



DUFFERIN COUNTY COUNCIL MINUTES

Thursday, February 8, 2024 at 7:00 pm

W & M Edelbrock Centre, 30 Centre Street, Orangeville ON

Council Members Present:

Warden Darren White (Melancthon)
Councillor John Creelman (Mono)
Councillor Guy Gardhouse (East Garafraxa)
Councillor Chris Gerrits (Amaranth)
Councillor Shane Hall (Shelburne)
Councillor Earl Hawkins (Mulmur)
Councillor Janet Horner (Mulmur)
Councillor Gail Little (Amaranth)
Councillor James McLean (Melancthon)
Councillor Wade Mills (Shelburne)
Councillor Fred Nix (Mono)
Councillor Lisa Post (Orangeville)
Councillor Philip Rentsch (Grand Valley)
Councillor Todd Taylor (Orangeville)

Council Members Absent:

Councillor Steve Soloman (Grand Valley)(prior notice)

Staff Present:

Sonya Pritchard, Chief Administrative Officer
Michelle Dunne, Clerk
Rebecca Whelan, Deputy Clerk
Aimee Raves, Manager of Corporate Finance, Treasurer
Scott Burns, Director of Public Works/County Engineer
Anna McGregor, Director of Community Services
Rohan Thompson, Director of People & Equity
Brenda Wagner, Administrator of Dufferin Oaks
Tom Reid, Chief Paramedic

Warden White called the meeting to order at 7:00 pm.

Warden White announced that the meeting is being live streamed and publicly broadcast.

The recording of this meeting will also be available on our website in the future.

Upcoming committee meetings will be held in the Dufferin Room at 30 Centre St, Orangeville on Thursday, February 22, 2024 at the following times:

Infrastructure and Environmental Services – 9:00 am

General Government Services Committee – 11:00 am

Health & Human Services Committee – 1:00 pm

Community Development & Tourism Committee – 3:00 pm

1. **LAND ACKNOWLEDGEMENT STATEMENT**

Warden White shared the Land Acknowledgement Statement.

2. **ROLL CALL**

The Clerk verbally took a roll call of the Councillors in attendance.

3. **APPROVAL OF THE AGENDA**

Moved by Councillor Post, seconded by Councillor Nix

THAT the Agenda and any Addendum distributed for the February 8, 2024 meeting of Council, be approved.

-Carried-

4. **DECLARATION OF INTEREST BY MEMBERS**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

Councillor Taylor declared a pecuniary interest regarding General Government Services Item #5 – Update: Non-Union Total Compensation Review as a family member is employed by the County of Dufferin.

5. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Horner, seconded by Councillor McLean

THAT the minutes of the Council meeting of January 11, 2024, and the special meeting of Council of January 25, 2024, be adopted.

-Carried-

PROCLAMATIONS, DELEGATIONS AND PRESENTATIONS

6. Delegation: Dufferin Multicultural Foundation

Gaghan Diwan and Sushil Shundil, Dufferin Multicultural Foundation, delegated to Council to request promotional support, a flag raising and a proclamation in honour of Multicultural Day. Council was supportive of their asks.

7. Proclamation & Delegation: Non-Profit Appreciation Week – February 12 – 18, 2024

Warden White read the following resolution:

WHEREAS Nonprofit Appreciation Week is an opportunity to say thank you to a sector that goes above and beyond in supporting vulnerable people and strengthening communities;

WHEREAS the diversity of nonprofit programs – including food security, housing, mental health, support for seniors, child and youth development, sports and recreation, faith, the environment, and arts and culture – immeasurably enhances our quality of life;

WHEREAS there are more than 150 charities and nonprofit organizations serving families and individuals throughout Dufferin County;

WHEREAS the people who work at nonprofits are mission-driven and known for their dedication, compassion and leadership;

NOW THEREFORE I proclaim February 12 – 18, 2024 to be Non-Profit Appreciation Week in Dufferin County and encourage all residents to show their appreciation to the people who work in our community's nonprofit sector.

