Warden



Michelle Dunne, Clerk

SCHEDULE A

2024 Budget Estimates

(in 000s)	NON-TAX REVENUES	EXPENSES	RESERVES	2024 NET COST
Council	\$0	\$910,510	\$0	\$910,510
Office of the CAO	\$8,250	\$1,504,457	-\$62,500	\$1,433,707
Corporate Services	\$2,049,090	\$7,070,967	-\$2,967,015	\$2,054,862
People and Equity	\$92,850	\$2,246,623	-\$476,430	\$1,677,343
Health Services	\$5,971,150	\$15,921,387	-\$2,469,860	\$7,480,377
Infrastructure and Environment	\$11,540,253	\$34,391,881	-\$4,481,516	\$18,370,112
Dufferin Oaks	\$18,670,599	\$26,114,383	-\$1,188,700	\$6,255,084
Community Services	\$30,272,442	\$39,341,881	-\$2,140,406	\$6,929,033
Development and Tourism	\$1,234,250	\$5,282,605	-\$1,689,470	\$2,358,885
Totals	\$69,838,884	\$132,784,694	-\$15,475,897	\$47,469,913

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW 2024-03

A BY-LAW TO SET TAX RATIOS, AND TO SET TAX RATE REDUCTIONS, FOR PRESCRIBED PROPERTY SUBCLASSES, FOR COUNTY PURPOSES AND LOWER-TIER MUNICIPAL PURPOSES, FOR THE YEAR 2024.

WHEREAS Section 308 of the Municipal Act, 2001 ("Municipal Act") requires the Council of an Upper-Tier Municipality to pass a by-law in each year to establish the tax ratios for that year for the Upper-Tier Municipality and its lower-tier municipalities;

AND WHEREAS Section 313 of the Municipal Act, 2001 requires the Council of an Upper-Tier Municipality to specify, by by-law, the percentage reductions for the subclasses prescribed under subsection 8(1) of the Assessment Act;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. THAT for the purpose of this by-law:
 - a) the commercial property class includes all commercial office property, shopping centre property, parking lot property and new construction property;
 - b) the industrial property class includes all large industrial property and new construction property;
 - c) all subclasses of farmland awaiting development consist of land as defined in accordance with Regulations passed under the Municipal Act and the Assessment Act

ESTABLISHING TAX RATIOS

2. THAT the tax ratios for the County of Dufferin, which represent the relationship of municipal tax burdens among property classes at the time of re-assessment, be the transition ratios as prescribed by the Province of Ontario, as listed below:

Residential	1.0000
Multi-Residential	1.7000
New Multi-Residential	1.1000
Commercial	1.2200

Industrial	2.1984
Pipeline	0.8421
Landfills	1.1815
Farmlands	0.2200
Managed Forest	0.2500

3. THAT the tax ratios, as established, are to be utilized for both upper-tier and lower-tier purposes.

SUBCLASS TAX RATE REDUCTIONS

4. THAT the subclass tax rate reduction for:
- a) all subclasses of farmland awaiting development in the residential, multi-residential, commercial or industrial property classes is 65%.
5. THAT this bylaw comes into force on the day it is passed.

READ a first, second and third time and finally passed this 11th day of January, 2024.

Darren White, Warden



Michelle Dunne, Clerk

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW 2024-04

A BY-LAW TO ESTABLISH PROPERTY TAX RATES FOR UPPER-TIER (COUNTY) PURPOSES FOR THE YEAR 2024.

