



**ACCESS DUFFERIN COMMITTEE MINUTES**  
**Wednesday, January 17, 2024 at 7:00 pm**

The Committee met at 7:00 p.m. by video conference.

**Members Present:** Sean Johnson (Chair)  
Trevor Lewis

**Members Absent:** David Vahey (prior notice)

**Staff Present:** Kareem Sookdeo, Diversity, Equity and Inclusion  
Advisor  
Carol Barber, Housing Program Manager  
Brian Boston, Technical Solutions Analyst  
Michelle Hargrave, Administrative Support Specialist

The Chair called the meeting was called to order at 7:05 pm.

**LAND ACKNOWLEDGEMENT STATEMENT**

The Chair read the Land Acknowledgement Statement.

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**REPORTS**

1. ACCESS DUFFERIN – January 17, 2024 – ITEM #1  
Website Project Overview

Brian Boston, Technical Solutions Analyst, provided a review of the design for the new County website. Brian highlighted the colour scheme with contrasting colours and demonstrated where the size of the font can be changed. He also demonstrated some of the accessibility features built in, such as buttons that change colour when you hover over them. The website will be compliant with Web Content Accessibility Guidelines (WCAG) and Accessibility for Ontarians with Disabilities Act (AODA) guidelines.

2. ACCESS DUFFERIN – January 17, 2024 – ITEM #2  
Housing Services Overview

Carol Barber, Housing Program Manager, provided an overview of the Housing Services offered by the County of Dufferin, including the programs offered and the number of accessible/modified units in each County housing unit. Carol also explained how the accessible units are awarded to those on the waiting list.

3. ACCESS DUFFERIN – January 17, 2024 – ITEM #3  
Other Business

Trevor Lewis noted he is concerned about Orangeville transit using school buses in place of low floor transit buses when they are broken down or in for maintenance. He is concerned those using accessibility devices cannot access the school buses and they may get stranded. A member of the public, who sits on the Orangeville Accessibility Committee, in attendance noted that Orangeville is in the process of getting one new low floor bus to replace one of the aging transit buses. He also noted the Town of Orangeville has an accessible van used on demand.

The Committee noted a concern with the amount of snow in the Edelbrock Centre parking lot as it is difficult to push assistive devices through.

Michelle Hargrave noted the Access Dufferin meetings will take place every other month going forward unless there are urgent matters that need addressed sooner. The Committee decided it was best to continue to meet in person.

**ADJOURNMENT**

The meeting adjourned at 7:58 pm.

**NEXT MEETING:** Wednesday, March 20, 2024  
Edelbrock Centre, 30 Centre Street, Orangeville ON