Michele Fisher, Executive Director, and Shirley Boxem, Grants Committee Chair, Dufferin Community Foundation, delegated regarding Non-Profit Appreciation Week and Dufferin Community Foundation role and current activities.

8. PUBLIC QUESTION PERIOD

There were no questions from the public.

PRESENTATION AND CONSIDERATIONS OF REPORTS

9. **Infrastructure and Environmental Services Minutes – January 25, 2024**

Moved by Councillor Post, seconded by Councillor Nix

THAT the minutes of the Infrastructure and Environmental Services meeting held on January 25, 2024, and the recommendations set out, excluding Item #7 – Road Network Rationalization Plan Implementation – January 2024, be adopted.

-Carried-

10. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #1
Dufferin County Forest – Annual Report

THAT the report, Dufferin County Forest – Annual Report, dated January 25, 2024, from the Director of Public Works/County Engineer, be received.

11. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #2
Dufferin County – Oak Wilt Response Plan

THAT the report, Dufferin County Forest - Oak Wilt Response Plan, dated January 25, 2024, from the Director of Public Works/County Engineer, be received.

12. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #3
Tri-County Green Development Standard Update – January 2024

THAT the report, Tri-County Green Development Standard Update – January 2024, dated January 25, 2024, from the Director of Public Works/County Engineer, be received.

13. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #4
Road & Bridge Capital Update – January 2024

THAT the report of the Director of Public Works/County Engineer, dated January 25, 2024, Road and Bridge Capital Update – January 2024, be received.

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #5
Corporate Fleet Management Update – January 2024

THAT the report, Corporate Fleet Management Update – January 2024, dated January 25, 2024, from the Director of Public Works/County Engineer, be received.

- 15. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #6
New Operations Centre Project Update – January 2024

THAT the report, New Operations Centre Project Update – January 2024, dated January 25, 2024, from the Director of Public Works/County Engineer, be received.

- 16. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #8
Town of Mono

THAT the resolution from the Town of Mono, dated December 20, 2023, to call on the Province and municipalities to recycling centres to accept recyclable materials including alcohol containers, household hazardous materials and other items that should be diverted from landfill or incineration, be supported.

- 17. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #9
Town of Mono

THAT the resolution from the Town of Mono, dated January 15, 2024, to declare a road safety emergency and request action from the Province, be supported.

- 18. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024
ITEM #10 – Association of Ontario Road Supervisors

THAT the correspondence from the Association of Ontario Road Supervisors, dated January 8, 2024, to request Council pass a resolution calling on the Province of Ontario’s Ministry of Labour, Training, Immigration and Skilled Trades to fully fund a Municipal Equipment Operator Course in 2024 through the Skills Development Fund, be supported.

- 19. INFRASTRUCTURE & ENVIRONMENTAL SERVICES – January 25, 2024 – ITEM #7
Road Network Rationalization Plan Implementation – January 2024

Moved by Councillor Nix, seconded by Councillor Mills

THAT the report of the Director of Public Works/County Engineer, dated January 25, 2024, Road Network Rationalization Plan Implementation – January 2024, be received;

AND THAT the mechanism for infrastructure transfers from the County to the affected member municipalities be ‘Transfer Infrastructure with Concessions’;

AND THAT the financial amounts as presented in the approved Road Network Rationalization Plan be used to determine the concessions.

MAIN MOTION IN AMENDMENT

THAT the report of the Director of Public Works/County Engineer, dated January 25, 2024, Road Network Rationalization Plan Implementation – January 2024, be received;

AND THAT the mechanism for infrastructure transfers from the County to the affected member municipalities be ‘Transfer Infrastructure with Concessions’;

AND THAT staff be directed to proceed with the Roads Needs Study in 2024;

AND THAT the 2024 Roads Needs Study be funded through the Rate Stabilization Reserve with an estimated cost of \$60,000.

-Carried-

20. **General Government Services Minutes – January 25, 2024**

Moved by Councillor Gerrits, seconded by Councillor Mills

THAT the minutes of the General Government Services meeting held on January 25, 2024, and the recommendations set out, excluding Item #5 – Update: Non-Union Total Compensation Review, be adopted.