WHEREAS Section 311 of the Municipal Act, 2001 requires an Upper-Tier Municipality, annually, to pass a by-law directing each lower-tier municipality to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the lower-tier municipality rateable for upper-tier purposes;

AND WHEREAS By-law 2024-02 of the Corporation of the County of Dufferin, dated January 11, 2024, adopted the annual County Budget, including estimates of all sums required during the year 2024 by the County of Dufferin, pursuant to section 289 of the Municipal Act, 2001;

AND WHEREAS the general upper-tier levy was determined from the estimates adopted in By-law 2024-02 to be \$47,469,913;

AND WHEREAS all property assessment rolls on which the 2024 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act, 1990 chapter A.31 as amended (hereinafter referred to as the "Assessment Act") subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

AND WHEREAS the "Residential Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Office Building Assessment", "Shopping Centre Assessment", "Parking Lot Assessment", "Industrial Assessment", "Large Industrial Assessment", "Pipeline Assessment", "Farmlands Assessment", "Managed Forest Assessment", "New Construction Assessment", and their applicable subclasses pursuant to the Assessment Act, as amended, have been determined on the basis of the aforementioned property assessment rolls and are detailed on Schedule A attached hereto, and which forms part hereof;

AND WHEREAS the Tax Ratios and the Tax Rate Reductions for prescribed property subclasses have been set out in By-law 2024-03 of the Corporation of the County of Dufferin dated January 11, 2024;

AND WHEREAS these tax rates on the aforementioned "Residential Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Office Building Assessment", "Shopping Centre Assessment", "Parking Lot Assessment", "Industrial Assessment", "Large Industrial Assessment", "Pipeline Assessment", "Farmlands Assessment", "Managed Forest Assessment", "New Construction Assessment", and their applicable subclasses have been calculated pursuant to the provisions of the Municipal Act, 2001;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. DEFINITIONS:

In this By-law:

- a) "lower-tier municipalities" mean those municipalities that are member municipalities which form part of the County of Dufferin";
 - b) "Property classes" are as prescribed under the Assessment Act and include the residential property class, the multi-residential property class, the commercial property class and its subclasses, the industrial property class and its subclasses the pipeline property class, the farmlands property class and the managed forest property class;
 - c) "Tax rate" means the tax rate to six decimal places to be levied against the assessment of the property;
 - d) "Tax ratio" means the ratio between the tax rates for each property class and the tax rate for the residential property class, when the residential property class ratio is 1.0;
 - e) "Upper-tier municipality" means the Corporation of the County of Dufferin.
2. THAT for the year 2024, the lower-tier municipalities in the Corporation of the County of Dufferin shall levy upon Residential assessment, Multi-residential assessment, Commercial assessment, Industrial assessment, Pipeline assessment, Farmland assessment and Managed Forest assessment, and applicable subclasses, the upper-tier tax rates for County purposes as set out in Schedule B attached hereto and which forms part hereof.
3. THAT County Council directs that the general upper-tier tax levy, for each lower-tier municipality (as detailed in Schedule C attached hereto) be paid to the

Treasurer of the Corporation of the County of Dufferin in four instalments, as per s. 311(13) of the Municipal Act, 2001.

4. THAT the amounts outlined in s. 311(13) which are not received by the Corporation of the County of Dufferin on the dates specified shall bear interest thereon at the rate of 15 per cent per year pursuant to s. 311 (19) of the Municipal Act, 2001.
5. THAT the County Treasurer is hereby directed and authorized to undertake any required action necessary to collect the levies herein, including advising the lower-tier municipalities of the terms of this by-law forthwith, after its enactment.
6. THAT for payments-in-lieu of taxes, as defined in s.306 of the Municipal Act, 2001 and due to the County of Dufferin under s. 322, s.323 and O. Reg. 423/02 of the Municipal Act, 2001:
 - a) the estimated amount will be provided to the County Treasurer by the Treasurer of each lower-tier municipality as required under the Municipal Act;
 - b) the actual amount due to the County of Dufferin will be based on the assessment rolls and the County rates of taxation for the year 2024.
7. THAT this bylaw comes into force on the day it is passed.

READ a first, second and third time and finally passed this 11th day of January, 2024.

Darren White, Warden



Michelle Dunne, Clerk

Schedule A

Current Value Assessment, using Phased-in Re-assessment Values of 2016 (Phase-in year 4 of 4) for purposes of 2024 Taxation

PROPERTY CLASS	CODE	AMARANTH	EAST GARAFRAXA	GRAND VALLEY	MELANCTHON	MONO	ORANGEVILLE	MULMUR	SHELBURNE	COUNTY TOTAL
Residential - Full	RT	692,461,800	559,697,200	534,960,882	446,488,800	2,088,589,160	3,724,505,618	826,681,300	976,285,809	9,849,670,569
Residential - Full, Shared PIL	RH	0	153,400	101,000	0	0	0	0	81,000	335,400
Sub-Total RESIDENTIAL		692,461,800	559,850,600	535,061,882	446,488,800	2,088,589,160	3,724,505,618	826,681,300	976,366,809	9,850,005,969
Multi-Residential - Full	MT	0	0	1,032,000	0	0	82,015,000	0	16,351,200	99,398,200
Multi-Residential - New	NT	0	0	0	0	0	4,074,300	0	0	4,074,300
Sub-Total MULTI-RESIDENTIAL		0	0	1,032,000	0	0	86,089,300	0	16,351,200	103,472,500
Commercial - Full	CT	24,967,629	23,126,100	11,694,026	10,984,800	109,331,492	378,541,508	10,814,600	61,957,400	631,417,555
Commercial - Excess Land	CU	1,559,071	264,400	676,500	393,200	3,574,998	5,211,800	525,700	1,235,900	13,441,569
Commercial - Vacant Land	CX	442,000	0	447,000	68,000	8,139,000	10,125,700	291,000	2,146,000	21,658,700
Commercial - Full, Shared PIL	CH	0	0	0	0	49,000	7,051,000	0	0	7,100,000
Commercial - Small on Farm Business	C7	0	0	0	0	19,800	0	0	17,600	37,400
Office Building - Full	DT	0	0	0	0	0	2,014,400	0	0	2,014,400
Parking Lot - Full	GT	0	0	81,500	0	235,000	3,487,000	0	123,000	3,926,500
Shopping Centre - Full	ST	0	0	0	0	3,644,154	138,487,600	0	8,216,200	150,347,954
Shopping Centre - Excess Land	SU	0	0	0	0	168,347	657,700	0	0	826,047
Sub-Total COMMERCIAL		26,968,700	23,390,500	12,899,026	11,446,000	125,161,791	545,576,708	11,631,300	73,696,100	830,770,125
Industrial - Full	IT	11,391,500	13,339,300	6,719,215	45,603,800	17,900,100	51,929,600	1,832,000	21,081,200	169,796,715
Industrial - Excess Land	IU	157,800	24,400	0	0	79,800	1,130,500	0	1,522,000	2,914,500
Industrial - Vacant Land	IX	2,715,200	0	155,000	141,000	1,515,000	3,424,500	0	2,796,000	10,746,700
Industrial - Full, Shared PIL	IH	619,700	0	109,200	117,000	255,100	262,000	58,500	113,000	1,534,500
Industrial - Full, Shared PIL Excess Lan	IK	266,300	0	0	0	94,900	0	0	0	361,200
Industrial - Small on Farm Business 1	I7	0	0	0	0	0	0	50,000	0	50,000
Industrial - Small on Farm Business 2	I0	0	0	0	0	0	0	50,000	0	50,000
Industrial - Farmland 1	I1	0	0	0	0	0	2,779,000	0	0	2,779,000
Large Industrial - Full	LT	0	0	0	0	0	13,180,900	0	24,154,000	37,334,900
Large Industrial - Excess Land	LU	0	0	0	0	0	34,300	0	0	34,300
Sub-Total INDUSTRIAL		15,150,500	13,363,700	6,983,415	45,861,800	19,844,900	72,740,800	1,990,500	49,666,200	225,601,815
Pipeline	PT	2,041,000	414,000	984,000	1,941,000	5,032,000	6,063,000	39,500	2,318,000	18,832,500
Farmlands	FT	270,352,400	238,629,200	195,416,095	257,446,226	181,132,023	0	201,493,700	634,000	1,345,103,644
Managed Forest	TT	4,167,600	6,359,500	2,287,100	2,672,000	37,363,000	0	55,716,100	0	108,565,300
TOTAL TAXABLE		1,011,142,000	842,007,500	754,663,518	765,855,826	2,457,122,874	4,434,975,426	1,097,552,400	1,119,032,309	12,482,351,853
Payments-in-lieu	PIL	2,685,500	0	4,693,000	853,000	16,134,000	6,945,400	14,371,000	4,360,300	50,042,200
Exempt	E	30,992,300	21,876,800	20,774,900	18,732,074	154,551,126	246,442,500	98,150,700	55,785,200	647,305,600
TOTAL Phased-in Values for 2024		1,044,819,800	863,884,300	780,131,418	785,440,900	2,627,808,000	4,688,363,326	1,210,074,100	1,179,177,809	13,179,699,653