-Carried-

21. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #1
Headwaters Communities In Action 2023 Year End Report

THAT the 2023 Year-End report from Headwaters Communities In Action (HCIA), dated January 25, 2024, be received.

22. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #2
Access Dufferin Minutes

THAT the minutes from the Access Dufferin meeting on January 17, 2024, be adopted.

23. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #3
Whistleblower Policy

THAT the report of the Director of People and Equity, dated January 25, 2024, titled Whistleblower Policy, be received;

AND THAT the attached Whistleblower Policy be approved.

24. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #4
Harassment & Respectful Workplace Policy

THAT the report of the Director of People and Equity, dated January 25, 2024, titled Harassment & Respectful Workplace Policy, be received;

AND THAT the attached Harassment & Respectful Workplace Policy #2-04-16, be approved.

25. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #6
Mulmur-Melancthon Fire Board

THAT the resolution from the Mulmur-Melancthon Fire Board, dated January 16, 2024, regarding the Simucast Radio System Capital Project, be received.

Councillor Taylor declared a pecuniary interest regarding Item #5 – Update: Non-Union Total Compensation Review and left the meeting at 7:47 pm.

26. GENERAL GOVERNMENT SERVICES – January 25, 2024 – ITEM #5
Update: Non-Union Total Compensation Report

Moved by Councillor Mills, seconded by Councillor Gardhouse

THAT the report of the Director People & Equity, titled Update: Non-Union Total Compensation Review, dated December 14, 2023, be received;

AND THAT the changes to total compensation outlined in the report be approved.

IN AMENDMENT

Moved by Councillor Little, seconded by Councillor Nix

THAT the proposed vacation entitlement within the report be reduced by five days at each level.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)		x
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)	x	
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	

	Yay	Nay
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)		x
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)	ABSENT	
Councillor Taylor (7)	PECUNIARY INTEREST (Absent from vote)	
Warden White (1)		x
Total (26)	19	7
-AMENDMENT CARRIED-		

MAIN MOTION AS AMENDED

THAT the report of the Director People & Equity, titled Update: Non-Union Total Compensation Review, dated December 14, 2023, be received;

AND THAT the changes to total compensation outlined in the report be approved, as amended.

A recorded vote was requested and taken as follows:

	Yay	Nay
Councillor Creelman (3)	x	
Councillor Gardhouse (2)	x	
Councillor Gerrits (1)		x
Councillor Hall (2)	x	
Councillor Hawkins (1)	x	
Councillor Horner (1)	x	
Councillor Little (1)	x	
Councillor McLean (1)	x	
Councillor Mills (2)	x	
Councillor Nix (2)	x	
Councillor Post (8)	x	
Councillor Rentsch (1)		x
Councillor Soloman (1)	ABSENT	
Councillor Taylor (7)	PECUNIARY INTEREST (Absent from vote)	
Warden White (1)	x	
Total (26)	24	2

	Yay	Nay
	-MAIN MOTION CARRIED-	

Councillor Taylor rejoined the meeting at 8:42 pm.

Warden White called a brief recess, the meeting resumed at 8:50 pm.

27. **Community Development and Tourism Minutes – January 25, 2024**

Moved by Councillor Post, seconded by Councillor Gerrits

THAT the minutes of the Community Development and Tourism meeting held on January 25, 2024, and the recommendations set out, excluding Item #1 – 2023 International Plowing Match Aggregate Report, be adopted.

-Carried-

28. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #2
2024 Dufferin County Tourism Outlook

THAT the report of the Manager of Economic Development, “2024 Dufferin County Tourism Outlook”, dated January 25, 2024, be received.

29. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #3
Q4 Statistics & 2023 Annual Activities Report

THAT the report of the Acting Museum Services Manager, “Q4 Statistics and 2023 Annual Activities Report”, dated January 25, 2024, be received.

30. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #4
High School Co-op Student Program

THAT the report of the Chief Building Official, “Highschool Co-op Student Program”, dated January 25, 2024, be received.

31. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #5
Building Investigations

THAT the report of the Chief Building Official, “Building Investigations”, dated January 25, 2024, be received.

32. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #7
Township of Amaranth

THAT the resolution from the Township of Amaranth, dated December 19, 2023, regarding terminating the Township of Amaranth and Dufferin County Building Services Agreement, be received.

33. COMMUNITY DEVELOPMENT & TOURISM – January 25, 2024 – ITEM #1
2023 International Plowing Match Aggregate Report

Moved by Councillor Mills, seconded by Councillor Post

THAT the report of the Manager of Economic Development, “2023 International Plowing Match (IPM) Aggregate Report”, dated January 25, 2024, be received.

Moved by Councillor Gerrits, seconded by Councillor Little

THAT the report be deferred back to Committee.

-Carried-

34. **Clerks’ Report – Recruitment for Integrity Commissioner**

A report from the Clerk, dated February 8, 2024, to recommend a recruitment process to hire an Integrity Commissioner.

Moved by Councillor Post, seconded by Councillor Creelman

THAT the report from the Clerk, dated February 8, 2024, regarding the recruitment process for an Integrity Commissioner, be received;

AND THAT staff be directed to recruit for an Integrity Commissioner through the process outlined in the report;

AND THAT the Chief Administrative Officer be authorized to negotiate a contract with the preferred candidate for the position of the Integrity Commissioner.

-Carried-

35. **Chief Administrative Officer’s Report – Monthly Update from Outside Boards**

A report from the Chief Administrative Officer, dated February 8, 2024, to provide Council with an update of activities from outside boards and agencies.

Moved by Councillor McLean, seconded by Councillor Horner

THAT the report of the Chief Administrative Officer, dated February 8, 2024, with respect to Reports from Outside Boards, be received.

-Carried-

36. **Chief Administrative Officer's Verbal Report – Governance and Service Delivery Discussion Framework**

Sonya Pritchard, Chief Administrative Officer, provided a verbal report on options regarding a discussion framework for a Governance and Service Delivery Review.

Moved by Councillor Mills, seconded by Councillor Post

THAT staff proceed with the Governance and Service Delivery Review framework as presented.

-Carried-

37. **STRATEGIC PLAN UPDATE**

There was no strategic plan update.

38. **CORRESPONDENCE**

39. **NOTICE OF MOTIONS**

40. **MOTIONS**

41. **CLOSED SESSION**

42. **BY-LAWS**

2024-07 A by-law to provide tax relief to certain low-income seniors and low-income persons with disabilities, who are owners of real property in the County of Dufferin, for the year 2024.
Authorization: Council – February 8, 2024

2024-08 A by-law to ratify the actions of the Warden and the Clerk for executing an agreement between the Corporation of the County of Dufferin and the Shelburne Centre for Health. (Lease Agreement – Mel Lloyd Centre)
Authorization: Council – February 8, 2024

Moved by Councillor Nix, seconded by Councillor McLean

THAT By-Law 2024-07 through to By-Law 2024-08, inclusive, be read a first, second and third time and enacted.

-Carried-

43. **OTHER BUSINESS**

Warden White noted there will be a Special Meeting of Council under Closed Session to continue the Dufferin County Property and Facility Portfolio Workshop on February 29, 2024.

44. **CONFIRMATORY BY-LAW**

2024-09 A by-law to confirm the proceedings of the Council of the Corporation of the County of Dufferin at its meeting held on February 8, 2024.

Moved by Councillor Horner, seconded by Councillor Gerrits

THAT By-Law 2024-09 be read a first, second and third time and enacted.

-Carried-

45. **ADJOURNMENT**

Moved by Councillor Gardhouse, seconded by Councillor Mills

THAT the meeting adjourn.

-Carried-

The meeting adjourned at 9:43 pm.

Next meeting: Thursday, February 29, 2024
Edelbrock Centre, 30 Centre Street, Orangeville ON

Original signed by:

Darren White, Warden

Michelle Dunne, Clerk