Schedule B: 2024 Levy Detail by RTC/RTQ

RTC RTQ	Realty Tax Class	Subclass	2024 CVA	2024 County Levy			
				Ratio	Disc	Rate	Levy
RT	Residential	Full	9,849,670,569	1.000000	1.00	0.00400024	\$39,401,091
RH	Residential	Full	335,400	1.000000	1.00	0.00400024	\$1,342
FT	Farm	Full	1,345,103,644	0.220000	1.00	0.00088005	\$1,183,758
TT	Managed Forest	Full	108,565,300	0.250000	1.00	0.00100006	\$108,572
NT	New Multi-Residential	Full	4,074,300	1.100000	1.00	0.00440027	\$17,928
MT	Multi-Residential	Full	99,398,200	1.700000	1.00	0.00680042	\$675,950
CT	Commercial	Full	631,417,555	1.220000	1.00	0.00488030	\$3,081,507
CH	Commercial	Full	7,100,000	1.220000	1.00	0.00488030	\$34,650
DT	Commercial	Full	2,014,400	1.220000	1.00	0.00488030	\$9,831
GT	Commercial	Full	3,926,500	1.220000	1.00	0.00488030	\$19,163
ST	Commercial	Full	150,347,954	1.220000	1.00	0.00488030	\$733,743
CU	Commercial	Excess	13,441,569	1.220000	1.00	0.00488030	\$65,599
SU	Commercial	Excess	826,047	1.220000	1.00	0.00488030	\$4,031
CX	Commercial	Vacant	21,658,700	1.220000	1.00	0.00488030	\$105,701
C7	Commercial	SSOFB1	37,400	1.220000	1.00	0.00488030	\$183
IT	Industrial	Full	169,796,715	2.198400	1.00	0.00879414	\$1,493,216
IH	Industrial	Full	1,534,500	2.198400	1.00	0.00879414	\$13,495
LT	Industrial	Full	37,334,900	2.198400	1.00	0.00879414	\$328,328
IU	Industrial	Excess	2,914,500	2.198400	1.00	0.00879414	\$25,631
IK	Industrial	Excess	361,200	2.198400	1.00	0.00879414	\$3,176
LU	Industrial	Excess	34,300	2.198400	1.00	0.00879414	\$302
IX	Industrial	Vacant	10,746,700	2.198400	1.00	0.00879414	\$94,508
I7	Industrial	SSOFB1	50,000	2.198400	1.00	0.00879414	\$440
I0	Industrial	SSOFB2	50,000	2.198400	1.00	0.00879414	\$440
I1	Industrial	FAD 1	2,779,000	1.000000	0.35	0.00140009	\$3,891
PT	Pipeline	Full	18,832,500	0.842100	1.00	0.00336861	\$63,439
Taxable (including Hydro)			12,482,351,853				\$47,469,913
RG	Residential	Full	14,879,700	1.000000	1.00	0.00400024	\$59,522
RP	Residential	Full	1,852,700	1.000000	1.00	0.00400024	\$7,411
CF	Commercial	Full	16,766,000	1.220000	1.00	0.00488030	\$81,823
GF	Commercial	Full	848,000	1.220000	1.00	0.00488030	\$4,138
CG	Commercial	Full	14,639,000	1.220000	1.00	0.00488030	\$71,443
IZ	Industrial	Vacant	99,000	2.198400	1.00	0.00879414	\$871
HF	Landfill	Full	957,800	1.181500	1.00	0.00472629	\$4,527
Payments in Lieu			50,042,200				\$229,735
Total (Tax + PIL)			12,532,394,053				\$47,699,649

Schedule C: 2024 County Levy by Local Area Municipality and Class

Realty Tax Class	Amaranth	East Garafraxa	Grand Valley	Melancthon	Mono	Orangeville	Mulmur	Shelburne	County Total
Residential	\$2,770,013	\$2,239,537	\$2,140,376	\$1,786,062	\$8,354,858	\$14,898,961	\$3,306,924	\$3,905,702	\$39,402,433
Farm	\$237,924	\$210,006	\$171,976	\$226,566	\$159,405	\$0	\$177,325	\$558	\$1,183,758
Managed Forest	\$4,168	\$6,360	\$2,287	\$2,672	\$37,365	\$0	\$55,719	\$0	\$108,572
New Multi-Residential	\$0	\$0	\$0	\$0	\$0	\$17,928	\$0	\$0	\$17,928
Multi-Residential	\$0	\$0	\$7,018	\$0	\$0	\$557,736	\$0	\$111,195	\$675,950
Commercial	\$131,615	\$114,153	\$62,951	\$55,860	\$610,827	\$2,662,578	\$56,764	\$359,659	\$4,054,407
Industrial	\$133,236	\$117,522	\$61,413	\$403,315	\$174,519	\$619,145	\$17,505	\$436,772	\$1,963,426
Pipeline	\$6,875	\$1,395	\$3,315	\$6,538	\$16,951	\$20,424	\$133	\$7,808	\$63,439
Subtotal Taxable	\$3,283,831	\$2,688,972	\$2,449,336	\$2,481,014	\$9,353,925	\$18,776,772	\$3,614,370	\$4,821,694	\$47,469,913
Percent of County Levy	6.9%	5.7%	5.2%	5.2%	19.7%	39.6%	7.6%	10.2%	
Residential	\$0	\$0	\$7,252	\$900	\$7,108	\$526	\$51,147	\$0	\$66,934
Commercial	\$11,368	\$0	\$14,055	\$2,484	\$67,711	\$32,771	\$7,735	\$21,280	\$157,404
Industrial	\$0	\$0	\$0	\$0	\$0	\$871	\$0	\$0	\$871
Landfill	\$1,684	\$0	\$0	\$562	\$2,281	\$0	\$0	\$0	\$4,527
Subtotal PIL	\$13,051	\$0	\$21,308	\$3,947	\$77,101	\$34,167	\$58,882	\$21,280	\$229,735
Total (Tax + PIL)	\$3,296,882	\$2,688,972	\$2,470,644	\$2,484,960	\$9,431,026	\$18,810,940	\$3,673,252	\$4,842,973	\$47,699,649

CORPORATION OF THE COUNTY OF DUFFERIN

BY-LAW NUMBER 2024-xx

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN AT ITS MEETING HELD ON JANUARY 11, 2024.

WHEREAS Section 5 (1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of the *Municipal Act, 2001*, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE COUNTY OF DUFFERIN ENACTS AS FOLLOWS:

1. All actions of the Council of the Corporation of the County of Dufferin at its meetings held on January 11, 2024 in respect to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Warden of the Council and the proper officers of the Corporation of the County of Dufferin are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

READ a first, second and third time and finally passed this 11th day of January, 2024.

Darren White, Warden



Michelle Dunne, Clerk